



Permit Application for Work Within The City Right of Way

City of Rye, New York Department of Public Works

141 Oakland Beach Avenue, Rye, New York 10580
Phone 914.967.7464 Fax 914.967.4107

www.ryeny.gov

Section I. Applicant Information

Important: The following information **must** be completed unless otherwise noted. Applications not fully completed will not be received by this department. Applicants must read and understand all conditions of this permit application prior to signing. Applicant is responsible to identify and obtain necessary permits from other City departments.

Work Location _____

Description of work _____

Contractor _____ Property Owner _____

Address _____ Address _____

City/State/Zip _____ City/State/Zip _____

Phone _____ Phone _____

Fax _____ Fax _____

Section II. Type of Permit (check all that apply and indicate size in space provided if applicable)

<input type="checkbox"/> Street Opening _____	<input type="checkbox"/> Street or Sidewalk Obstruction _____
<input type="checkbox"/> Sidewalk Opening Or Replacement _____	<input type="checkbox"/> Driveway Construction _____
<input type="checkbox"/> Sanitary Sewer Connection _____	<input type="checkbox"/> Construction Container _____
<input type="checkbox"/> Curb Replacement or Lowering _____	<input type="checkbox"/> Other _____

Section III. Drawings

- A. drawing must be submitted for all applications
 - B. Drawings submitted must be at least 8" X 11"
 - C. Street name and house number must be clearly identified
 - D. Location, size, and type of trees on City right-of-way must be Shown
 - E. Indicate existing catch basins, manholes, culverts, guardrails, curbing, sidewalks, signs, traffic control devices, and other structures in right-of-way
 - F. All work in right of way must comply with City of Rye standards
- Copies of City of Rye standards are available in the Engineering Department**

Section IV. Storm Drain Connection

- a. Connections shall only be made into a structure or as approved by the City Engineer
- b. A catch basin, infiltrator, or dry well may be required on owners property prior to connection to Storm Drain

Section VI. Requirements and Conditions

- A. Work area to be marked out in the field in **WHITE PAINT**
- B. Final restoration dimensions to be determined by City Engineer
- C. Temporary pavement shall be placed in all trenches not using control density fill
- D. Open trenches must be properly covered with adequate sized steel plates every night to the satisfaction of the City Engineer
- E. A minimum of 24 hours notice must be given to the Engineering Department prior to the start of any work
- F. Special Conditions _____

Controlled density fill is required for this work	Fee \$	Permit number	Location
	Deposit \$		
	Surcharge \$	Date	
	Yes <input type="checkbox"/> No <input type="checkbox"/>	For Office use only	



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Section VII. Additional Requirements for Sewers

- A. Sewer main to be inspected by City Engineer prior to connection
 - B. A sewer pipe saddle must be used to connect laterals to the sewer main
 - C. Sewer lateral pipe shall be extra heavy duty cast iron in 5 foot lengths
 - D. Lateral connection at the main to be encased in hydraulic cement
 - E. City Engineer must inspect lateral connection prior to placement of concrete or backfill
- No stormwater connections allowed to the sanitary sewer (sump pumps, leaders, trench drains, etc.)
Sewer or drain connection may be Smoke Tested or Dye Tested*

Section VIII. Insurance Requirements

- A. The policy must be on a standard Manufacturers' and Contractor's Schedule Liability form AND SHALL NAME THE CITY OF RYE AS ADDITIONAL INSURED
- B. The limits must be at least \$100,000 for any one person and \$500,000 for any one accident for personal injury and at least \$25,000 for anyone accident and \$50,000 in the aggregate for property damage
- C. The Contractor shall provide proof of Worker's Compensation and Disability insurance as required by law

The following endorsement must be read, understood.

"It is agreed that the liability insurance policy submitted for this permit insures the City of Rye, its officers, servants and agents against any liability within the limits hereof, for personal injury or property damage, directly or indirectly resulting from or arising out of the granting by the City of Rye a permit for work within a right-of-way to:

Insert company name, address

or for any negligent act or omission in connection therewith on the part of the permittee, his (its) servants or agents."

Section IX. "Code 753"

Before any excavation work can begin in right of way and with this application you must provide a "Call Before You Dig" Case Number _____ Call 1-800-962-7962

Section X. Signature

I do certify that I am duly authorized to file this application: that all statements contained in this application are true to the best of my knowledge and belief: and that the work will be performed in the manner set forth in the application, plans and specifications filed herewith in compliance with the applicable laws, ordinances, codes, rules, regulations and directives of the City of Rye. The plans and specifications have been prepared so as to include all necessary data to show compliance with the State, County and City of Rye regulations. The undersigned understands that the filing of this application amounts to the written consent to all necessary inspection by the Engineering Department in connection with this application.

Applicant _____ Date _____

Applicant (print) _____ Title _____