



ANNUAL REPORTS

2018

Josh Cohn
Mayor

Sara Goddard
Richard Mecca
BenjaminStacks

Council Members

Emily Hurd
Julie Souza
Danielle Tagger-Epstein

Marcus Serrano
City Manager

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Rye Golf Club



CITY OF RYE
CITY HALL · RYE, NEW YORK 10580 TELEPHONE
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March 10, 2019

Honorable Mayor and Council Members City Hall
Rye, New York

Dear Council Members:

It is my pleasure to transmit the attached reports on the activities of the City of Rye for 2018 in accordance with Section C8-2(F) of the City Charter.

The Annual Reports prepared by the various departments and agencies of the City are assembled with a Table of Contents for ease of reference.

Your comments are appreciated.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Marcus Serrano'.

Marcus Serrano City Manager

ASSESSMENT DEPARTMENT

2018

ANNUAL REPORT



Noreen Whitty, City Assessor
Patrick McEvily, Assistant City Assessor

OVERVIEW

The Assessor's Office is responsible for the annual preparation of the assessment roll upon which the various tax levies (City, County and School) are based. Related duties include obtaining and maintaining vital statistics on all properties, receiving and reviewing exemption applications including STAR (basic and enhanced), veteran's, aged, and not-for-profit, to determine eligibility. The department records and monitors all property sales, processes all subdivisions and mergers and maintains the official City tax maps. The office coordinates the Board of Assessment Review Grievance Day proceedings, audits complaints and offers testimony. The assessor is also responsible for the annual completion and filing of State and County mandated reports. Additionally, the department, in conjunction with the City Corporation Counsel, handles all tax certiorari proceedings including small claims. The office also acts as an information center answering inquiries from attorneys, realtors, appraisers, title companies and the general public.

Department staff includes Noreen Whitty, City Assessor and Assistant Assessor, Patrick McEvily and a part-time clerk. Patrick was hired late in 2017 to fill a vacancy. He is a New York State certified general real estate appraiser, holds the prestigious MAI and SRA designations from the Appraisal Institute, and was formerly the Deputy Assessor in Scarsdale.

The assessment department continues to face challenges on several fronts. The number of assessment appeals has increased dramatically in recent years and present a formidable task to defend as explained in greater detail later in this report. Despite the many appeals, the 2018 taxable assessed value effectively remained unchanged from 2017 due to the significant amount of new construction ("teardowns") within the City. The assessment department has attempted to allocate its resources to effectively meet the challenges of establishing and maintaining equitable assessments as well as administering the various tax exemptions available to property owners.

ACTIVITY

In 2018, approximately 400 property examinations were made for purposes of determining equitable assessments. Properties are typically inspected and assessments reviewed upon issuance of a building permit or for assessment review purposes. The 2018 taxable assessed valuation of all real property within the City remained virtually unchanged from 2017 falling by \$4,365 to \$140,662,283. Increases in assessed value of an estimated \$1.8 million, due primarily to new construction, were offset by assessment reductions of just above \$1.8 million due to successful tax grievances/review, small claims and commercial tax certioraris as discussed later in this report, as well as demolitions. This past year this office recorded 295 deeds of transfer, processed 77 Aged exemptions and 277 Enhanced STAR (School TAX Relief) exemptions for eligible senior citizens. The office has been working with Enhanced STAR recipients to inform them of new procedures established by New York State requiring that all applicants enroll in the the State's Income Verification Program in order to receive the Exemption going forward. STAR continues to generate many inquiries due to the number of changes to the program in recent years.

EQUALIZATION RATES

This office continues to monitor, review and challenge, when appropriate, State promulgated equalization rates. The equalization rate purports to measure the level of assessment to market value of real property within a given community and is calculated using a complex statistical formula. The rate has many purposes, but primarily it drives the City's share of the County tax, the share of school tax levied upon City property owners within the Rye Neck School District, the amount of tax dollars paid by special franchise properties (i.e.; Con Ed, Verizon) and determines the City's tax liability in tax certiorari proceedings. Property values and equalization rates have an inverse relationship. Thus, when property values rise, a municipality's equalization rate typically falls and vice-versa. In 2018, an equalization rate of 1.53 was established for the City compared to 1.58 in 2017. The drop in the rate translates to a 3% increase in overall real property values. The flip side of increasing property values as evidenced by a falling equalization rate is that the City's tax exposure in commercial tax certiorari proceedings is greater. In addition, the City may be liable for a larger share of the County and Rye Neck School property tax levy if the equalization rates of municipalities that share in those levies do not react similarly as Rye taxpayers have experienced. Challenging the equalization rate is particularly difficult in non-revaluation communities such as Rye since the rate is calculated primarily using residential sales. Rye last revalued in 1972. ORPTS' position is that a full revaluation of property would cure any inequities.

GRIEVANCE PROCEEDINGS & SMALL CLAIMS ASSESSMENT REVIEW

Annually, on the third Tuesday in June, taxpayers who believe the assessment on their property is unfair or who have been denied an exemption have an opportunity to grieve their assessment to the Board of Assessment Review. In 2018, 333 petitions for review were filed which represents a decrease of 15% from 2017 when 391 petitions were filed. Although the number of grievance filings fell in 2018, we expect the filings to increase in the coming years due to continued aggressive marketing by contingency-based tax representative companies which account for over 90% of residential filings. In addition, homeowners will be more likely to challenge their assessment as a result of the newly enacted SALT ("State and Local Tax") cap which limits the state and local tax deduction to \$10,000 for federal income tax purposes.

After considering the evidence submitted, the Board of Assessment Review lowered the assessments of 67 properties resulting in a gross reduction of \$346,800 in taxable assessed value which translates to \$61,300 in City taxes.

Under Real Property Tax Law Section 730, if an owner of a one, two or three family owner-occupied residence is dissatisfied with the determination of the Board of Assessment Review, they can seek judicial review of their assessment in a Small Claims Assessment Review proceeding (SCAR) in NYS Supreme Court. In 2018, 179 petitions for review were filed; a decrease of 13% over 2017 when 205 petitions were filed. To date, 43 cases have been withdrawn, 112 cases were settled and 24 cases are outstanding. Because SCAR proceedings in Westchester County number in the thousands and have overwhelmed the Court, there is pressure to settle these cases. While we continue to review all cases and defend against cases without merit, these filings put added strain on the department's limited resources and erode the tax base.

TAX CERTIORARI PROCEEDINGS

All property owners are eligible to seek review of their assessments as authorized by Article 7 of the Real Property Tax Law. However, owners of commercial property, including cooperatives and condominiums, are required to file an Article 7 tax certiorari proceeding when challenging their assessment. Tax certiorari filings rose slightly in 2018 to 75 compared to the 71 petitions filed in 2017. Many commercial properties file tax certioraris on an annual basis as a routine business practice in an effort to reduce expenses. With the continued decline in the City's equalization rate, due primarily to the strength of residential real estate market, the potential tax exposure in pending tax certiorari proceedings continues to increase.

Commercial Settlements & Litigation

In 2018, settlements were reached in 10 tax certiorari proceedings among which included two major office buildings, a cooperative and a condominium complex, several mixed-use commercial properties in the downtown, a large retail property and medical offices.

In the matter of Rye Town Park Commission v. Assessor, ("Seaside Johnnies") The Appellate Division overruled the Westchester Supreme Court's earlier finding and held that the tax exemption was properly revoked because there was never any written agreement wherein the City agreed to treat the park as an exempt property. Following the Appellate Division's ruling, the Petitioner sought review of this matter by the Court of Appeals (New York's highest court) which in a January 16, 2018 decision denied to consider the case. This matter is now fully closed.

In the matter of 181 New England Seafood Corp. v. Assessor, petitioner is seeking to restore the tax exemption on the property dba "The Pier Restaurant and Tiki Bar." The City has informed the Westchester Supreme Court of the Appellate Division and Court of Appeals decisions in the Rye Town Park Commission matter, but at this time no decision has been rendered. The Supreme Court had been waiting for a full resolution of the Rye Town Park matter prior to further considering this case. Given the Court of Appeals' recent denial to consider the Rye Town Park matter we expect that the Supreme Court will start moving this case along.

In the matter of Rye Country Day School (RCDS) v. Assessor, petitioner is seeking wholly exempt status on its 6-unit townhouse property occupied by RCDS faculty and staff. The City's position is that the property is taxable and such property is not being used for educational purposes, among other reasons. The matter is pending in Westchester Supreme Court.

The assessment of condominiums and cooperatives continues to be problematic. By law, the valuation of condominiums and cooperatives for assessment purposes is restricted to an income approach valuing the property as a rental apartment complex. Use of the income approach results in a substantially lower value than using the sales approach valuation which is based on actual sale prices. Thus, individual cooperative and condominium unit owners pay significantly less taxes than comparably valued homes. In 2018, the City adopted a local law which exempts condo conversions from assessment provisions found in Real Property Tax Law 581 and Real Property Law 339-y.

***RYE CITY REAL ESTATE MARKET SUMMARY:
RESIDENTIAL SALE ANALYSIS***

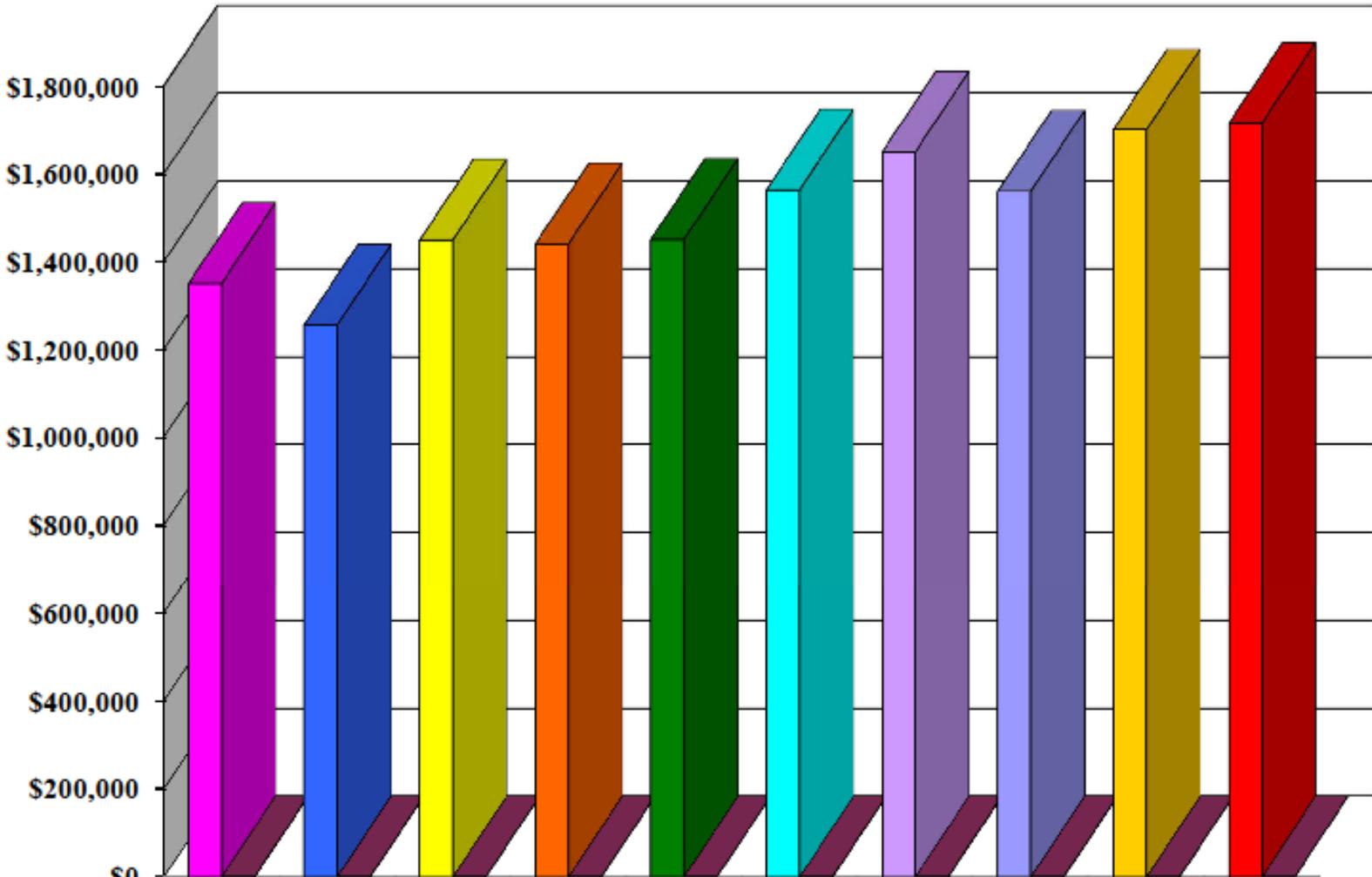
<u>Year</u>	<u>Sales</u>	<u>Average</u>	<u>Median</u>	<u>Total Dollars Sold</u>
2009	123	1,619,732	1,350,000	199,227,002
2010	169	1,556,130	1,255,000	262,985,936
2011	178	1,846,120	1,448,750	328,609,292
2012	201	1,869,159	1,440,000	375,700,917
2013	231	1,920,909	1,450,000	443,730,007
2014	196	1,855,567	1,563,250	363,691,126
2015	200	2,178,872	1,649,500	435,774,395
2016	215	1,951,783	1,560,000	419,633,413
2017	229	2,058,665	1,700,000	471,434,336
2018	187	2,021,880	1,715,000	380,969,719

The chart depicts a 10-year history of Rye City homes sales volume and annual average and median prices. Based upon the 187 sales transacted in 2018, the median sale price rose by less than 1% over 2017 to \$1,715,000, while the average sale price fell by 1.8% to \$2,021,880. The median sale price is a better indicator of typical home values, as opposed to the average sale price, as it is not skewed by outliers. The number of sales transacted decreased by 18.3% over 2017. Similarly, the total dollar volume of sales decreased by 19.2%. The highest price paid for a single-family home in 2018 was \$12,750,000.

