



April 2, 2026

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City Manager
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FOR IMMEDIATE RELEASE

CITY OF RYE CLERK, FINANCE, AND PERSONNEL OFFICES TO OPERATE REMOTELY DURING CITY HALL HVAC CONSTRUCTION

BOARDS & COMMISSIONS TO MEET AT THE LOCUST AVE. FIREHOUSE DURING THE MONTH OF APRIL

RYE, NY (April 2, 2026) The City of Rye announced today that the Clerk, Finance, and Personnel Offices will temporarily operate remotely beginning April 6, 2026, due to demolition and construction activities associated with the City Hall HVAC modernization project. The construction impacting these departments is expected to last the month of April.

During this period, residents and professionals are strongly encouraged to submit applications, documents, and other materials electronically.

For the Office of the City Clerk:

- **Permit Applications:**
A secure drop box for physical permit applications is available on the third floor of City Hall. Once the basement of City Hall is reopened, document drop-off will return to the Building Department.
- **Dog Licenses & Rye Town Park Permits:**
Dog tags and Rye Town Park off-leash permits will be processed and mailed as soon as practicable.
- **Marriage Licenses:**
Marriage license appointments will not be available during the month of April. Marriage licenses are available through other local Clerk's offices, including the Town of Rye, Town of Harrison, and City of White Plains.
- **Insurance Claims:**
All insurance claims must be submitted to and stamped by the Legal Department, located on the 3rd floor of City Hall.





- **Online Services:**

Remote Clerk services remain fully available online:

www.ryeny.gov/remoteclerk

Any questions or concerns can be emailed to: cityclerk@ryeny.gov or phoned in at **914-967-7371**.

For the Finance Department:

- **Property Tax Payments:**

Property taxes can be paid online at:

www.ryeny.gov/paytax

- **2025 Year-End Property Tax Statements:**

Statements are available at:

www.ryeny.gov/2025taxstatements

Please follow the instructions provided to retrieve your 2025/2026 Rye City School District taxes.

- **Search Property Taxes:**

Property tax records can be searched at:

www.ryeny.gov/searchtaxes

- **Parking Ticket Payments:**

Parking fines may be paid online at:

www.ryeny.gov/payparking

- **In-Person Payments:**

Physical payments may be placed in the secure drop box located outside the City Hall parking lot entrance.

For questions or assistance, please contact the Finance Department at finance@ryeny.gov or **914-967-7303**.

For the Personnel Office:

- **Contact Information:**

Please direct all inquiries to hr@ryeny.gov or call **914-967-7279**.

- **Document Submission:**

Any required paperwork may be placed in the designated Personnel mailbox in the City Manager's Office on the 3rd floor of City Hall.





For Boards and Commissions

All Board and Commission meetings will be held on the 2nd floor of the Locust Avenue Firehouse during the month of April unless otherwise noticed on the City's Community Calendar: www.ryeny.gov/calendar

For meetings being moved to the Firehouse: Residents attending a meeting should ring the doorbell to enter the firehouse, then proceed directly to the elevator to access the second floor.

The Building & Planning Departments and Assessor's Office will remain remote during part of the month of April as work in the basement of City Hall reaches completion.

During this period, residents, contractors, and professionals are strongly encouraged to continue to submit applications, documents, and other materials electronically.

For those unable to submit materials digitally, non-electronic submissions may be delivered to the City Manager's Office located on the 3rd floor of City Hall, where staff will ensure materials are routed appropriately.

Residents who need assistance, wish to review public records, or require an appointment are encouraged to contact the offices directly.

Building & Planning Department

Email: building@ryeny.gov

Phone: 914-967-7372

Assessor's Office

Email: assessor@ryeny.gov

Phone: 914-967-7565

"We appreciate the public's patience and cooperation while this work is underway," said City Manager Brian Shea. "I would like to extend our thanks to Commissioner Kopy and Captain Pitts for providing us additional space at the Locust Ave. firehouse while construction at City Hall progresses"

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