



RYE RECREATION

281 MIDLAND AVENUE, RYE, NEW YORK 10580

PHONE: (914) 967-2535

RECREATION@RYENY.GOV



★ Outdoor Facility Rental Policies 2026 ★

**** All Rye Recreation Facilities are NO SMOKING, NO VAPING Facilities ****

- **Please review all of the policies listed in this document and keep for your reference**
- **By signing your on-line Rental Request Application, you are indicating that you have read and agree to these policies**
- **A receipt for your reservation will be emailed to you. That receipt will serve as your permit**

ELIGIBILITY - Proof of residency is required to qualify for residential rates and must be provided when the application is submitted (Con Ed or utility bill). The individual making the reservation must be present throughout the entire time of the picnic.

RESPONSIBILITIES OF THE INDIVIDUAL(S) RENTING THE PICNIC FACILITY

- Individuals renting the facility are responsible for the conduct of their guests.
- Patrons are expected to clean-up the shelter and to leave the area in good condition. All decorations, signs, balloons, etc., should be removed. Please ask the attendant for additional plastic bags if needed.
- **Outdoor restrooms stations are available for use and are handicap accessible. No access to the Damiano Recreation Center is permitted. Please plan accordingly.**

OUTDOOR FACILITIES/FEES:

Recreation Park - Upper Shelter, 281 Midland Avenue
 Recreation Park - Lower Shelter (near playground), 281 Midland Avenue
 Recreation Park - Amphitheater, 281 Midland Avenue
 Recreation Park – Play Field (behind lower shelter), 281 Midland Avenue
 Gagliardo Park Shelter, 31 High Street (max capacity 30)

Full payment is required at the time of reservation. Those cancelling less than three (3) weeks prior to the scheduled rental will forfeit 50% of the fees paid.

Rental fees are based upon the number of people in your party (adults and children). Attendants will confirm attendance by taking a head count. If your group size is larger than you indicated, you will be billed for the difference.

GROUP SIZE	FEE
Picnic Small events: up to 75 patrons	\$250 resident; \$375 non-resident
Picnic Large events: 76 to 150 patrons	\$450 resident; \$575 non-resident
Picnic Weekday events (Monday – Thursday) under 75	\$175 resident; \$300 non-resident
Picnic Weekday events (Monday – Thursday) over 75	\$375 resident; \$500 non-resident
Amphitheater Small events: up to 75 patrons	\$150hr resident; \$300hr non-resident
Amphitheater Large events: 76 to 250 patrons	\$250hr resident; \$400hr non-resident
Play Field	\$50hr resident; \$80hr non-resident

FACILITY DETAILS:

SHELTERS	PLAY FIELD	AMPHITHEATER
-ELECTRICITY AVAILABLE -WATER SPIGOT AVAILABLE -WOODEN PICNIC TABLES (QTY 8-10) -2 WOODEN SERVING TABLES -GRILL AVAILABLE UPON REQUEST (PROPANE) -NO AMPLIFIED MUSIC	-NO ELECTRICITY AVAILABLE -OCTAGON PICNIC TABLES (QTY 6) -NO AMPLIFIED MUSIC	-GUEST MUST BRING CHAIRS FOR SEATING -1 ELECTRICAL OUTLET AVAILABLE (ON EXTERIOR OF BUILDING) -NO SOUND SYSTEM AVAILABLE OR PROVIDED -NO LIGHTING AVAILABLE OR PROVIDED

SPECIAL REQUESTS

Rental equipment or use of outside vendors (e.g., air castles, laser tag companies etc.) must be requested at the time of application and are subject to approval. Waterslides are **NOT** permitted.

CATERING - Use of outside caterers is permitted BUT requires a permit for "on-site" catering or food trucks. **Food Trucks** must be requested in advance; no more than 2 are permitted per event.

ON-SITE VENDORS – If you are bringing an entertainer/entertainment to your party, there is a \$50 fee.

A Certificate of Insurance is required for all commercial rentals/Food Trucks and on-site catering

Facilities are not permitted to be used by groups with the intention of charging fees. Requests by non-profit organizations to host a fundraiser – Please contact the Superintendent of Recreation directly (recreation@ryeny.gov).

TIMES & WEATHER POLICY

- Hours vary due to the time of the sunset. **Rentals are available from 10:00 a.m. to 1/2 hour prior to sunset not to exceed 8:00 p.m.** To determine the sunset time for your event, please visit: www.sunrisesunset.com/ and click on "calendar" under New York.
- Rental are held rain or shine; please be aware that when renting outdoor facilities there is a certain amount of risk (e.g., weather conditions).
- The use of the indoor facilities in the event of inclement weather is **not** permissible.

PARKING - Parking is limited to designated spots only. If the main lot is full, street parking is permitted. Designated parking for individuals with disabilities is provided. A 10 minute drop-off period is allowed to unload supplies. Please do not obstruct service roads throughout the park. Be aware that department vehicles may be using the service roads during your function, and service roads also serve as access for emergency vehicles.

OTHER RECREATIONAL ACTIVITIES:

Field use requires a separate permit and additional fees. Permits for fields will not be issued more than a month in advance. Field use is subject to availability. Rye Recreation reserves the right to change field locations or times.

Bocce Balls are provided upon request.

OTHER IMPORTANT INFORMATION

- Please be aware that the park is open & available to other patrons. Your reservation only secures the picnic shelter, not surrounding grounds.
- Grills must be requested in advance; no outside grills permitted. Grills require the use of propane and must be brought by renter.
- Dogs are not permitted on the playing fields or in the playgrounds. **Dogs must always be on a leash.**
- No confetti or glitter shall be used as decoration; No decorations can be affixed to shelters, or building. All decorations must be cleaned-up.
- No latex water balloons, sand or slime.

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