AVERAGE AND MEDIAN SALES PRICING

Sales statistics have been collated into value intervals and average and median sale prices calculated for purposes of accurate assessing and evaluating market trends. The average sales price is calculated by removing all non-arm's length transactions and dividing the total sales dollars by the number of sales. The average sales price is considered less reliable than the median due to the impact that one outlier sale can impart on the valuation. The median sales price is established by arraying arm's length sales in ascending order. The sale at the mid-point represents the median sale. This statistic is generally accepted as the more accurate of the two measurements of market value change from year to year. The corresponding bar chart depicts changes in market values over the past decade.

RYE MEDIAN HOME PRICES



	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
■ MEDIAN VALUE	\$1,350,000	\$1,255,000	\$1,448,750	\$1,440,000	\$1,450,000	\$1,563,250	\$1,649,500	\$1,560,000	\$1,700,000	\$1,715,000
■ # OF SALES	123	169	178	201	231	196	200	215	229	187

RYE SALES BREAKDOWN

\$ PRICE RANGES	2016	% OF SALES	2017	% OF SALES	2018	% OF SALES
LESS THAN 749,999	19	8.8%	13	5.7%	9	4.8%
750,000-999,999	31	14.4%	27	11.8%	25	13.4%
1,000,000-1,499,999	50	23.3%	52	22.7%	39	20.9%
1,500,000-1,999,999	35	16.3%	50	21.8%	37	19.8%
2,000,000-2,499,999	36	16.7%	30	13.1%	28	15.0%
2,500,000-2,999,999	16	7.4%	21	9.2%	21	11.2%
3,000,000-3,999,999	16	7.4%	16	7.0%	21	11.2%
4,000,000+	12	5.6%	20	8.7%	7	3.7%
TOTAL ANNUAL SALES	215	100.0%	229	100%	187	100%

2018 ANNUAL REPORT

of the

CITY CLERK

of the

CITY OF RYE

2018 ANNUAL REPORT CITY CLERK

The mission of the Clerk's Department is to manage the City's vital statistics and records retention program and issue various licenses and permits, as well as run all local elections and assist the Westchester County Board of Elections in running all others. In addition, the staff of the Clerk's office offers support to the City Council and the Board of Appeals and provides numerous services to City departments and Rye residents.

The staff of the office consisted of the City Clerk and Deputy City Clerk. The permit clerk position was cut from the budget at the end of 2018.

The Clerk's Department annual report summarizing the responsibilities and accomplishments of the department during 2018 follows:

ADMINISTRATIVE RESPONSIBILITIES TO THE COUNCIL AND BOARD OF APPEALS

As **Secretary to the City Council**, the Clerk is responsible for the preparation and distribution of the Council Minutes kept on file and indexed. During 2018, there were 25 regular Council meetings, one orientation workshop, two budget workshops, and one joint meeting with the School District. Eight local laws were adopted. They are filed with the Clerk and copies are sent to the NYS Department of State and General Code Publishers for codification. The Clerk maintains custody of all City resolutions, ordinances, and contracts.

The Clerk is also **Secretary to the Board of Appeals**. Once a denial is issued requiring a variance from the City's Code, the application is processed by the Clerk's Office, which accepts completed applications, collects the appropriate fee, and publishes the legal notification in the official City newspaper. There were 58 applications submitted in 2018 and 10 public hearings. The agenda (in the form of the public notice) is published on the City's website, and minutes are prepared for each meeting. Results of the Board's vote are sent to each applicant in the form of a Findings and Decision letter.

BOARDS, COMMISSIONS AND COMMITTEES

A record of all appointments made by the Mayor and Council to the Boards, Commissions, and Committees (BCC) is kept on file in the Clerk's Office. The office sends all appointees letters of appointment or reappointment, along with a copy of the Code of Ethics. The Clerk also administers the Oath of Office to newly elected members.

COMPETITIVE BIDS

Competitive bids and contracts are processed through the Clerk's Office. Public notices are published in the City's official newspaper. Sealed bids are submitted to the Clerk's Office, stamped in, and secured until the specified time for the bid opening where they are opened by the Clerk. Once the final award of the bid or contract is made by the City Council (based on recommendation by the appropriate department head), the Clerk's Office notifies both the successful and unsuccessful bidders. Bid deposits in the form of bonds are filed in the Clerk's Office while certified checks are forwarded to the Finance Department. In 2018 our office coordinated the following bids and contracts:

Bids

1-18	Fire Headquarters Women's Locker Room
2-18	Rye Rec. Bathroom Maintenance Bid (Alt)
3-18	(Void)
4-18	Service Contract for Solid Waste Containers
5-18	Service Contract for Solid Waste Containers (rebid)

Contracts

2018-01	2018 Golf Course Renovations/ Improvements
2018-02	Bus Services Rye Recreation
2018-03	WWI Monument Repair and Restoration
2018-04	WWI Monument Repair and Restoration (rebid)

CUSTODY OF FILES, RECORDS, AND CITY SEAL

This office is designated as the repository for the filing of permanent records, such as oaths, bonds, agreements, contracts, leases, deeds, and easements. We are also the Custodian of the City Seal and maintain a complete set of Council minutes. The Clerk also maintains minutes of Boards, Commissions and Committees. In addition, the office maintains files of the Board of Appeals, Bids and Contracts, and Telecommunications Applications.

ELECTIONS

The Clerk is the official liaison from the City to the Board of Elections (BOE) and is in the office on Primary and General Election days. The BOE is responsible for storage, delivery and pick up of the optical scanning voting machines. The Clerk is solely responsible for all aspects of any special local elections. The Office also oversees the elections of the Boat Basin Commission.

FINANCIAL ADMINISTRATION

The Clerk's Office receives revenue over the counter and through the mail on a daily basis. This revenue is tallied, receipted, and turned over to the Comptroller's office for processing.

LICENSES AND PERMITS

The Clerk's Office is responsible for the issuance of various types of licenses regulated by the State or the City.

Licenses regulated by the City: Christmas Tree Sales; Dogs, Filming; Fireworks, Gas and Oil Heat; Parking (Commuter-Highland/Cedar, Resident and Non-Resident, Merchant, All Day and All Night; All Night; Guest; Replacements); and Taxi Cabs and Drivers.

Licenses regulated by the State:

Marriage Licenses (State Department of Health, Bureau of Vital Records) – computerized on the BAS system. A monthly report (Form DOH 963) is filed with the New York State Department of Health, Vital Statistics Section. The Clerk's office is responsible for marriage records and maintaining a permanent file.

The number of licenses, permits, etc., issued by the Clerk's Office in 2015:

<u>Filming</u>	2
<u>Licenses & Permits</u>	
Dog Replacement Tags	28
Dog Licenses	512
<u>Business & Occupational</u>	
Oil Burner and Gas Heat	13
Peddler's/Solicitor's License	6
Taxi Cabs	27
Taxi Drivers	31
Taxi Stands	9
<u>Public Safety</u>	
Blasting	2
Fireworks	6

<u>Parking</u>	
Commuter – Res./Non-Res./Highland Cedar	998
Merchant, All Day/All Night/Guest/All Night/Snow Fl.	573
Replacements	150
<u>Miscellaneous</u>	
Miscellaneous (inc. Auctioneer Permits)	0
<u>Signs</u>	
Sign reservations at intersection of Boston Post Road and Cross Street	37
<u>Vital Statistics</u>	
Burial Permits	64
Deaths Registered	64
Death Transcripts	932
Births Registered	1
Birth Transcripts	6
Marriages	36
Marriage Transcripts	93

PARKING

The Clerk’s Office issues permits for commuter, merchant and residential parking. Since city-owned lots have multiple users, the office tries to balance the needs of all user groups when issuing permits and has placed limits on certain categories. Annual commuter parking renewals and offers are done through an online system. Email reminder notices are sent out through the Rye Commuter Parking Updates distribution list to those who have signed up to receive them. The City introduced Passport in 2018, a paperless, electronic permit system. Passport emailed users each week to renew, and sent out physical mailings. Any applicant who provides false information on an application, or transfers or falsifies a permit is removed from the list. A \$100 fee was charged for joining for the Waitlist, which was originally opened on December 6, 2016, authorized by Council resolution to amend the fees and charges. By lease agreement with the MTA, we sell 165+% of the amount of spaces at the Station Plaza.

PUBLIC RELATIONS AND INFORMATION

The Clerk’s Office is the central answering source of incoming calls at City Hall and acts as a City information center and services hundreds of calls a year, directing them to the proper City source. A phone list of most frequently asked information is maintained in the office. The office coordinated a visit from the Westchester County Mobile Clerk’s Office, which enabled Rye residents to avail themselves of County services without having to go to White Plains. The Clerk’s Office also coordinates use of the sign at the intersection of the Boston Post Road/Cross Street for community functions. We support other City departments by providing information, as needed, and writing proclamations for employees, citizens and local organizations. The office also receives Freedom of Information Law (FOIL) requests, which are processed through an automated tracking program.

RECEIVER OF SERVICE OF VARIOUS LEGAL DOCUMENTS

When the Clerk is officially served with various legal documents, such as summonses and complaints, affidavits, memoranda of law, notices of claim, and petitions, these documents are immediately stamped with the date, time, and means of service. They are then forwarded to the Corporation Counsel or any other City Department involved.

RECORDS MANAGEMENT

This office follows the customary year-end records disposal schedule. The Deputy City Clerk scanned many documents during the year in order to reduce the amount of paper retained in the office. The Clerk's Office also assists other City Departments with records maintenance.

TAXI LOTTERY

Our office oversees use of the nine stalls reserved for taxis at the railroad station. Taxi companies with offices in Rye and more than three drivers may apply for these stalls. All drivers and cabs must renew once a year. In December, an annual lottery for use of the stalls is conducted after applications have been verified for a valid cab license. This year the following six taxi companies competed for the stalls: 1) Purchase Street Taxi; 2) Rye Brook Cab & Airport Service; 3) Rye Metro Cab 4) Westchester Taxi and Limousine Service; 5) Rye's Taxi and 6) Rye Ride. Once the order of stalls is established during the lottery, a grid is developed so the companies can alternate spots at the railroad station.

PUBLIC NOTICES

Public Notices are sent by the Clerk's Office in almost all cases where one is required, including notices of public hearings, notice of bond resolutions, Board of Appeals notices, notices for bids and contracts, etc.

VITAL STATISTICS

The Clerk's Office issues marriage licenses, birth and death certificates, and burial permits. Marriage licenses are issued in accordance with the Department of Health Vital Statistics Section. Applicants need to present a photo ID in the form of a driver's license or current passport and an original, translated long form of their birth certificate. If either party has been divorced or widowed, a certified copy of the divorce decree or death certificate must be presented at the time of the application. A marriage license is valid after 24 hours and for a period of 60 days. No blood tests are required. The office also issues transcripts of marriage licenses filed with this office.

We are also responsible for the registration of births occurring within the City of Rye. Most occur in a hospital in another municipality. We are only responsible for deaths occurring within the boundaries of the City of Rye.

CONCLUSION

I am most grateful to the Clerk's staff for all their knowledge, skill, and dedication, which allows the office to run in an efficient manner.

Respectfully submitted,

Carolyn E. D'Andrea
City Clerk



CITY OF RYE, NEW YORK
DEPARTMENT OF FINANCE

2018 Annual Report to the City Manager



Prepared February 21, 2019
Joseph Fazzino, Deputy City Comptroller

The following is a brief overview of the City of Rye's Finance Department, including the different functions of our office, staffing, and accomplishments and goals moving forward.

