

***APPROVED MINUTES*** of the Special Meeting/Budget Workshop of the City Council of the City of Rye held in City Hall on November 18, 2013 at 8:00 P.M.

PRESENT:

DOUGLAS FRENCH Mayor  
LAURA BRETT  
RICHARD FILIPPI  
PETER JOVANOVICH  
JULIE KILLIAN  
CATHERINE F. PARKER  
JOSEPH A. SACK  
Councilmembers

ABSENT: None

1. Pledge of Allegiance

Mayor French called the meeting to order and invited the Council to join in the Pledge of Allegiance.

2. Roll Call

Mayor French asked the City Clerk to call the roll; a quorum was present to conduct official city business.

3. Discussion of the FY 2014 Budget

- Rye Golf Club Budget Review

Prior to the Budget Review Peter Marshall presented a brief update on a walk-through that had been held at the Club for potential responders to the RFP that had been attended by 15 viable operators the previous week. They were provided with an overview of the operations of the Club, given a tour of the facility and were also provided an opportunity to ask questions. City Manager Pickup said that proposals are due back on December 27<sup>th</sup> and there could be an agenda item for Council approval in February.

Pat Dooley of the Golf Club Commission made the presentation on the 2014 Budget. He called 2013 a “building and reexamination year” for the Club and provided an overview of accomplishments for the year in such areas as increasing membership, outreach to members, staffing, food and beverage operation and experience, marketing and physical improvements to the golf course and Castle. He said that areas of focus for 2014 would include the RFP proposal which will determine the management and operational structure for Whitby Castle going forward; an optimum management structure for the pool; the expansion of financial reporting of

operations; review of City level revenue and expense items; marketing; long-term budgeting and capital projects; expenses; and possible insurance recovery for money lost. The basic assumption for the 2014 Budget is to keep things status quo for the most part. It assumes the same membership and membership categories and the dues structure remains the same except for an increase in the House Membership. The \$300 food minimum remains, as does the 10% discount for purchases made by members at Whitby Castle. There will be a 3% charge implemented for use of credit cards for payment of annual dues. A profit of \$84,000 for 2014 is projected. There was also a brief discussion of capital projects and the possibility of allocating money for a separate audit of the Club.

4. Authorization for the City Manager to enter into an agreement with the International City/County Management Association (ICMA) for an amount not to exceed \$40,000 for professional consulting services to conduct an Executive Search for a Police Commissioner for the City of Rye  
Roll Call

City Manager Pickup summarized the process that would be utilized by ICMA under the proposed agreement as being a collaborative process which will produce a candidate profile that can be used in the search process. There was a discussion about whether the decision to go forward with the agreement should be made at this time or if it would be better to defer it until January when the next Council will be in place and can decide if this is the process they want to utilize for the search for a new Police Commissioner. Questions were raised about the actual costs associated with the agreement; how the ICMA proposal was chosen; and if there were other bidders. City Manager Pickup said that five firms were contacted and only two chose to submit proposals.

Councilman Jovanovich made a motion, seconded by Councilwoman Parker, to adopt the following Resolution:

**RESOLVED** that the City Council of the City of Rye hereby authorizes the City Manager to enter into an agreement with the International City/County Management Association (ICMA), for an amount not to exceed \$40,000, for professional consulting services to conduct an Executive Search for a Police Commissioner for the City of Rye.

ROLL CALL:

AYES: Mayor French, Councilmembers Brett, Filippi, Jovanovich and Killian  
NAYS: Councilmembers Parker and Sack  
ABSENT: None

The Resolution was adopted by a 5-2 vote.

5. Adjournment

There being no further business to discuss Councilman Filippi made a motion, seconded by Councilman Jovanovich and unanimously carried, to adjourn the meeting at 9:50 p.m.

Respectfully submitted,

Dawn F. Nodarse  
City Clerk