

MINUTES of the Regular and Organizational  
Meeting of the City Council of the City of Rye  
held in City Hall on January 5, 2000 at 8:00 P.M.

PRESENT:

STEVEN OTIS, Mayor  
CAROLYN CUNNINGHAM  
ROBERTA DOWNING  
ROBERT H. HUTCHINGS  
ROSAMOND LARR  
DOUGLAS MCKEAN  
ARTHUR STAMPLEMAN  
Councilmen

ABSENT:

NONE

1. Pledge of Allegiance

Mayor Otis invited the audience to join the council in the Pledge of Allegiance.

2. Roll Call

Mayor Otis called the meeting to order; a quorum was present to conduct official city business.

3. Mayor's Annual Message

The Mayor read the following Annual Message into the official record:

“Welcome to City Hall and welcome to the new year, decade, century, and millennium. Tonight it is my privilege to present the Mayor’s Annual Message, to mark some of the efforts of the City of Rye in the last year and talk about challenges for the future.

‘As we note the important change in the calendar, it is an appropriate time to ask how the long list of activities that occupy the City staff, residents, organizations, volunteers, and businesses relate to what is special about our town. How does all the energy and initiative bring what is important about our past forward into our future?

‘If we look at Rye 100 years ago and look at Rye today, we see much that is different and much that is the same. We have grown and changed for the better but we have tried to retain an appearance and a quality of life that links us to our history.

‘It is all of the effort and attention to detail that make this possible. The individual projects, the reaching out to others, making things work better, they all add up to what we retain over the decades, centuries, and beyond.

‘The list is long: passage of the Fire House Bond issue to insure quality protection into the future, our new partnership with Restaurant Associates for Whitby Castle and progress towards its reconstruction and re-opening, emphasis on the needs of our children through the Community Summit, a renewed focus on the needs of senior citizens including increased transportation options, more attention to crime prevention by getting needed information to residents, the new efforts to improve our business district through the Rye Merchants Association, continued progress on our Master Plan update, better communications from City government, improvements to our noise ordinance, increased cooperation from Playland on fireworks noise, recodification of our fence law to provide more flexibility for homeowners, an updated sign law, increased attention to the concerns and ideas of City staff, increased collaboration between not-for-profits, and our third annual success with First Night.

‘These efforts will continue, as well a number of issues and challenges for the future that deserve special discussion tonight.

‘I again must recognize the work of the Traffic and Transportation Committee. Under the leadership of first, the late Roger Perry, and now Sal Samperi, this committee is a great example of increased public involvement making a difference.

‘Traffic safety is by far the most frequently raised concern of Rye residents. Over the past two years, the Traffic and Transportation Committee has analyzed countless recommendations, suggestions, and dangerous situations brought to their attention by residents. The committee is made up of a dedicated group of residents, many with professional traffic planning expertise. After reviewing each issue, solutions are then presented to the City Manager, City Engineer, and Police Commissioner. Refinements are made, and where appropriate, traffic safety improvements have been implemented.

‘By bringing knowledgeable residents together, we have been able to implement well thought-out solutions. We have been able to speed local governments response to these problems. We have been able to address the traffic safety concerns of residents. On larger issues, the City Council has supported the recommendations of the committee, placing increased priority on upgrading traffic signals, school safety zones, staffing and radar equipment.

‘The safety of schoolchildren, walking to school, around school grounds, and throughout Rye is of major importance to the City Council. The Board of Education and the City Council have agreed to share in the cost of a needed comprehensive traffic safety study around all of our schools. We will use the results of this study to implement integrated solutions to protect children walking to and from school and manage the increased flow of traffic around the schools. This is a major priority.

‘Project Impact, our nationally recognized emergency preparedness program, continues to demonstrate benefits even as we are only in its early stages. Hurricane Floyd enabled us to

see the results of training received by City staff through Project Impact. We were prepared for flooding, evacuation, shelter services, and emergency response, all enhanced through the support made available to us as one of only three Project Impact communities in New York State.

‘We have received a second \$250,000 grant from Congresswoman Nita Lowey for the Beaver Swamp Brook portion of our Project Impact effort. The Town of Harrison will complete an environmental study of pollution problems on their side of the brook within a couple of months. We will contract with a firm to conduct a comprehensive flood mitigation study of Rye within weeks. This study will provide the basis for seeking additional outside funds to assist in our flood mitigation efforts.