Staffing

In 2018, staffing of the Finance Department consisted of the Deputy City Comptroller, an Accountant, a Senior Account Clerk and two Bookkeepers.

Functional Units

Below are the descriptions of the Finance Department's functional units (sometimes known as "cost centers") Our department provides services to not only our residents but to all of the City's departments as well. We have a very close working relationship with all of our departments.

Finance Administration

Finance Administration provides coordination and supervision of all Finance Department activities, and determines the priorities and scheduling of finance activities in coordination with the City Manager.

General Accounting

General Accounting coordinates the flow of financial information from subsidiary systems to the general ledgers, and provides various financial reports and analyses as required or desired by law, charter, or management.

Accounts Payable

Accounts Payable audits all purchase requisitions, purchase orders, and claims for payment or reimbursement submitted by vendors and city personnel, and issues vendor checks against the claims approved by management. Here we work very closely with all of the City's departments, not limited to department heads.

Treasury

Treasury provides cash management and investment services for all City funds, property tax billing and collection, accounts receivable, cash receipts, and miscellaneous billings.

Parking Violations Bureau

The Parking Violations Bureau provides the accounting for parking violations, including collections into the City's financial system, and the distribution of various parking violation reports. Although not part of parking violations, the Finance department is also involved with the collection and counting of money from the parking pay stations as well as the parking meters. Reports regarding these revenues are also provided.

Payroll

Payroll audits payroll information submitted by departments, processes and distributes payroll checks and deposits, inputs payroll summary data into the City's financial system, and provides financial information and reports concerning salaries, wages, and benefits.

2018 Year in Review

Certificate of Achievement for Excellence in Financial Reporting

The City was awarded the Government Finance Officers Association (GFOA) *Certificate of Achievement for Excellence in Financial Reporting* for its fiscal 2017 Comprehensive Annual Financial Report (CAFR), making it the twenty-first consecutive year that we have received this award. This prestigious award is presented to those state and local governments that produce annual financial reports exhibiting full and fair disclosure by meeting strict national specifications established by the GFOA.

Distinguished Budget Presentation Award

The City was awarded the GFOA *Distinguished Budget Presentation Award* for its fiscal 2018 Annual Budget Document, making it the sixteenth consecutive year that the City has received this award. This award represents a significant achievement by the City, reflecting its commitment to meeting the highest principles of governmental budgeting. In order to receive the award the City had to meet nationally recognized guidelines for effective budget presentation, designed to assess how well its annual budget document served as a policy document, a financial plan, an operations guide, and a communications device.

Parking

The finance department worked with the City Clerk's office, Police Department and City Manager's office to implement a new parking management system. Included in this system is a pay-by-phone parking application which allows a customer to complete a transaction through their mobile device, rather than physically being present at a parking pay station. Also included in this application is an electronic parking permit program, which allows for online parking permit renewal and electronic parking permits. Finally, the system includes new parking enforcement software and hardware, which, using the features above, allow Parking Enforcement Officers to have real time information regarding expired parking spots and active parking permits, enabling them to easily issue parking violations.

Property Tax Collection

Finance continues to have an online property tax payment system that allows taxpayers to pay their bills via ACH Debit or Credit Card. At the end of 2017 the Finance department collected over 1,100 prepayments of 2018 City Taxes, as residents tried to avoid limitations of SALT deductions beginning in 2018. Our property tax collections remain at around 99%, an excellent record

considering that we must guarantee the property taxes of the county and the school districts within our boundaries.

In 2018, the Finance Department also completed the upgrade of the City's property tax collection software. The current software pre-dates the deputy comptroller's arrival in 2003. This upgrade allows for emailed copies of bills and receipts as well as reminder notices to taxpayers.

Budget Process

The fiscal 2019 budget was prepared almost entirely electronically. The process begins in July Departments were trained in budget entry on the financial system and entered their requests, and notes specific to line items to itemize or emphasize the need for the requested amount. The 2019 Budget numbers were compared to last 3 years of actual results where appropriate, or compared on a pro rata basis to 2019 year to date actual results where appropriate. The 2019 adopted budget would mark the second straight year the budget remained within the state-imposed property tax cap and seven out of the eight years of the cap's existence.

2019 Goals

Accounts Payable

Initiate the process of electronic payments of invoices to City vendors. Similar to Westchester County's process, at the time of payment, each vendor would get an e-mail notification that an electronic transfer to their designated bank account.

Respectfully submitted,
Joseph Fazzino
Deputy City Comptroller

CITY OF RYE



INFORMATION TECHNOLOGY DEPARTMENT

2018 ANNUAL REPORT



CITY OF RYE INFORMATION TECHNOLOGY DEPARTMENT
2018 ANNUAL REPORT

Introduction

In 2018 the Rye IT department engaged in a multi-year strategic initiative to migrate legacy network architecture and systems to cloud based solutions. Coupled with the extended operation of existing systems, the phased migration to cloud-based solutions continues to provide staff with the tools required to provide safe, reliable technology-based services to constituents.

Significant maturation, development and proven track records have opened the door to enhanced efficiencies in the municipal arena. The real world, battle hardened application in areas such as Extended WiFi Networks and Hosted Services offers cost effective, reliable and secure options that local governments are now embracing. The 2018 year focused on the ongoing, planned & phased-in reduction of the total cost of ownership associated with the use of legacy networking concepts.

Phased-in migration to a cloud-based network architecture will continue during the 2019 year with completion slated for final quarter of 2019.

The City of Rye Technology Department is fortunate to have worked alongside a management team that understands the important role that technology plays in modern government. It is this insight and support that allows the Rye IT Department to maintain a high degree of quality of service to City staff and Rye residents. As we step into the future, the Rye Information Technology Department is poised and ready to seek out and explore new, emerging technologies designed to enhance the delivery of Information Technology services. Through careful planning, practical selection and supportive management City staff will have the technology tools needed to maintain superior service levels to Rye residents.

The 2018 information Technology Annual Report provides an overview of department operations, listed highlights and future initiatives. Thank you for taking the time to review this report.

Respectfully submitted,

Kerry Donahue
Coordinator of Computer Services

Personnel

The Rye Information Technology Department is managed by Kerry Donahue, Coordinator of Computer Services. Working for the City of Rye since 1996 Kerry has dedicated his professional career to public service. Kerry maintains a healthy balance of work, family and play with his wife of twenty seven years, two sons, two daughters and three grandchildren. Honored to be a part of the City of Rye team Kerry is looking forward to future challenges and opportunities that await in the ever changing world of technology.

Areas of Coverage

The Rye IT department provides support services to the following administrative offices:

- Boat Basin
- Building Department
- City Assessor
- City Clerk
- City Manager
- Engineering Department
- Finance Department
- Human Resources
- Law Department
- Planning Department
- Police Department
- Public Works Department
- Rye Community Television
- Rye Fire Department
- Rye Golf Club/Whitby Castle
- Rye Recreation Department

IT Services Include

- Hardware maintenance and support for all servers, workstations, laptops, tablets, printers and associated peripherals used by City staff.
- Management of both wide and local area networks connecting City offices. This included management of all network connectivity devices such as firewall, switches, routers, wireless access points, etc.
- Software install and support services including but not limited to Microsoft Office products, Adobe Creative Suite along with numerous third-party applications used by City staff.
- Coordinative support of telephony services used throughout City offices. This includes an IP based ShoreTel phone system, Verizon telephone serves as well as Verizon Wireless mobile phone and device service.
- General management and oversight of City of Rye Internet and Intranet Websites. Management of the City of Rye Email systems providing enterprise level email and calendaring functions across the City's wide area network as well as electronic communication capability over the Internet.
- Manages and maintains data archiving and disaster recovery operations.
- Maintains and supports the City of Rye Information Technology Policy and Procedures
- Provides technical and consulting assistance to City staff during the exploration of new or upgraded automated office systems.

2018 Highlights

The following section provides a summary of noteworthy Information technology Department activities during the 2018 year. It is important to note that the Rye IT Department supports - on a daily basis - a broad scope of hardware, software and staff support services at sixteen City of Rye Administrative Offices. Support services provided by the Rye Information Technology Department range from non-critical to mission-critical.

Boat Basin

- Migrated Marina Management Program from on premise to cloud-based hosted solution
- Migrated Boat Domain to Rye Hosted Domain
- Upgraded legacy Microsoft Office software
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers and servers
- Installed new firmware - network firewall
- Performed monthly Microsoft Critical Updates on all office computers and servers
- Updated Advanced Threat Protection on all office computers

Building Department

- Migrated Permit Tracking Program from on premise to cloud-based hosted solution
- Upgraded legacy Microsoft Office software
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Installed new firmware - network firewall
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

City Assessor

- Migrated Property Assessment Program from on premise to cloud-based hosted solution
- Applied firmware updates to Westchester County Oblique Imagery and Parcel Van Viewer storage device
- Installed three new client computers
- Upgraded legacy Microsoft Office software
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Installed new firmware - network firewall
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

City Clerk

- Migrated BAS Clerk's program from on premise to cloud-based hosted solution
- Replaced FTR Main Computer and attached external storage device
- Provided technical support to Website Refresh Team (new City of Rye Website)
- Upgraded legacy Microsoft Office software
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers and servers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

City Manager

- Performed City Website adds-moves-changes per Manager's office directives
- Provided technical support to Website Refresh Team (new City of Rye Website)
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

Engineering Department

- Installed one new client computer and supporting applications
- Upgraded AutoCAD program
- Updated HydroCAD program
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Installed new large format printer/plotter
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection

Finance Department

- Migrated Payroll Program from on premise to cloud-based hosted solution
- Installed three new client computers and supporting applications
- Applied version update to hosted Financial Management program
- Installed new HP departmental printer
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Upgraded Advanced Threat Protection on all office computers

Information Technology

- Deployed Barracuda Cloud Control – Email Threat Protection Program
- Replaced Keri Door Access System computer and migrated data
- Updated firmware five network switches
- Upgraded ShoreTel Manager software (IP phone system)
- Decommissioned five application/file servers
- Upgraded Screen Connect - Linux Server used for remote support services
- Migrated Intranet Server to cloud-based hosted solution
- Updated firmware - all Wireless Access points at all City locations
- Upgraded system firmware - Active Capture Point - City Hall WiFi
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

Law Department

- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

Public Works Department

- Upgraded firmware - Verizon Range Extender - DPW Garage
- Installed two new HP Desktop computers
- Installed new firmware - network firewall
- Applied new updates to Sign Shop System (workstation, large format printer and associated peripherals)
- Updated PubWorks - DPW Management Program used by DPW staff
- Installed/upgraded Time-Off Manager Program used by DPW staff
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

Rye Community Television

- Installed one new computer – RTV High School Studio
- Installed new firmware - network firewall
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Installed NEW Advanced Threat Protection on all office computers
- Managed monthly routine maintenance of technology equipment

Rye Fire Department

- Decommissioned and removed physical Domain Controller/Flattened
- Migrated Red AlertMX Management Program from on premise to hosted solution
- Updated firmware - Red AlertMX Hand Scanner System
- Installed one new client computer with large format display (apparatus room)
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

Rye Golf Club

- Updated Golf Club Management Program (NorthStar)
- Upgraded firmware - TA-100 Time Clock Reporting System
- Updated CS1CPU Domain Controller/File Server
- Updated CSWEBCPU Web Application Server
- Upgraded firmware Public WiFi system used at Pool and Snack Bar area
- Installed new firmware - network firewall
- Updated five Point of Sale units and printers - Snack Bar
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

Rye Recreation

- Migrated Recreation Domain to Rye Hosted Domain
- Updated operating system - five HP Netbooks
- Reconfigured cloud-based network storage/file share between Camp Netbooks and Recreation office
- Updated firmware - WiFi - Damiano Center
- Installed new firmware - network firewall
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

2019 Initiatives/General Benefit

- *Continued* flattening of City of Rye Wide Area Network Architecture
 - Domain Consolidation / Enhanced Efficiencies
 - Reduction in Total Cost of Ownership
- *Continued* off-site Data Center Build - VMWare Environment
 - Reduction of hardware, software supporting City programs and services
- *Continued* migration of On-Premise Applications to Hosted Services
 - Reduction of hardware, software and labor supporting City programs and services
 - Reduction in Total cost of Ownership / Enhanced Efficiencies



**PERSONNEL DEPARTMENT
2018 Annual Report**

During 2018, the Personnel Department was staffed by Maryann Cianci, Personnel Manager, and supervised by City Manager Marcus Serrano.

The Personnel Office coordinates Civil Service activities, employee benefits, and collective bargaining. The following are the major items that occurred in 2018 in each of these areas.

CIVIL SERVICE ACTIVITIES

Employment Activity

Personnel activity for 2018 was challenging as 12 full time employees retired; and 4 full time employees left City employment.

Thirteen new full time employees were hired in 2018 (2 Police Officers, 8 Laborers, 2 Recreation Leaders, and 1 Secretary to City Manager).

In 2018 the total number of authorized full time positions was 149. In addition to these full time positions, the City hired employees for approximately 320 other seasonal and part time positions, primarily in the Recreation Department and the Golf Club.

In order to achieve the City's staffing needs and maintain compliance with the New York State Civil Service System, the City's Personnel Department is responsible for regularly communicating appropriate personnel information to the Westchester County Personnel Office and disseminating the information that is received from that office. In 2018, the Personnel Office prepared, submitted, and modified one payroll certification report and one annual gross earnings report to the Westchester County Department of Human Resources, and submitted multiple salary and contractual surveys from various New York State agencies, as well as mandatory annual workers' compensation statistical reporting to New York State Department of Labor.

In addition to coordinating pre-employment physicals for employees, the City's mandatory drug testing program was managed by the Personnel Manager. Quarterly results were maintained, along with processing payments to the third party administrator for collections.

In 2018, collective bargaining negotiations were continued with the Police, Fire, Clerical and Public Works units.

**PERSONNEL DEPARTMENT
2018 Annual Report**

EMPLOYEE BENEFITS

Benefits

The City's dental and vision plans remained with the same carriers as the prior year. The City experienced moderate or no increases in its dental and vision premiums during 2018. However, NYSHIP health insurance increased premiums by 7.5%, and the Aetna health insurance plan was renewed with a 9.8% increase.

Employee Manual

The Department will keep the manual current by updating and/or implementing necessary policies. When significant changes are made to the manual, an updated version is distributed to all Department Heads, and posted to the City's Employee Website.

The City implemented a new New York State mandated Sexual Harassment policy and material, and conducted training.

Workers' Compensation carrier PERMA conducted risk management site visits to all City locations to determine future safety compliance requirements.

The Personnel Manager received training with PERMA to become the City's Safety Coordinator.

City Of Rye Fire Department



2018 Annual Report

The City of Rye Fire Department serves the 5.8 square miles of Rye and an additional 4 square miles under a contract with the Town of Harrison. The Department is lead by three volunteer Chiefs and a career Lieutenant. There are four individual companies and the career staff that make up the Department as a whole. The Board of Fire Wardens, comprised of two members from each of the four companies along with the three Chiefs, is responsible for governing the Department. In 2018 the Fire Department responded to 1161 calls for assistance, the most in the history of The Rye Fire Department.



Rye Fire Department Companies:



The Poningoe Hook and Ladder Company operate a 2007 Seagrave Aerial and a 2001 Seagrave Aerial (which has been Out of Service for an extended period of time). The primary duties of the Hook and Ladder Company are to perform search and rescues, ventilation, and salvage at the scene

of working fires. Additionally, the Aerials respond to all calls to provide extra manpower. The 2007 aerial also carries some of the specialized equipment of the Fire Department. All the confined space rescue equipment is on board year round. In the winter months the apparatus is outfitted with the equipment needed to perform ice rescue. The Poningoe Hook and Ladder Company answered 962 calls in 2018.

The Poningoe Hook and Ladder Company Wardens and Officers:

Patrick Kissell – Captain
Vacant – Lieutenant
Vacant – Lieutenant



The Milton Point Engine and Hose Company operates a 2006 Seagrave Engine and a 1987 Sutphen Engine. The 2006 Seagrave serves as one of the Fire Department's two primary Fire Engines. The 1987 Sutphen is the Department's spare Engine and is used as a backup when one of the other Engines is out of service, it also responds to requests

for Mutual Aid from surrounding communities. Both engines main purpose is fire suppression. Additionally, the 2006 engine is outfitted with a complete set of Auto Extrication tools. The Milton Point Engine and Hose Company answered 874 calls in 2018.

The Milton Point Engine and Hose Company Wardens and Officers:

Dan Bochicchio – Assistant Chief
Vacant– Captain
Kevin Ramsey – Lieutenant
Vacant – Lieutenant



The Poningoe Engine and Hose Company operate a 1994 Pierce Engine. The Engines main purpose is fire suppression. Additionally, the engine is outfitted with a complete set of Auto Extrication tools. The Poningoe Engine and Hose Company responded to 773 calls in 2018.

The Poningoe Engine and Hose Company Wardens and Officers:

Anthony Alba –Assistant Chief
Leif Skodnick – Captain
Joe Johnson – Lieutenant
Vacant – Lieutenant

The last of the four companies that comprises the Department is the Fire Police Patrol Company. The company operates a 1989 International / Salsbury Utility Truck.



The Fire Police Patrols function at fire calls is scene safety. At calls on roadways the truck parks in a manner to create a buffer zone so as to make a safe work zone for firefighters. At a fire scene the truck is able to provide additional lighting and a limited rehab function for firefighters. In recent years the Utility has also been used to transport firefighters

to calls, primarily on the highways, thus eliminating unnecessary and potentially hazardous personal cars on the scene. In 2018 the Fire Police Patrol responded to 148 calls.

The Fire Police Patrol Company Officers and Wardens:

Rex Gedney– Captain
Madeline Gregory – Lieutenant
Vacant - Lieutenant

Additional vehicles operated by the Fire Department

2018 Dodge Pickup- *Awaiting Delivery*
2014 Ford Utility – unused
2011 Chevrolet Tahoe – Lieutenant Tietjen
2006 Chevrolet Tahoe – Chief Bochicchio
2006 Chevrolet Pickup - Utility Vehicle
2008 Ford Crown Victoria – Chief Alba

The City of Rye currently employs 18 Career Firefighters (two unfilled vacancies would bring number to 20), and one Career Lieutenant. The career firefighters are assigned to work from both the Milton Point Firehouse and Locust Avenue Fire Headquarters.

The Career firefighters are represented by the International Association of Firefighters Local 2029. Career firefighters operate the front line apparatus. In addition to operating the equipment, the career staff conducts initial scene size-up, and activates a plan to start mitigating the emergency, awaiting arrival of Chiefs and volunteers. Four of the staff have additional duties as Clerks for the department. The duties of the clerks include: ordering supplies, managing inventory, personnel management, and record keeping; all the necessary work to keep the Department running.

The Career Lieutenant / Fire Inspector perform a variety of duties within the Department. Some of the Lieutenants duties include supervision of the daily activities within the firehouse, supervision of career staff and volunteers at fire scenes, and incident command pending arrival of a chief. The Lieutenant also attends staff meetings and acts as a liaison to other City Departments. In addition to firefighting duties, the Lieutenant also has the responsibilities of Fire Inspector.

Key Career Staff

Lieutenant – Kurt Tietjen
Firefighter Clerk – James Groglio
Firefighter Clerk – John Castelhano
Firefighter Clerk – John McDwyer
Firefighter Clerk – Ryan Prata

Noteworthy for 2018

- All firefighting hose was tested and compliant with OSHA regulations.
- The departments three “pumper trucks” were pump tested.
- The department’s one in service aerial was tested and certified to meet NFPA standards. The 2001 Seagrave aerial had previously failed its testing. To date it has not been repaired and remains OUT OF SERVICE. A conservative estimate for needed repairs is \$250,000.
- Interior firefighters received their annual bailout training as mandated by NYS.
- In 2019 the Department plans on continuing our annual testing and equipment replacement. Training will also be a priority with the hopes of furthering the Department’s abilities. There is also the hope of starting the process of replacing the aging 1994 Pierce Fire Engine. This piece of equipment is very close to reaching the end of its useful service to the city. It is becoming harder to maintain and is taking considerable effort by the Public Works Mechanics to keep this truck in service.

Fire Inspection and Prevention: 2018

The Fire Inspector / Lieutenant is responsible for performing annual fire inspections within the City of Rye. Additionally a large part of the month of October is spent visiting local schools for Fire Prevention. This year the fire Department visited all of the Pre-Schools, Parochial Schools, and Elementary Schools in the City. Almost 2000 children ages 2 through 7 received a Fire Safety Demonstration.

Conclusion:

The annual report provides a broad overview of the Fire Department’s year. There are simply too many daily activities to address them all individually. The Department provides a vital service to the City. Whatever the call, from keys locked in a car to major structure fires, the Fire Department is there to serve our community. Even when pushed to its limits the Department rises to every occasion to provide the best possible service to the residents of Rye. With the predictions of more major storms, like

Hurricane Sandy, consideration should be given to what the future needs of the Department will be. Be assured, no matter what the situation, the goal is and always will be to provide excellent fire service to the residents of Rye. The City of Rye Fire Department looks to 2019 with open eyes and will rise to any challenge the New Year brings.



POLICE DEPARTMENT CITY OF RYE



ANNUAL REPORT 2018

ROBERT J. FALK
Commissioner of Public Safety

INTRODUCTION

Welcome to the 2018 annual report for the City of Rye Police Department. The significant information contained in this report highlights the activities, efforts and accomplishments of our officers and support staff throughout the year.

The dedicated officers of the Rye Police Department continue to work, train and educate themselves every day to preserve the safety, health and the environment that makes Rye a special place to live, work and enjoy. The Police department supports many other groups throughout the year such as the schools, places of worship, charitable events, YMCA programs and many other charitable organizations. On weekends you will often see many of the officers working to assist in the safety at many public events from road races to sporting events.

The department answered over 27,000 calls for service in 2018. There were several retirements' including two officers that had been out injured for over two years, another officer who was a thirty five year member of the force, worked as a detective for almost twenty-five years, and retired. He passed on his knowledge and experience to two fine officers who were recently promoted to the detective division. In early 2019 four new officers were hired and are in the police academy. I mention this because, it has been almost twenty years since the city council supported hiring four officers at one time.

In 2018 the police department passed a three day review by the New York State Law Enforcement Accreditation Council, and passing their standards to become a twenty year accredited agency.



City of Rye Police Department Statistical Overview

Updated eff. January, 2019

The principal mission of the Police Department is to preserve the rights of citizens and reduce fear in the community through the prevention of crime, protection of persons, property and the maintenance of order in public places; to preserve the quality of life pursuant to the Rye City Code; and to anticipate and respond to events that threaten public order and the protection of life and property.

Traffic Enforcement

Moving violations by category

	2017	2018 Q1	2018 Q2	2018 Q3	2018 Q4	2018
Red Light	77	14	11	5	9	39
Stop Sign	59	15	6	5	6	32
Speeding	662	124	106	48	48	326
Disobey Sign/Device	1,292	223	217	71	107	618
Alcohol/Drug Related	43	5	4	13	2	24
Unlicensed Operation	442	99	109	37	33	278
Other M/V Infractions	1,667	404	495	254	194	1,347
Inspection	278	125	39	24	10	198
Registration	455	124	97	42	64	327
Equipment	1,113	266	207	78	98	649
Seat Belt	125	12	52	4	7	75
Cell Phone	253	59	67	9	28	163
Marine Navigation Law	28	0	7	12	6	25
TOTAL	6,494	1,470	1,417	602	612	4,101

City Code Violations

	2017	2018 Q1	2018 Q2	2018 Q3	2018 Q4	2018
	135	17	28	10	9	64

Parking Violations

	2017	2018 Q1	2018 Q2	2018 Q3	2018 Q4	2018
	10,825	1,159	836	578	455	3,028

Arrests

	2017	2018 Q1	2018 Q2	2018 Q3	2018 Q4	2018
Persons Arrested	222	67	55	33	19	174

Calls for Service – TOTAL

	2017	2018 Q1	2018 Q2	2018 Q3	2018 Q4	2018
	30,656	6,851	7,464	6,573	6,113	27,001

Calls for Service – SELECTED CATEGORIES

Does not include criminal complaints

Does not include all calls for service

	2017	2018 Q1	2018 Q2	2018 Q3	2018 Q4	2018
Aided (Medical Emergencies)	1,116	245	271	231	230	977
Alarms – Burglary	741	188	172	217	156	733
Alarms – Other	94	7	6	13	3	29
Motor Vehicle Accidents	357	76	93	80	84	333
Suspicious Persons	208	33	46	41	37	157
Suspicious Vehicles	236	69	44	49	49	211
Domestic Incidents	30	13	8	12	12	45
Missing Persons/Children	6	0	2	1	3	6
Assist Citizen	783	176	202	209	165	752
Assist Other Agency	326	60	57	86	69	272
Animal Complaints	191	25	36	43	34	138
City Code Violations	320	39	84	74	33	230
Prisoner Transport	94	30	20	13	17	80
Public Event	19	2	11	7	6	26
School Crossing (P.O.)	16	2	0	1	1	4
Utility Emergency	181	62	50	47	34	193
Dark House Checks	6	0	0	9	1	10
Disabled Vehicle	129	23	25	32	29	109
Disorderly Conduct	18	5	5	7	7	24
E911 Hang-up	92	23	26	12	18	79