‘In December, the City of Rye was again recognized for our Project Impact efforts. We were selected as one of only four communities in the nation for a \$100,000 Community Challenge Grant to help us bring the most up-to-date computer modeling to our disaster mitigation efforts. Our selection is indicative of the confidence the federal emergency planning officials have in our efforts.

‘Project Impact continues to be of significant assistance in reducing our risk to flooding, property loss, and damage in disasters.

‘Another challenge we face is addressing the needs of young people in Rye. The Community Summit meetings organized by the school district have been an excellent opportunity for all community groups to share information on what they are offering the children of our community. I think that the next step is for us all to work together to institutionalize the sharing of this information between groups and with the community. We need to provide a more comprehensive picture of what is being offered and what are we missing. We must make sure we are doing everything we can for Rye’s children. This is how we can build on the benefits provided by the Community Summit.

‘The time has also come for us to provide a focused analysis of our parking needs in the Central Business District and at the Commuter Parking Lots. I will propose that we establish a temporary working group to present choices to the City Council on the parking issue. This committee should be made up of representatives of the City Council, Planning Commission, Traffic and Transportation Committee, the Merchants Association, and other interested and knowledgeable members of the community. We need to review information we already have, obtain additional information we need, explore options, and provide the City Council with alternatives.

‘One of the most significant challenges before Rye in the next few years will be how to prioritize and take advantage of a number of land acquisitions or capital investment opportunities that address vital needs of the City.

‘In the early 1990s, the City of Rye had the opportunity to purchase the then vacant CVS parcel at a reasonable price. Mayor Ross was an advocate of this acquisition but a majority of the City Council opposed it. Today, it is clear to all that this was a lost opportunity. That parcel would have been ideal for our needed police/courthouse facility or municipal parking.

‘Today we are being presented with a number of other opportunities and challenges to help us address some of our most pressing needs. What land acquisitions can help us reduce our vulnerability to flooding? How will we provide more parking, through land acquisition, through a parking structure? How will we address the need for an up-to-date police/courthouse facility? How can we provide more space for additional athletic fields, a need that will again be highlighted by the Recreation Commission’s Recreation Master Plan due this year?’

‘The needs are beyond dispute. The opportunities for parcels to address some of these needs do exist. But it is also clear that we cannot financially afford to purchase every parcel that addresses valid City necessities. We must protect the taxpayers, the sound financial condition of the City, and our Aaa bond rating. We also do not want those that follow us to lament opportunities we miss today.’

‘The challenge will be to prioritize these opportunities and to establish goals that allow us to responsibly take advantage of them. I suggest the following:

‘We need to be aggressive in seeking outside funding to share the financial burden of taking advantage of appropriate acquisitions.’

‘There are potential federal, state, and county grants that can assist us in flood mitigation, parkland, and recreation acquisitions.’

‘We need to develop local dedicated funding streams that can become part of an acquisition or use plan where appropriate.’

‘We need to encourage private, tax deductible participation in these opportunities where we can.’

‘Beyond assessing the needs we seek to solve, we must also measure the availability of partners to make these improvements possible.’

‘Today, the City Council is reviewing the Friends Meeting House on Milton Road which is available for acquisition. The property is important because of its location in one of our worst floodplain areas, because of its potential as parkland, because of the meeting house itself, and its multiple use possibilities, and because of the historic importance of the parcel itself to the City of Rye. We will be deciding within the next two months how to address this opportunity. We seek your input as to uses, solutions, and financial partners.’

‘Our biggest challenge will be to take advantage of these opportunities in a fiscally sound way.’

‘The last challenge of the new era will be the professional leadership of our City government and staff. Frank Culross, our City Manager for the last 21 years, will be retiring in one month.’

‘Local government is like many other specialities in business, in the professions, in any field. The day-to-day operation of our City government is a demanding task. We, as residents, have high expectations and expect quality. In Frank, we have had one of the most respected municipal administrators in the country and the most senior in Westchester County.

‘In the past 21 years, local government has experienced revolutionary changes in management, technology, and practice. Frank has led our City through those changes. While managing the normal course of business, he had, at the same time, guided us through major projects such as the transition to municipal garbage collection, establishing one of the best recycling programs in the county, the new pool and pool house at Rye Golf Club, the current Whitby project, our upcoming firehouse rehabilitations, and the establishment of the Rye Manor Senior Citizens Housing complex to name just some of his achievements.