Environmental Conservation	138	1	24	44	11	80
Extra Patrol Request	92	17	22	53	57	149
Fire	13	5	3	5	2	15
Fireworks	14	0	0	10	1	11
Road Condition/Hazard	118	144	36	50	50	280
Tree Down	31	37	5	15	6	63
Gun Shots Fired	1	1	0	0	3	4
Noise/Neighborhood Comp	161	26	52	41	36	155
Health/Safety Hazards	22	8	4	3	4	19
Recovered Property	3	1	1	3	4	9
Hazardous Material	1	0	1	1	0	2
Property Checks	11,824	2,817	3,222	3,274	2,785	12,098
Operation Safeguard	1,642	163	316	263	407	1,149
ABC Law Checks	7	3	2	4	1	10
Total	19,030	4,301	4,846	4,950	4,355	18,452

Investigations

	2017	2018 Q1	2018 Q2	2018 Q3	2018 Q4	2018
Cases Opened -- General	499	0	0	0	0	495
Cases Opened -- Youth	43	0	0	0	0	22

Resources

	2017	2018 Q1	2018 Q2	2018 Q3	2018 Q4	YE 2018
Authorized Sworn Headcount	35	37	37	34	33	33
Long Term Sick/Injured	2	2	2	1	0	0
Restricted Duty*	0	0	0	0	0	0
Not Available for Patrol**	0	1	1	0	0	0
Unfilled Positions	2	0	0	3	4	4
Patrol Strength	29	28	28	28	26	26

* Indicates sworn officer not able to perform patrol duty due to medical or other condition

** Indicates sworn officer not available for patrol for other reason, i.e., Police Academy, Field Training, etc.



PATROL DIVISION

The City of Rye Police Department's Uniformed Patrol Division responded to 27,001 calls for service in 2018. The Patrol division issued 4,101 Vehicle and Traffic summonses; 3,028 parking summonses (does not include the Parking Enforcement Officers); 189 City Code summonses, made 174 arrests for charges related to Violations and Crimes, and arrested 11 people for Driving While Intoxicated/Impaired by drugs. Additionally, 21 people were arrested for various drug possession charges.

In addition to these call for service the Uniform Patrol Division traveled thousands of miles patrolling the streets of Rye while on their posts. Over and above the routine patrols we continued to be busy with traffic enforcement, numerous special events, prisoner transports, and city code enforcement. The Patrol Division includes the Village Patrol, the Marine Unit, the Traffic Unit, and the Parking Enforcement Officers. The Patrol Division consists of one Lieutenant, six Sergeants and twenty-four Patrol Officers (at full staffing). The Adopt a School program functions out of the Patrol Division where uniform members were assigned specific schools. The officers assigned to this detail would interact both with the faculty and the children at their assigned schools. The officers would stop in periodically from their routine posts patrols to foster the police department's relationship with the schools. The officers from the Patrol Division also assist each of the school's with their Lock down drills, this helps both the school and the police department to understand the protocols of each.



This past year we were fortunate to hire two additional police officers to backfill for officers who had retired in 2017. The two officers we hired came to us with police experience, one from NYPD and the other from a Federal Law Enforcement agency. These two officers bring a vast amount of experience from their prior assignments. In addition to their law enforcement experience both officers are veterans who served with the Marine Corp.

In 2018 we experienced the retirement of three officers and had an additional officer transfer to another department. We began a thorough recruitment process in the fourth quarter of 2018 and after the diligent work of our background investigators we hired four officers to attend the Police Academy in 2019. We anticipate these four officers graduating and joining our officers on patrol by mid-August 2019.

We continued to see success with our dedicated Traffic Enforcement officer. It allowed the department to focus on specific enforcement issues in problem areas. The department continues to deploy mobile License Plate Readers (LPR's) on our marked patrol vehicles. This technology immediately scans all the license plates within range and will signal the officer if it spots stolen cars, wanted persons, Amber alerts etc. These LPR units along with our in-car video systems store all the data that they process and has successfully been used in criminal investigations.



In 2018 we had the opportunity to train a second officer as a Drug Recognition Expert (DRE). The DRE program trains officers to become Drug Recognition Experts in the area of Drug/Impaired drivers. This training is sponsored by the International Chiefs of Police and the National Highway Traffic Safety Administration and was conducted by the NYS Division of Criminal Justice Services. This training is highly coveted and labor intensive and we are fortunate to now have two DRE officers that will help in the identification and enforcement of drug impaired motor vehicle operators.

The City of Rye with its beautiful natural setting and exuberance, that brings many fun, charitable, and community events to our city. For 2018 The Patrol Division was tasked with providing safety and security to more than thirty-five of these events. The events included the Rye Derby, The Westchester Triathlon, the Little League Parade, Halloween Window Painting, Mistletoe Magic, Rye HS Playoff Football games, other sporting events plus a number of charitable walks. Every event takes a tremendous amount of planning and personnel to assure we meet our goal of insuring that each of these events takes place on time and as safely as possible.

With the beautiful weather we had during 2018, Playland and Rye Beach as well as the country clubs drew large crowds. With our enhanced patrol coverage during high traffic periods with events like Independence Day, Halloween, Mischief Night, weather emergencies, flood watches and the holiday shopping season on Purchase Street a safer environment was provided. The Patrol Division was assisted by our Auxiliary Police Unit to make sure that all these events were adequately covered keeping safety as our top priority.

The City of Rye Police Department along with many jurisdictions have seen an increase in scams and identity theft/fraud. Subjects call unsuspecting residents claiming to be from the IRS or police agencies from out of the area in an attempt to get the resident to send money. We have sent out numerous warnings to residents via our Code Red alert system, we have placed information regarding the scams on RCTV and we have sent information to our local newspapers to print as a warning for residents. We strongly caution everyone to never give personal information over the telephone or respond to any e-mail requesting personal information. If someone represents themselves as an employee of your financial institution or Credit Card Company hang up and call back the institution directly to verify the validity of the call.

The Police Department works closely with other law enforcement agencies investigating and making arrests of criminal activity in Rye. Through these partnerships we continue to maintain a safe community for our residents.

The City of Rye Police Department is a member of the New York State Office of Homeland Security Counter Terrorism. We take an active role in staying current on national and international terrorism threats and events. As part of our diligence in fighting terrorism we participate in Operation Safeguard. Operation Safeguard is a program where officers on patrol pay special attention to critical infrastructure, religious sites, transportation facilities, areas of mass gatherings and other suspicious or unusual activity.

The City of Rye Police Department in cooperation with the Westchester County District Attorney's office participates in a program called TIP411. This program allows anyone with a smartphone, tablet, cellphone or computer to submit tips anonymously to the police department about criminal or suspicious activity. The police department also set up an anonymous TIPLINE that will allow TIPS to be submitted by phone, e mail and text.

Remember if you *See Something Say Something*. Conduct itself does not have to be criminal for you to report it.



The majority of calls for service handled by the City of Rye Police Department's Patrol Division in 2018, excluding criminal complaints are broken down as follows:

- 333 – Accident calls (motor vehicle)
- 977 – Aided/Ambulance requests
- 733 – Alarms (Burglar)
- 29 – Alarms (Non-Burglar)
- 138 – Animal related calls
- 752 – Assist citizen calls
- 74 – Assist Fire Department
- 72 – Assist other Police Departments
- 230 – City Code violations
- 10 – Dark house checks
- 109 – Disabled Vehicles
- 24 – Disorderly Conduct/disturbance
- 48 – Dog Complaints
- 43 - Domestic Violence
- 79 – E 911 Hang up calls
- 80 – Environmental conservation complaints
- 149 – Extra Patrol Request
- 15 – Fire
- 11 – Fireworks
- 27 – Funeral Escorts
- 4 – Gunshots fired
- 184 – Hand mail details
- 19 – Health and Safety hazards
- 2 – Illegal Dumping
- 618 – Illegally Parked Vehicles
- 3 – Missing Child
- 3 – Missing Persons
- 43 – Neighborhood Trouble/noise complaints
- 1,149 – Operation Safeguard patrols
- 80 – Prisoner Transports
- 12,098 – Property Checks
- 4 – Prowler
- 26 – Public Events
- 8 – Recovered Property
- 280 – Road Hazard
- 5,597 – Rules of the road
- 4 – School crossing (PEO's)
- 66 – Subpoena served
- 156 – Suspicious persons
- 209 – Suspicious vehicles
- 6 – Taxi inspections

- 63 – Tree down
- 193 – Utility problems
- 81 – V&T complaints



RECORDS MANAGEMENT/TECHNOLOGY

The Police Department's records/staff services division is responsible for the daily management of reports including incidents, arrests, summonses, and accidents. This office is also responsible for ensuring that the proper paperwork is filed with the court for both criminal and civil cases. The criminal warrants issued by the court are input into the e-Justice portal by this division. To round out the records division responsibilities: website maintenance, alarm processing oversight and the ongoing NYS accreditation project coordination are also managed here.

Computer system administration and IT coordination for all the Police Department law enforcement software applications, coordination of outside vendors, NYS electronic ticketing program (TraCS), and CARFAX accident reporting are administered through this office. The police department's software and hardware procurements are managed through this office. The maintenance, security and training for the NYS Criminal Justice Portal users are also overseen by this division.



RECORDS/STAFF SERVICES 2018

- ❖ The records/staff services division processed 27,003 calls for service, 3,028 parking summonses, 64 city code summonses, 4,101 VTL summonses, and 167 arrests.
- ❖ Police statistical reporting through NIBRS (National Incident Based Reporting System), continues as a function of the records department. Crime Statistics are reported monthly to the state using our records management software and the NYS online portal.
- ❖ The records division continues to manage and maintain the department's accreditation status. Achieving another successful re-accreditation.
- ❖ The annual taxi application and inspections were processed through this office.
- ❖ The department maintains the City's alarm permits process, including input and billing.
- ❖ Staff services continues to maintain the department's PowerDMS site.
- ❖ The fulfillment of police reports continue to be a large component of this office. Hundreds of requests for copies were handled in a professional and timely manner.

Technology Highlights 2018

- ❖ Patrol vehicles were equipped with three mobile license plate readers (LPR) to enhance the enforcement of suspended registrations and apprehension of stolen vehicles. The Department continues to participate in data sharing with the Westchester Intel Center (WIC).
- ❖ The NYS Traffic and Criminal Interface Software (TRaCS) continues to be used by the patrol division and each vehicle has been equipped with an updated scanner.
- ❖ CARFAX, continues to be an efficient service for the public to obtain their motor vehicle accident reports.
- ❖ The Guardian Tracking Software Program (Personnel Management) continues to be utilized by the department.
- ❖ PowerDMS is almost exclusively utilized to distribute general orders, communication orders, and roll call training.
- ❖ Instagram Department Page was created and brought live.
- ❖ Underwent a multi-jurisdictional project to improve radio communications.
- ❖ Worked with City Hall personnel to bring new technology for parking summonses.
- ❖ Updated the e911 system.
- ❖ Updated the computer at the Police range.
- ❖ Conducted research on body camera technology.

Moving Forward in 2019

In 2019, in addition to the aforementioned tasks, programs, and responsibilities, new projects will include:

- Power DMS Software Program will be used to digitalize our accreditation process with NYS.
- Plan to expand on our stationary LPR systems installed in the City.
- Look further into the Body Camera technology for our Patrol Officers.
- Look to innovate and cost effective ways to handle hardware and software issues.
- Plan to update the Police identification system.

This division remains focused on planning and keeping pace with the ever changing advancements in technology to better the operations of the department.

PARKING ENFORCEMENT



PEO Monahan and PEO Glew issued 8,379 parking tickets in 2018, amounting to \$ 228,250 in parking fines. The majority of the enforcement was focused in the village and commuter parking lots. Both PEO's remain available to fill in for school crossing duty should the City's contractor not be able to supply a guard at their contracted locations.

Detective Division

2018 brought major changes to the Detective Division. Lieutenant Robert Falk was named the Interim Commissioner of Public Safety. Long time Detective Robert "Jake" Chittenden retired and Detective Michael Kenny was promoted to the rank of Sergeant. Lieutenant Michael Anfusio was named the new Detective Lieutenant and appointed to detective were Michael Anderson and Jonathan Klein.

The new unit logged 495 cases and made 31 arrests in 2018. The Detective Division joined forces with the Westchester County Auto Crimes Unit to arrest an individual that utilized fraudulent documents to purchase a vehicle from Rye Ford and several other dealerships in Westchester County. The Detective Division also joined forces with the Westchester County District Attorney's Office to investigate and arrest an individual for 15 counts of Identity Theft. The subject had stolen money and property from Rye Residents utilizing an elaborate system involving check washing and identity theft. Working with the Greenburg and Port Chester Police Departments the detectives arrested two individuals for the burglary of a Rye residence.

The training courses attended by the Detective Division involved crime scene management and evidence collection as well as conducting a background investigation. Detective Anderson completed the NYS DCJS Criminal Investigator's School and Detective Klein will attend in early 2019.

With the promotion of Mike Kenny to Sergeant the Youth Detective vacancy was filled by the entire Detective Division until a replacement can be found. On October 1, 2018 New York State raised the age of criminal responsibility to 17 years old. This law change required reeducation for the entire department as well as the schools on how we handle youth matters. This training was organized and conducted by members of the Detective Division. The Division has continued the relationship with Rye Act and the Adopt a School program.

2018 Year End Report

The Detective Division at full capacity consists of two general investigation detectives, one youth detective, a supervisor, and an office assistant. The day to day operations consists of evidence management, background checks, internal investigations, Warrants, as well as general and youth investigations. Below is some of the highlights from 2018.

Identity Theft and Forgery – Party was arrested after a lengthy investigation involving multiple jurisdictions for fraudulently purchasing vehicles at local dealerships utilizing stolen identities.

Elder Abuse – Party was accused of assaulting his elderly mother. The ensuing investigation led to the subject being charged with felony assault.

Felony Assault and Menacing – The Detective Division assisted Patrol with the arrest of a subject accused of stabbing his brother. The Detective Division processed the crime scene, conducted interviews, and assisted the District Attorney’s Office with the prosecution.

Burglary – Working with Westchester County Burglary Task Force and other Police Departments the Detective Division arrested two subjects for the burglary of a local resident.

Grand Larceny – The Detective Division investigated complaints from two residents regarding missing jewelry from their homes. The investigation led to the arrest of a nanny that worked for both families.

Arson – Patrol and the Rye Fire Department responded to calls of unattended fires set on City property over a couple of days in 2018. The Detective Division investigated and arrested a youth who subsequently admitted to setting several fires throughout Rye during a six month period.

Identity Theft and Grand Larceny – A three month investigation led to the arrest of a local subject who had stolen the identity of 15 different individuals causing financial hardships and destroying the credit of her victims.

Case Management breakdown of incidents requiring a Detective:

- Assaults – 4
- ABC Summonses – 6
- Background Investigations – 104
- Burglary – 10
- Burglary Attempted – 2
- Confidential Investigation – 13
- Counterfeiting / Forgery – 10
- Criminal Mischief – 16
- DD Direct – 54
- Drug Investigations/arrests – 11
- Fraud - 17
- File 1 – 7
- Juvenile - 12
- Larceny – 69
- Lost and Found – 38
- Property (safe keeping) – 2
- RX Disposal – 12 months (360 lbs.)
- Suicide - 2
- Unattended Death – 7
- Violation of Order of Protection – 3
- Warrant (criminal) – 10

MARINE UNIT



Police Officer Mauricio Gomez completed his first season as officer in charge of the Marine Unit. He is assisted by 5 part time Bay Constables and Rye Police Officers who are trained in marine operations, during the boating season.

The Marine Unit patrols approximately 14 miles of The City of Rye’s shoreline and waterways. The Marine Unit is responsible for enforcing Local, State, and Federal Laws including the Environmental Conservation Law. During the 2018 boating season, the Marine Unit worked closely with the Boat Basin staff and the Boat Basin Commission to begin the task of mapping, implimenting and enforcing the newly developed mooring permits and codes. The Unit assists both Local and Federal Law Enforcement Agencies with the rescue missions of vessels and/or persons in distress. The goal of the Marine Unit is to assist and educate the public to ensure a safe boating season.

The Marine Unit has 5 vessels:

- PB1, a 26 foot Glacier Bay purchased in 2001; this vessel has a catamaran styled hull and is the primary response vessel during severe weather events and search and rescue operations.
- PB2, a 24 foot Boston Whaler “Brunswick Series” center console V shape hull vessel and two Mercury 200 HP outboards; This boat was obtained in 2013 through a grant from NYS Parks and Recreation Department; and
- PB3, a 12 foot inflatable boat purchased in 2015 along with a 15 HP four stroke Nissan motor; this vessel is constantly maintained in a state of “Ready“ for flooding events.
- 2 Jets Skis which were acquired at the end of 2015 from the NYS Parks and Recreation Department This type of craft has proved valuable for shallow water rescue and other events like “Swim Across America” and the Triathlon.



The Unit reported the following activity during the 2018 boating season:

- Vessel Boarding's/Inspections 187
- Fireworks Patrol 7
- Assist Other Agency 8
- Distress Calls 21
- Navigational Hazards 8
- Encon Checks 76
- Field Training 6
- Navigation & Encon Law Summonses 28
- Triathlon/Swim/Run 5
- Parking Tickets 28
- Property Checks 977





TRAINING

In a continued commitment to the residents of the City of Rye and the City of Rye Police Officers the police department places a strong emphasis on officer training. Training continues to heighten our skill level and professionalism. Due to ever changing laws, statues and advancement in technology, training is a necessity in the law enforcement profession. Our department's training program is also tailored to fit the specific needs and problems within our community. The very nature of policing requires officers to interact with the general public, and they should have problem-solving skills, while being polite and professional at the same time.

In 2018 the officers of the City of Rye Police Department participated in 3,896 hours of training. This training encompassed all areas of Law Enforcement to include general, specialized and management level courses. The City of Rye Police Department is a New York State Accredited agency and one of the obligations of maintaining that standard is to participate in annual training. The New York State Accreditation standard mandates twenty one hours of annual training per officer. In an agency of 37 officers you can see we far exceeded that standard with an average of 111. 31 hours per officer (2 officers out long term injury). This commitment to training highlights how dedicated we are to always striving to be the best we can be.

The Police Department continues its commitment to our community partners. We participate with the Rye City School District to conduct lock down drills at all of their school buildings numerous times throughout the year. We work jointly with the Village of Mamaroneck Police Department in patrolling the Rye Neck High School. We continue to support our private schools like Rye Country Day School and all the parochial nursery schools.

As part of our effort to stay up to date on NYS law and criminal procedure such as the "Raise the Age" law, we have conducted trainings with the Westchester County District Attorney's office. They have also been instrumental in our enforcement of narcotics and technology crimes.

In 2018 the department hired two new officers who replaced senior officer that had retired. We were fortunate to hire two experienced officers, one officer was former NYPD officer and one was a Federal Law Enforcement Officer. One officer was required to attend the Westchester County Police Academy and one was able to be inserted into our in-house Field Training Program, both have successfully completed. In addition to their Law

Enforcement experience both are military veterans serving with the Marine Corp. Both officers bring a lot of experience to our department and fit into to our community seamlessly. We are proud to recognize that five of our officers are Military Veterans.

Some of the training that we conducted and participated in was:

- Search and Seizure laws
- Penal Law – Article 35
- Radar & Lidar training
- CPR & AED (Automated External Defibrillator)
- TECC
- NARCAN
- Firearms – pistol, shotgun and AR-15
- TASER/OC
- E justice
- Standardized Field Sobriety Testing
- DWI detection and arrest
- Commercial Vehicle Enforcement
- Active Shooter response
- Barricaded subjects
- Traffic safety/Pedestrian safety
- Field Training Officers
- Marine Law Enforcement
- Personal Water Craft Operator
- Animal Cruelty
- Interview/Interrogation
- Aquatic Death Investigation
- Video system Training
- CODE RED
- TIP411
- Vehicle Concealment
- Crisis Intervention
- Combating Heroin
- Domestic Violence
- Counter Terrorism
- Elder Abuse
- Child abuse
- Animal Cruelty
- Evidence Photography
- Workplace Violence
- Sexual Harassment/Assault

AUXILIARY POLICE UNIT

Members of the Auxiliary Police Unit performed 1,078 hours of service during 2018. These hours are dedicated to supplement the active duty staff at events; providing additional staffing at road races, walk-a-thons, parades, and community events throughout the year. This Unit is also available to assist when major storms affect the city.



Membership in the unit during 2018 was as follows:

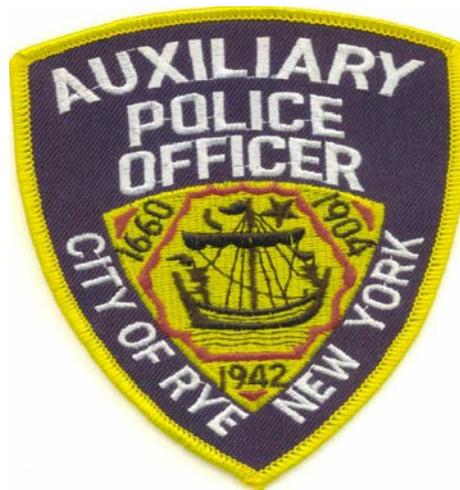
- 1 Auxiliary Police Coordinator
- 1 Auxiliary Assistant Coordinator
- 1 Auxiliary Police Lieutenants
- 2 Auxiliary Police Sergeants
- 11 Auxiliary Police Officers

Sergeant Michael Larkin serves as Auxiliary Police Coordinator, assisted by Sergeant Edward Balls, the Auxiliary Assistant Coordinator.

Auxiliary Officers received annual retraining in the use of the baton, OC spray, firearms, as well as Article 35 of the New York State Penal Law. The members of the unit are also trained in First Aid and CPR/AED.

Specialized units, including a Bicycle, Recruitment, and Auxiliary Patrol Support units continue within the Auxiliary Police. These options are available to any member who has a particular talent or interest in these areas.

The members of the Auxiliary Police Unit provide Friday and Saturday night patrols of municipal buildings, City owned parks and parking lots acting as an extra set of eyes and ears keeping headquarters apprised of any issue they come across. The Auxiliary Police Unit continues to serve the Police Department and the City of Rye with distinction, acting as an ancillary resource for traffic and crowd control. This unit has proven to be a valuable source of assistance in the event of a large-scale emergency.



EMERGENCY MANAGEMENT

In light of the attention focused on the City's emergency management capabilities in the aftermath of some catastrophic storms, the Department has taken advantage of the 1033 Excess Property Program from the United States Department of Defense Law Enforcement Support office. This unit of the DoD provides law enforcement agencies with access to surplus federal property. The majority of our emergency management resources have been obtained through this program, which has provided an unprecedented opportunity to stockpile equipment at little or no cost to the City.

Vehicles

- 3 HUMVEE's
- 1 5-ton truck
- 5 inflatable boats
- 1 "John" style flat bottom boat
- 1 LMTV- mobile command center
- 5 ATV's
- 2 Jet Skis
- 2 large Forklifts w/man baskets



Generators

- Various generators with varying wattage

Communications in 2018

- Code Red continued to be the City of Rye's emergency medium for text messaging, emails and telephone call.

Emergency Operation Center (E.O.C)

- The E.O.C. is located at police headquarters and is used as a central location for all department heads, the city manager, mayor, and utility representatives to plan and respond to weather related emergencies.
- Emergency response equipment that provide the departments Special Operations Squad (S.O.S.) with everything from gloves to dry rescue suits.



CONCLUSION

The fine dedicated officers of the Rye Police Department come in to work every shift dedicated and committed to the community that they serve. Through training, education and experience these officers loyally work to resolve any issue that is presented them. The Rye Police are utilizing advanced technologies and have teamed with other local agencies to share data, information and resources. The police department has started using social media moving forward as a way to communicate with the public. These are useful tools to utilize when looking for information during investigations and other incidents that occur in our community.

The police department will continue to serve this fine community by building relationships, sharpening our skills and setting our standards high.

Thank you for your time and support,

Robert Falk

A handwritten signature in black ink that reads "Robert Falk". The signature is written in a cursive style with a large, stylized "F".

Commissioner of Public Safety





**ANNUAL REPORT
CITY OF RYE
DEPARTMENT OF BUILDINGS
2018**

OVERVIEW

The Building Department enforces the New York State Fire Prevention and Uniform Building Code as well as chapters in the City of Rye Code. The Rye City Charter provides for a Dept. of Buildings and a Building Inspector to head that Department. We are charged with enforcing the laws, ordinances and regulations governing construction property maintenance, life safety and land use. Chapter 100 incorporates the FEMA regulations into our City Code. The Department also provides staff assistance to the Board of Architectural Review.

STAFF

With the retirement of Building Inspector Maureen Eckman in March of 2016, City Planner Christian Miller assumed operational oversight of the Building Department. After a search and interview process, Assistant Building Inspector Kerry Lenihan was promoted to Building Inspector/Code Enforcement Officer. Kerry is supported by one full-time Assistant Building Inspector/Code Enforcement Officers Guy Carpenito and part-time officer Brian Cook. Office staff consists of Senior Office Assistants, Dawn Szczerba and Elizabeth Neuman. Electrical Inspections are conducted through an arrangement with approved inspection Agencies. This year the Department lost one administrative assistant Claire Shields to retirement. Also this year, Guy Carpenito became a full-time Assistant Building Inspector.