‘We thank Frank and Dorcus Culross for their contribution to the City of Rye. We are in their debt and our greatest challenge will be to build on this record of professional leadership, innovation, and accomplishment.

‘To meet that challenge, the City Council asks for your help. As was the practice 21 years, ago, the City Council is using a well respected municipal executive search firm to assist us in selecting a new City Manager and the search firm is working with us on developing that profile.

‘We invite everyone to a public meeting to share your ideas about what traits we should seek in a new City Manager. Our search firm will hold this meeting on Tuesday, January 11<sup>th</sup>, 8:15 PM, at the Rye Recreation building on Midland Avenue. If you cannot attend, your written comments can be sent to the City Council at City Hall. Those comments will be shared with our search firm as they help us identify what skills we need to build on the progress of the last 21 years.

‘All the energy and responsiveness would not be possible without a City Council that can work as a team. In the past two years we have deliberated, we have improved our ideas by listening to each other and the public, and we have gotten things done.

‘It is to the credit of all seven members of the City Council that we have been able to do this without the politics and partisanship that often makes government fail. To Roz Larr, Arthur Stampleman, Carolyn Cunningham, Bob Hutchings, Bonnie Downing, Kathie Walsh who left the Council in December, and Doug McKean who joins us now, I have no doubt that we will continue our success together in addressing the concerns of the residents of Rye. Our efforts, with those of the entire community, link the future of Rye to what we cherish in our past.’

4. Residents may be heard who have matters to discuss that do not appear on the agenda

A. Mrs. Ellen D’Angelo, 90 Wappanacca Avenue, complained about trash being left on city streets for several days, especially during the weeks that have a holiday. She suggested that violators (those who place bulk waste at the curbside longer than 24 hours) be given a warning.

She also recommended informing the Board of Trustees of the Town/Village of Harrison that the Town's leaves are drifting into Blind Brook.

The Council discussed:

- the sanitation and recycling schedule which provides waste collection twice weekly, recycling and curbside bulk and metal pick-up weekly. Bulk pick-up is canceled during weeks when there is a holiday,
- better and more frequent reminders about the schedule for waste collection via City Newsletter, Rye Cable Television Committee, and news releases,
- issuing warnings to violators,
- recent legislation which incurs a progressive penalty or fee for violators, and
- Councilman Stampleman's recommendation for follow-up.

Mayor Otis expressed his appreciation to Mrs. D'Angelo and assured her that there would be follow-up on this matter.

B. Mr. Bill Walsh, 44 Redfield Street, informed the council that he was representing his neighbors on Redfield Street to ascertain the status of the petition which was forwarded to Mayor Otis. He said the petition requested a three-way stop sign at the corner of Redfield Street and Old Rye Beach Avenue, enforcement of parking regulations and the litter law, proper signage, and cessation of speeding. He apprised the council that this is an area where young people gather, park illegally and litter.

Mayor Otis responded that he had forwarded this petition to the Traffic and Transportation Committee for review and comment.

Council discussion focused on:

- enforcement by the County and City of Rye police, and
- Councilman Downing's suggestion that copies of the petition should be circulated among the council members.

Mayor Otis advised Mr. Walsh to attend the next Traffic and Transportation Committee meeting. He expressed his appreciation to Mr. Walsh for his comments.

5. Appointment of a Council Member as Trustee of the Police Pension Fund, by the Mayor with Council approval, for a one-year term

Councilwoman Cunningham made a motion, seconded by Councilwoman Larr and unanimously carried, to re-appoint Councilman Stampleman to the Police Pension Fund for a one-year term.

6. Three appointments to the Board of Appeals for three-year terms and one appointment to fill the term ending January 1, 2002, by the Mayor with Council approval

Councilwoman Cunningham made a motion, seconded by Councilwoman Downing and unanimously carried, to re-appoint Ms. Patricia Higgins, Mr. Jonathan D. Kraut, and Mr. Alan Weil to the Board of Appeals for three-year terms, and to appoint Mr. Alan Wiener to an unexpired term ending January 1, 2002.

7. Designation of the Chairman of the Board of Appeals, by the Mayor

The Mayor designated Ms. Judith Studebaker as chairman of the Board of Appeals.