EDUCATION

In 2018 the Building Inspector and both Assistant Building Inspectors received the required twenty-four (24) hour in service training mandated by New York State for Code Officials.

BUILDING DEPARTMENT ACTIVITY

RESIDENTIAL PERMITS	2018	2017
New Single Family Residence	32	28
New Two Family Residence	5	0
Residential Accessory Structure	8	8
Residential Addition	55	44
Residential Electric Permit	47	39
Residential Exterior Alteration	25	27
Residential Interior Alteration	61	41
Residential Solar Panels	2	3
Interior Multifamily	1	9
Multi-Family Electric	24	22
Legalization Residential Exterior	6	4
Legalization Residential Interior	13	10

COMMERCIAL PERMITS		
New Commercial Building	2	1
Commercial Addition	3	5
Commercial Electric Permit	21	22
Commercial Exterior Alteration	14	5
Commercial Interior Alteration	14	20
Commercial Solar Panels	1	0
Certificate of Occupancy for Change of Tenant	10	4
Sign	20	11
ROCK REMOVAL PERMITS		
Blasting	2	8
Rock Removal	20	22
OTHER PERMITS		
Accessory Structure	4	3
Deck	6	10
Demolition	37	43
Fence	70	59
Generator	67	45
Masonry Wall / Retaining Wall	2	2
Mechanical	82	54
Oil / Gas Permit	25	42
Plumbing Permit	28	19
Pool	10	7
Propane Tank Permit	1	1
Roof Replacement	29	18
Surface Water Control / Engineering Review	19	65
Tent	15	7
Other/Miscellaneous	0	17
Total Permits:	781	725
OTHER DEPARTMENT ACTIVITY		
Inspections	2,224	2,300
Certificates of Occupancy/Compliance	225	300
Violations	60	40
Fees Collected	\$2,776,324	\$1,864,350
BOARD OF ARCHITECTURAL REVIEW		
Applications Reviewed	107	162



2018 ANNUAL REPORT

OF THE

DEPARTMENT OF PUBLIC WORKS



Introduction

The Department of Public Works (DPW) is headed by the City Engineer. The four DPW foremen work closely with the City Engineer to administer the Department. The Department includes two full-time administrative staff positions as well as shared use of the Planning and Building Departments’ staff for engineering-related work.

Engineering Division

This section deals with the Engineering tasks of the City Engineer in which capacity he provides professional services to all departments, commissions and boards of the City. This includes review of all subdivision and site plans submitted to the Planning Commission and Building Department for compliance with regulations. All proposed improvements are examined with particular regard to sanitary sewers, storm drains, roads, and grading. The Engineering Department conducts field inspections of all approved construction to ensure approved plans and good engineering practices are followed.

The Engineering Department also prepares and administers contracts for all public works, capital improvements, and building improvement projects. Contract documents consist of legal and technical specifications for each project. This task includes directing the supervision, coordination and inspection of all such work.

During 2018, the City Engineer attended Planning Commission, City Council, and Traffic and Pedestrian Safety meetings, as requested.

Land Use and Construction Permits

Surface Water Control Permits

Surface Water, Sediment, and Erosion Control Permits are issued for all building construction projects in the City. Surface water control regulations are reviewed for compliance during the building permit process and individually if a building permit is not required. The following is a table summarizing the surface water control permits issued by the Engineering Department and the attendant fees collected for the last 5 years:

Stormwater Control Permits and Fees

SWC Permits	2014	2015	2016	2017	2018
# of Permits Issued	241	240	166	166	192
Fees Collected	\$48,200	\$48,000	\$33,200	\$33,200	\$38,100

Street/Sidewalk Opening & Obstruction Permits

Street opening permits under Chapter 167 of the Rye City Code are required for the opening or obstruction of any street and/or sidewalk within the City's right-of-way. The Department supervises and inspects all private trenching and utility cuts.

During 2018, a total of 173 street/sidewalk opening permits were issued with fees collected totaling \$102,973. An additional \$34,158 was collected in surcharge fees specifically for opening paved streets, bringing the total revenue collected to \$137,131. No obstruction permits were issued in 2018.

Capital Projects and Procurements

Work in Progress:

1. Theodore Fremd Retaining Wall: This project involves repairing the retaining wall along Blind Brook in the vicinity of Theodore Fremd Avenue and the MTA railroad tracks, which sustained damage in the 2007 floods. It requires coordination with multiple agencies and utilities, including MTA, NYSDOT, Con Edison, Suez Water, and Westchester County. The City's consultant is in the process of final design, with construction anticipated to begin in 2020.
2. Firemen's Memorial Circle: This project involves reconstructing the traffic circle at Firemen's Memorial Circle to improve traffic circulation and safety. The project began in 2018 and is planned for completion in 2019. It includes repaving the street surface in the area and improving traffic flow through the roundabout.

Work Completed in 2018:

1. Contract 2017-01 Safe Routes to School: In 2013, the City received a grant award from the New York State Department of Transportation (DOT) to implement projects to improve and enhance the pedestrian environment in the vicinity of City schools. The project was bid and awarded in late 2017 and construction was completed in the fall of 2018.
2. Contract 2017-03 Kirby Lane Culvert & Guiderail Replacement:
Work under this contract consists of repairing the culvert and guiderail along a section of Kirby Lane that was damaged during Superstorm Sandy. This project

was partially funded through a FEMA grant. Work began in 2017 and was completed in 2018.

3. Contract 2016-08 Annual Street Resurfacing Program: This contract is part of the City’s annual program to repave sections of its public streets. It was awarded in July 2016 to low bidder PCI Industries in the amount of \$779,500.00. The contract was extended into 2018. The paving work included Milton Road from Boston Post Road to Palisade Road (in association with work at the Firemen’s Circle); Apawamis Avenue from Milton Road to Midland Avenue; and Boston Post Road from Purchase Street to Central Avenue.

Traffic Division

This function is responsible for maintaining all of the City’s traffic signals, school beacons, street signs, and the upkeep of line markings on streets and parking lots.

Traffic Control

This year DPW used 400 gallons of paint and 2,000 lbs of reflective beads to paint the parking lots and crosswalks. These lines are all done by hand in the early morning in an attempt to avoid traffic. Acrylic paint is mandated for environmental reasons, so the lines need to be reapplied every year.

The traffic control division also provides annual upkeep of the City’s inventory of street signs.

2018 Sign and Post Replacement Work

Reasons	Signs	Round Posts	U-Channel Posts
Deterioration	82	16	88
Accident	20	0	0
Vandalism	8	0	0
Missing	17	0	0
New	230	0	0
Straighten/Reset	127	0	0

Street Lights

This function maintains and/or replaces all of the 2,105 streetlights on City-owned streets as needed. The same employee who maintains the traffic signals maintains the

streetlights as well. The new LED lights that were installed in 2017 have been performing well. In 2018, 16 street lights were repaired or replaced.

Off-Street Parking

This function maintains the City's sixteen parking lots, cleaning them and maintaining the trees and landscaping around them. The signs and lines crew restriped the parking spaces and replaced many of the signs. The lots are swept at 4:00 a.m. Monday, Wednesday and Friday when the parking lots are generally the least occupied.

Highway Division

Road Maintenance

The road crew from DPW is responsible for fixing potholes, trench repair, and smaller resurfacing projects. They also repair and install asphalt curbing. The crew also made several repairs from plow damage.

The City and the utility companies are required by the State to mark out their underground facilities before any kind of excavation (Code 753). Public Works marks out the City's storm drains and sanitary sewer lines and the public utilities mark their gas, water, electric, cable and/or telephone lines. By tracking the mark-out codes the department is able to keep track of who is digging up the pavement and can be held responsible for its restoration. The office maintains a continuous communication with the utility companies regarding their trenches.

Street Cleaning

This function sweeps all 53 miles of the City's street and parking areas on a regular basis. The streets are swept every three weeks, the Central Business District three times a week, and the parking lots once a week. The street sweepings must be removed by a private container service (currently City Carting) as sanitary waste. In 2018, 345.05 tons of street sweepings were collected and disposed of.

Winter Maintenance

Snow Removal

2018 saw more snow than in the previous two years, but no snowfall event was particularly significant in terms of amount of snow. The largest snowstorm was in early January.

2018 Snowfall Activity

Date	Snowfall	Action
1/4/18	10" (snow/ice)	Plowed & Salted
1/6/18	Snow pickup (downtown)	Plowed & Salted
1/17/18	2"	Salted
1/30/18	1.5"	Salted
2/2/18	0.10" (ice)	Salted
2/7/18	2"	Plowed & Salted
2/17/18	5"	Plowed & Salted
3/7/18	6"	Plowed & Salted
3/12/18	2"	Plowed & Salted
3/21/18	6"	Plowed & Salted
4/2/18	5"	Plowed & Salted
11/15/18	6"	Plowed & Salted
12/13/18	1"	Salted

Five-Year Snowfall Comparison

Year	2014	2015	2016	2017	2018
Total Inches	60.5	65	25	33.5	48

Below is a comparison table of the amount of material purchased in the last few years. Calcium chloride is an additive to make the salt work at lower temperatures.

Salt Products Used

Type of material	2014	2015	2016	2017	2018
Salt (tons)	2,937	2,335	1,895	2,711	2,565
Calcium Chloride (gallons)	6,479	N/A	3,030	2,247	3,747

Utility Division

Sanitary Sewers

It is the responsibility of this function to maintain, clean, and repair the City's 53.4 miles of sanitary sewer lines, 1,400+ manholes and eight pump stations. Three pieces of specialized equipment are used for this task as well as the regular road equipment: the rodder, the sewer camera, which "walks" through sewer and drain lines to determine problems and their precise location, and truck 8, which can jet high pressure water through the lines or vacuum debris from them. The City's eight pump stations are checked three times a week and their generators are checked once a week.

This year, DPW repaired three sewer manholes and cleaned 6,408 feet of sewer pipe.

Storm Drains

This function maintains the City’s 30+ miles of storm drains, 400 manholes, 1,500 catch basins and open ditches. The crews were able to check/clean 450 catch basins in accordance with DEC requirements before the required summer hiatus when the County treats them for mosquito infestation. The crew also repaired 24 catch basins and cleaned and/or repaired 3,620 feet of drainage line.

Sanitation Division

Refuse & Garbage Collection

This function is responsible for the collection of garbage (household and bulk) and organic waste. Garbage is collected twice weekly and green waste is collected once a week (in non-holiday weeks) curbside at each of Rye’s 5,300 plus residences and businesses. DPW visits every residence and most businesses three times a week on collection routes, which amounts to approximately 15,000 visits a year. Complaints about service remain less than 2%.

Five-Year Garbage and Green Waste Collection Totals

	2014	2015	2016	2017	2018
Garbage (Tons)	5,364	5,589	5,362	5,307	5,435
Green Waste (Tons)	1,735	2,043	1,946	2,346	3,131
Total Weight	7,099	7,632	7,308	7,653	8,566

Recycling

Following Westchester County mandates, the City collects paper pulp products, bottles, cans and plastics (1-7) at the curb. Enforcement at the County transfer station continues. Residents may also bring recycling to the Resident Recycling Center at Disbrow Park at their convenience. Many residents are making use of this feature.

Five-Year Recycling Totals (Tons)

Material	2014	2015	2016	2017	2018
Metal	44*	64**	72	58	81
Pulp	1,617	1,589	1,597	1,469	1,470
Co-mingled	772	808	757	779	732
TOTAL	2,433	2,461	2,426	2,306	2,283

* Missing the months of February, April, and May.

** Missing the month of March.

Numbers have been rounded up.

Bulk metal and electronics are collected curbside when residents request pick-ups, or they can be brought to Disbrow Park during business hours. There were 907 electronics pick-ups and 2,058 metal stops in 2018.

Number of Metal Stops

2014	2015	2016	2017	2018
1,651	1,636	1,509	1,882	2,058

Trees & Parks Division

Community Beautification

The City maintains all parklets, cul-de-sacs, cemeteries, the Village Green, City Hall and areas around the City’s sanitary pump stations. Maintenance includes grass cutting, weeding, flower planting, debris collection, shrub and hedge trimming. The hanging baskets and Village planters are watered every day during the summer. The crew cleans the drainage ditches throughout the City and continually cleans the brook of debris.

Funding for the collection of the City’s 54 public refuse cans 4 times a week is in this cost center. The Village recycling and refuse containers are collected at the same time. The solar-powered “Big Belly” trash compactors have helped reduce the amount of garbage in the recycling containers and reduced the number of times DPW needs to empty the receptacles.