8. Two appointments to the Board of Architectural Review for three-year terms; one appointment to fill the term ending January 1, 2001, and one appointment to fill the term ending January 1, 2002, by the Mayor with Council approval

Councilwoman Larr made a motion, seconded by Councilwoman Cunningham and unanimously carried, to re-appoint Mrs. Diane Westfall Murphy to the Board of Architectural Review to fill an unexpired term ending January 1, 2002.

The two three-year appointments will be made at a future council meeting.

9. Designation of the Chairman of the Board of Architectural Review, by the Mayor

The Mayor informed the council that it is unnecessary to designate a new chairman to the Board of Architectural Review since Mr. Nicholas Everett, the present chairman, has decided not to retire.

A council discussion ensued on increasing the number of members for the Board of Architectural Review (BAR) from five to seven to make it easier to have a quorum.

Mrs. Wendy Rolland, former chair of the BAR, said it is a tradition to have a registered architect as a member of the BAR. She suggested there should be two registered architects if the membership is increased.

Councilman McKean suggested having a diversity of skills among the members. He endorsed having a board comprised of professionals in the fields of architectural and landscape architectural design.

Mayor Otis suggested postponing this discussion to the February 2, 2000 council meeting.

10. One appointment to the Board of Ethics for a three-year term, by the Mayor with Council approval

Councilwoman Downing made a motion, seconded by Councilwoman Cunningham and unanimously carried, to re-appoint Mrs. Mary Ann Ilse to the Board of Ethics for a three-year term expiring January 1, 2003.

11. Two appointments to the Commission on Human Rights for three-year terms and one appointment to fill the term ending January 1, 2002, by the Mayor

These appointments to the Commission on Human Rights were postponed to a future council meeting.

12. Three appointments to the Conservation Commission/Advisory Council for three-year terms and one appointment to fill the term ending January 1, 2002, by the Mayor with Council approval

Councilwoman Cunningham made a motion, seconded by Councilwoman Downing and unanimously carried, to re-appoint Mr. C. Nicholas Hodnett, Ms. Martha Monserrate, and Mr. Joseph P. Murphy, to the Conservation Commission/Advisory Council for three-year terms expiring January 1, 2003.

The one appointment to fill the term ending January 1, 2002 will be made at a future council meeting.

13. Two appointments to the Finance Committee for three-year terms and one appointment to fill the term ending January 1, 2002, by the Mayor with Council approval

These appointments to the Finance Committee were postponed to a future council meeting.

14. Two appointments to the Landmarks Advisory Committee for three-year terms and one appointment to fill the term ending January 1, 2002, by the Mayor with Council approval

Councilwoman Cunningham made a motion, seconded by Councilwoman Larr and unanimously carried, to re-appoint Ms. Janet Averill and Mr. Russell C. Cecil to the Landmarks Advisory Committee for three-year terms expiring January 1, 2003.

The one appointment to fill the term ending January 1, 2002 will be made at a future council meeting.

15. Two appointments to the Planning Commission for three-year terms and designation of one Council Member for a two-year term, by the Mayor with Council approval

Councilwoman Cunningham made a motion, seconded by Councilwoman Larr and unanimously carried, to re-appoint Dr. Michael W. Klemens and Mr. Brian Spillane to the Planning Commission for three-year terms expiring January 1, 2003 and to appoint Councilman Douglas McKean to a two-year term expiring January 1, 2002.

16. Designation of the Chairman of the Planning Commission, by the Mayor

Mayor Otis designated Dr. Michael Klemens as chairman of the Planning Commission.

17. One appointment to the Recreation Commission for a three-year term, by the Mayor with Council approval

Councilwoman Downing made a motion, seconded by Councilman Hutchings and unanimously carried, to re-appoint Mr. Thomas Fendler to the Recreation Commission to a three-year term expiring January 1, 2003.

18. Two appointments to the Rye Cable Television Committee for three-year terms and one appointment to fill the term ending January 1, 2001, by the City Council

Councilwoman Cunningham made a motion, seconded by Councilman Hutchings and unanimously carried, to re-appoint Mr. Charles Mascari to the Rye Cable Television Committee to a three-year term expiring January 1, 2003.

One three-year appointment and one appointment to fill the term ending January 1, 2001 will be made at a future council meeting.

19. One appointment to the Rye Town Park Commission for a two-year term by the City Council

Councilwoman Cunningham made a motion, seconded by Councilwoman Larr and unanimously carried, to re-appoint Councilman Douglas McKean to the Rye Town Park Commission to a two-year term expiring January 1, 2002.

20. Three appointments to the Traffic and Transportation Committee for three-year terms and one appointment to fill the term ending January 1, 2002, by the Mayor with Council approval

Councilman McKean made a motion, seconded by Councilwoman Cunningham and unanimously carried, to re-appoint Mr. Paul Hackett, Nicholas Loddo and Sarah Mariani to the Traffic and Transportation Committee for a three-year term ending January 1, 2003 and to appoint Ms. Jessica Gay to fill the term ending January 1, 2002.

21. Designation of a Senior Citizens' Advocate for a one-year term, by the Mayor

The Mayor re-appointed Mrs. Ann Pastor as the Senior Citizens' Advocate to a one-year term expiring January 1, 2001.

22. Designation of the City Council's Audit Committee by the Mayor

The Mayor designated Councilmen Cunningham, Larr, and Stampleman to the Audit Committee.

23. Designation of the following City Council Liaisons by the Mayor:

- Ambulance Corps
- Board of Appeals
- Board of Architectural Review
- Boat Basin Commission
- Commission on Human Rights
- Conservation Commission/Advisory Council
- Landmarks Advisory Committee
- Recreation Commission
- Rye Cable Television Committee
- Rye-CARES Coordinator
- Rye City School Board
- Rye Free Reading Room
- Rye Golf Club Commission

Action on the designation of City Council Liaisons to City boards, commissions, and committees was postponed to a future council meeting.

24. Designation of the days and time of regular meetings of the City Council

Councilman Hutchings made a motion, seconded by Councilwoman Downing and unanimously carried, to set the dates for the regular meetings of the Rye City Council as follows:

January 5	May 3	October 4
January 19	May 17	October 18
February 2	June 21	November 1
February 16	July 19	November 13 (Special)
		November 15
March 1		
March 15	August 14 (Special)	December 6
	August 16	December 20
April 5		
April 19	September 6	

25. Designation of official City newspapers

Councilwoman Larr made a motion, seconded by Councilwoman Cunningham, to designate the *Journal News* as the official newspaper of the City of Rye for the purposes of publishing legal notices.

ROLL CALL:

AYES: Mayor Otis, Councilmen Cunningham, Downing,  
Hutchings, Larr, and McKean

NAYS: None

ABSENT: None

ABSTAIN: Councilman Stampleman

The motion carried.

26. Designation of the amounts of faithful performance bonds:

A. City Comptroller \$ 1,000,000

B. City Clerk	\$ 500,000
C. City Marshal	\$ 100,000

Councilman McKean made a motion, seconded by Councilwoman Larr, to designate faithful performance bonds in the following amounts:

A. City Comptroller	\$1,000,000
B. City Clerk	\$ 500,000
C. City Marshal	\$ 100,000

The motion carried.

27. Proposed resolution regarding flight paths to and from Westchester County Airport

Councilwoman Cunningham reviewed her amendments on the proposed resolution regarding flight paths to and from Westchester County airport.

Councilman Stampleman also suggested changes, while Councilwoman Downing supported the Rye Brook resolution.

Mayor Otis suggested refining the resolution for the January 19, 2000 meeting for council action.

Councilman Stampleman suggested forwarding a copy of the resolution to the Federal Aviation Administration.

Mayor Otis apprised the council that the County Executive has planned a meeting with the New York communities which border Connecticut. A specific date has not been scheduled.

28. Discussion of proposal to enact a right-of-way law

Mayor Otis summarized the rationale for enacting a right-of-way law by saying that this kind of law would enable municipalities to garner new and increased non-tax revenues. This would give municipalities a legal foundation to require the payment of a fee from all wireless service providers. He suggested postponing further discussion until Mr. Laurence Monroe, Monroe Telecom Associates and Comi Telecommunication Services, briefs the council on the importance of a right-of-way law.

29. Appointment of an Interim City Manager effective February 6, 2000

Mayor Otis acknowledged the December 29, 1999 memorandum from City Manager Frank Culross regarding the designation of an Interim City Manager to serve from the time he retires and a permanent appointment is made.

Councilman Hutchings made a motion, seconded by Councilwoman Downing and unanimously carried, to appoint Mr. Christopher Bradbury as Interim City Manager effective February 6, 2000 until a permanent replacement for the City Manager's position has been made.

Councilman Hutchings made a motion, seconded by Councilwoman Downing, to adopt the following resolution:

**RESOLVED**, that Mr. Bradbury receive an additional compensation of \$1,000 per month and be assigned the use of an automobile for commutation for serving as the Interim City Manager.

ROLL CALL:

AYES: Mayor Otis, Councilmen Cunningham, Downing,  
Hutchings, Larr, McKean and Stampleman  
NAYS: None  
ABSENT: None

The resolution passed.

Councilman Hutchings made a motion, seconded by Councilwoman Downing and unanimously carried, to adopt the following resolution:

**WHEREAS**, a proposed local law entitled “A local law amending Article 8 of the City Charter to provide for the appointment of an Interim City Manager in the event of the office of City Manager becomes vacant and requiring that the person appointed must be a resident of Westchester County”, has heretofore been introduced at this meeting and placed before the Mayor and each Councilman, and

**WHEREAS**, it is now desired to call a public hearing on such proposed local law, now, therefore, be it

**RESOLVED**, by the Council of the City of Rye as follows:

Section 1. Pursuant to Section 20 of the Municipal Home Rule law and the Charter of the City of Rye, New York, a public hearing will be held by the Council of said City on January 19, 2000 at 8:00 P.M. at City Hall, Boston Post Road, in said City, for the purpose of affording interested persons an opportunity to be heard concerning such resolution.

Section 2. Such notice of public hearing shall be in substantially the following form:

**PUBLIC NOTICE  
CITY OF RYE**

**Notice of Public Hearing on a proposed local law amending  
Article 8 of the City Charter to provide for the appointment of  
an Interim City Manager in the event of the office of City  
Manager becomes vacant and requiring that the person  
appointed must be a resident of Westchester County**

Notice is hereby given that a public hearing will be held by the City Council of the City of Rye on the 19th day of January, 2000 at 8:00 P.M. at City Hall, Boston Post Road, in said City, at which interested persons will be afforded an opportunity to be heard concerning the proposed local law amending Article 8 of the City Charter to provide for the appointment of an Interim City Manager in the event of the office of City Manager becomes vacant and requiring that the person appointed must be a resident of Westchester County.

Copies of said resolution may be obtained from the office of the City Clerk.

Dated: City Clerk

30. Draft unapproved minutes of the regular meeting of the City Council held December 15, 1999

Councilman Stampleman made a motion, seconded by Councilman Hutchings and unanimously carried, to approve the minutes of the regular meeting of the City Council held on December 15, 1999, as submitted.

31. Miscellaneous communications and reports

A. Councilwoman Cunningham congratulated City Comptroller Michael Genito for being awarded a Certificate of Achievement for Excellence in Financial Reporting for the fiscal year which ended December 31, 1998 from the Government Finance Officers Association. This Certificate of Achievement is the highest form of recognition in government accounting and financial reporting.

The Mayor and the entire council added their congratulations.

B. Councilwoman Downing noted that the city received a \$16,000 grant from Federal Emergency Management Agency (FEMA) to reimburse the city for clean-up after Hurricane Floyd.

C. Councilwoman Downing paid tribute to Mr. Frederick Hibberd who died recently. She noted that he contributed his engineering expertise to ensure that the City of Rye adopted a sound, cost-effective flood control solution to the flooding of Blind Brook.

32. Old Business

Councilman Stampleman asked about the fee for the Birthday Party - Deluxe Program which was not considered in the budget resolution at the December 15, 1999 council meeting.

City Manager Culross said this Deluxe Program was abolished. However, it was never deleted as a budget item.

33. New Business

Councilwoman Larr commended City Manager Culross for his article entitled To Serve or Not To Serve, published August 31, 1982 in the *Municipal Lawyer*.

34. Adjournment

Councilman Hutchings made a motion, seconded by Councilwoman Downing and unanimously carried, to adjourn to executive session to discuss personnel matters at 9:40 P.M.

The Council reconvened at 10:30 P.M.

There being no further business to discuss, Councilman Hutchings made a motion, seconded by Councilwoman Downing and unanimously carried, to adjourn the meeting at 10:35 P.M.

Respectfully submitted,

Alice K. Conrad  
City Clerk