Shade Trees

This function is responsible for the maintenance of the City’s thousands of trees. The following is a breakdown of the tree work for 2014 through 2018:

Tree Work

Work Done	2014	2015	2016	2017	2018
Removed	91	65	96	107	173
Trimmed	223	318	257	185	301
Emergency Calls	N/A	43	64	23	168
New Plantings	30	5	30	28	27
Stumps Ground	93	65	55	100	159

Fleet Maintenance Division

Garage

This function is responsible for maintaining the City’s vehicles and other motorized equipment, which are identified in the table below. This year, the City purchased four electric vehicles to add to the fleet. The use of these zero-emissions vehicles helps reduce greenhouse gas emissions, reduces fuel expenditures, and contributes to a cleaner environment. The City has been awarded a \$20,000 grant from the New York State Department of Environmental Conservation to offset the costs of the purchase. The grant funds will be received in 2019.

City of Rye Motorized Fleet

Department	Cars	Trucks	Heavy Equipment	Miscellaneous Equipment
Police	20	11	3 (loader, fork-lift, crane)	5 (3 boats, 2 trailers)
DPW		40	15 (including 2 aerials)	35
Staff	10	1		
Fire	4	2 (pickup, patrol)	5 (3 pumpers, 2 ladders)	
Recreation	4	6	1	7
Boat Basin		1	1	8
Total	38	61	25	55

The table above does not include the innumerable pieces of small equipment, i.e., chain saws, small mowers, weed-whackers, hedge trimmers, jack-hammers, diamond-saws, pumps, generators, etc, that are also used throughout the City. The garage staff also services the eight pump station generators and four in-building generators. The Golf Club maintains its own vehicles and equipment.

Staffing levels have remained the same over the last several years (5 mechanics, 1 assistant mechanic, 1 helper and 1 foreman).

Five-Year Fuel Usage by Type (Gallons)

Fuel Type	2014	2015	2016	2017	2018
Gasoline	49,141	49,661	46,023	46,836	49,906.60
Diesel	39,651	41,094	39,904	39,794	45,516.30
Total	88,792	90,755	85,927	86,630	95,422.90

Facilities Maintenance Division

Building Maintenance

Employees assigned to this function clean and/or maintain and repair City-owned buildings. The maintenance staff is called upon to work on the following – City Hall, Police Station, Milton Firehouse, Locust Firehouse, DPW (all 8 structures, including the salt dome, the old compactor, and the incinerator), and on occasion the Nature Center and the Square House.

Administration

The administrative staff performs the following functions:

1. Record keeping (attendance, payroll, waste collection and disposal tonnage, recycling tonnage, organic waste tonnage, general supervision of records kept by other department functions).
2. Communication with residents, businesses (requests, complaints, general information), other government entities and outside groups.
3. Radio dispatch to all DPW vehicles.
4. Scheduling of personnel.
5. Budget preparation and monitoring.
6. Purchase and payment for all equipment, supplies, contracted expenses, utilities and capital expenditures.
7. Preparation of mandatory annual reports; transfer station, pump stations (8), and sewers, storm drainage.
8. Purchase and administer fuel consumption of all City vehicles and equipment, the Rye City School District, and the Southeast Consortium.

2018 Annual Report

Planning Commission and Planning Department

City of Rye, New York

2018 Planning Commission Members:

Nick Everett, Chair

Martha Monserrate, Vice Chair

Andrew Ball

Laura Brett

Richard Mecca, City Council Representative

Steven Secon

Birgit Townley

City Planner:

Christian K. Miller, AICP

Planning Commission Members

The Planning Commission of the City of Rye has as its primary function long-range planning and distinct administrative responsibilities, specifically defined by the Code of the City of Rye. In accordance with the requirements of the Code of the City of Rye, the Commission reviews and approves site development plans and subdivisions, uses permitted subject to additional standards and requirements, wetlands and watercourses permits and proposed actions in the coastal zone for consistency with the Rye City Local Waterfront Revitalization Program.

The Planning Commission was composed of the following Rye residents, serving without compensation, which were appointed by the Mayor and confirmed by the City Council.

Nick Everett, Chair
Martha Monserrate, Vice Chair
Andrew Ball
Laura Brett
Richard Mecca, Councilman
Steve Secon
Birgit Townley

The Mayor and City Council appointed Nick Everett as Chair of the Commission.

Land Development Activity

The Planning Commission conducted 20 meetings in 2018, They saw an increase in activity from the previous year with an increase in wetland permits, site plan permits and subdivisions. In 2018 the Commission reviewed a total of 25 wetland permits, 9 site plans and 6 subdivision applications. The table below provides a summary of Commission activity for the past seven years.

Summary of Planning Commission Activity 2010-2017

Application Type	'12	'13	'14	'15	'16	'17	'18
No. of Meetings	18	19	20	20	19	18	20
Wetland Permits	31	26	25	29	17	13	25
Site Plans	11	12	7	8	9	5	9
Subdivisions	6	2	5	1	0	4	6

A summary of all applications is provided in a table located at the end of this document.

Wetland Permit Applications

In 2018 the Commission reviewed 25 wetland permit applications, which increased from the previous year. With the exception of improvements to the existing pond at Rye Golf, all of the approved applications involved disturbances within the regulated 100-foot wetland buffer area, rather than direct wetland loss. The Commission required adjustments to most applications to require plan modifications to reduce the amount of proposed encroachment in the wetland buffer. Where applications proposed increases in impervious area in the buffer the Commission required the implementation of mitigation planting plans and stormwater mitigation measures to address water quality concerns.

Of the 25 wetland permits applications reviewed by the Commission in 2018, six remain pending in 2018 for final consideration. Two applications involved activities that occurred without permits in violation of the Wetlands Law. In 2017 2016, 2015 and 2014 there was one application involving a violation. In 2013 the Commission processed two wetland violations.

A total of \$23,940 in wetland permit application fees was collected in 2018. A total of \$12,485 in wetland permit application fees was collected in 2017. \$18,740 in wetland permits fees was collected in 2016.

Site Plan Applications

The Commission reviewed nine site plan applications in 2018, two remain pending in 2019. A total of \$8082.80 in site plan application fees as collected in 2018. A total of \$50.221 in site plan application fees were collected in 2017. In 2016, \$14,285 in site plan application fees was collected and \$11,084 in 2015.

Subdivision Applications

The Commission reviewed one new subdivision application in 2018. There was one new building lot created. There is one re-subdivision application pending before the Commission that proposes to organize seven lots into four.

Year	Additional Building Lots Created
2018	1
2017	1
2016	0
2015	1
2014	6
2013	2
2012	10
2011	4

A total of \$4,180.00 in subdivision application fees was collected in 2018. A total of \$5,715 in fees was collected in 2017. Since there were no subdivision submissions in 2016 no fees were collected for that year. However, the Department collected fees of \$1,300 in apportionment fees in 2016. In 2015 fees were down from the total of \$32,605 collected in 2014. In 2013, \$8,535 in subdivision fees was collect and \$20,720 in 2012.

Outdoor Dining

In 2009 the Department prepared outdoor dining legislation, which in now permitted in the City’s Central Business District subject to Planning Commission’s annual approval. Thirteen properties sought and obtained permits from the Planning Commission in 2018. A total of \$10,000 was collected in 2018.

Planning Department Activities

2019 was an active year for the Planning Department. The City Planner continued his role to provide assistance to the City Council, Planning Commission and other City Commissions, Committees and staff in connection with a variety of special projects.

Mission Statement

The purpose or mission of the City of Rye Planning Department is to preserve and enhance the quality of life in the City of Rye by responsibly accommodating the reasonable needs of inevitable future development and proactively addressing emerging planning issues. To achieve that purpose the Planning Department assists the Planning Commission in the review and administration of land development applications in accordance with the City Code, City Planning Documents and New York State Law; provides technical assistance to the City Council, other City Boards and Commissions and City staff; prepares and/or oversees special planning studies and analysis; and assists Rye residents, businesses and professionals with planning related matters.

Disbrow Park

The Department assisted the Recreation Commission in the preparation of a Request for Proposals (RFP) for retaining a consultant to prepare a conceptual master plan for Disbrow Park. The Department assisted with the completion of the study, which included extensive public engagement and public meetings.

Capital Planning

The Department provided planning input and coordination of capital projects, including the preparation of the Capital Improvement Program (CIP).

Planning Department Staff

Christian K. Miller, AICP

The City Planner started employment on December 18, 2001.

Elizabeth Newman

Liz started her career in the Planning Department on June 12, 2017. She works with all land use departments and provides assistance with the many administrative

responsibilities of the City Planning, Engineering and Building Departments.

Melissa Johannessen

Melissa started with the City in 2012 and has been assisting the Planning Commission with the preparation of minutes in addition to her responsibilities working for the City Engineering Department and Department of Public Works.

2018 Land Development Activity

Application Name	Location	Project Description
<i>Site Plan Applications</i>		
280 Purchase Street	280 Purchase Street	Construction of a new commercial building with two apartments above.
15 Purdy Avenue/Town Dock Restaurant	15 Purdy Avenue	Remove an existing one-story garage and construct new outdoor deck and area for garbage and recycling storage.
Con Edison	178 Theodore Fremd Avenue	Request for two-year extension of approval of Site Plan SP#369 and revision to current conditions of resolution
266 Purchase Street	266 Purchase St	Interior renovations for new doctor's office on first floor and partial second floor; new one-bedroom apartment on second floor, new dormers, and new 3-stop elevator
70 Maple Ave and 65 High St	70 Maple Ave/ 65 High Street	Adjustment of mutual property boundary so that parking area for 70 Maple Avenue offices is on the same lot as the structure.
Resurrection Church	910 Boston Post Rd	Relocation and expansion of existing playground and improvements to parking lot
Nikkei of Peru	17 Purdy Street	Addition of new deck for outdoor dining and approval of six outdoor dining tables
Rye Presbyterian Church	882 Boston Post Rd	Resurface existing interior roads. Rebuild existing ramp. Reinstall damaged stone curbs. Add 2 new pole lights and 11 new parking spaces.
Apawamis Club	2 Club Road	Construction of a seasonal tennis enclosure over three existing tennis courts
<i>Subdivision Applications & Land Divisions</i>		
24-26 Locust Avenue	24-26 Locust Avenue	Re-subdivision of seven existing lots into four lots
3 Club Road	3 Club Road	Subdivision of existing lot into three zoning-compliant lots for single-family residential development. (This application was subsequently modified to propose only two lots).
5 George Langeloh Ct – 141 Apawamis Avenue	5 George Langeloh Ct – 141 Apawamis Avenue	Transfer 0.154 acres from 5 George Langeloh Ct to 141 Apawamis Ave
70 Maple Avenue – 65 High Street	70 Maple Avenue – 65 High Street	Adjustment of mutual property boundary so that parking area for 70 Maple Avenue offices is on the same lot as the structure.
15 Franklin Avenue	15 Franklin Avenue	Resubdivision of 15 Franklin Ave
750 Old Milton Road –	50 Old Milton Road –	Lot 7 (80 Stuyvesant) is non-conforming for FAR but can

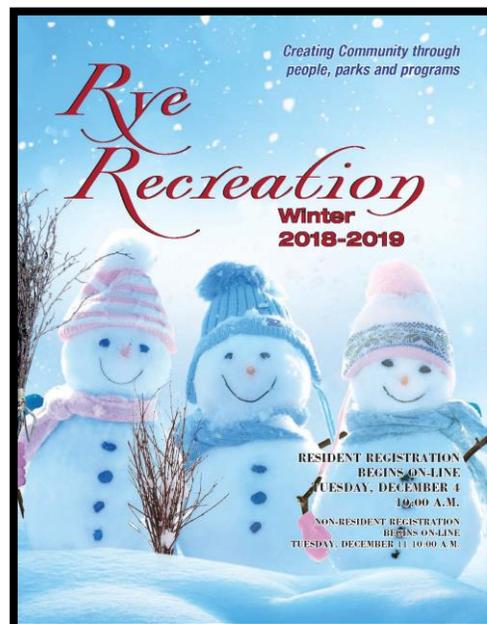
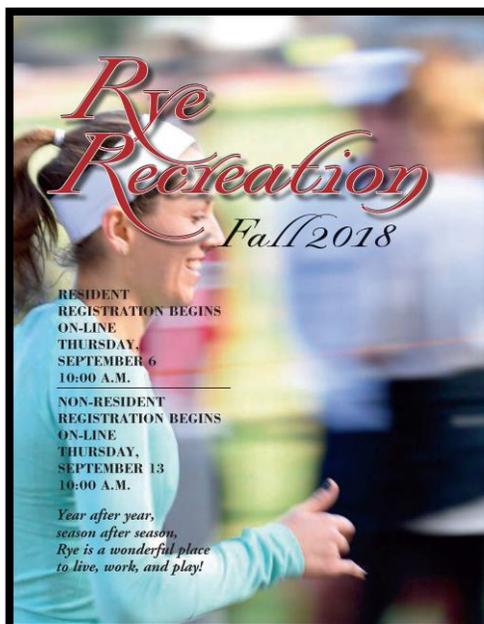
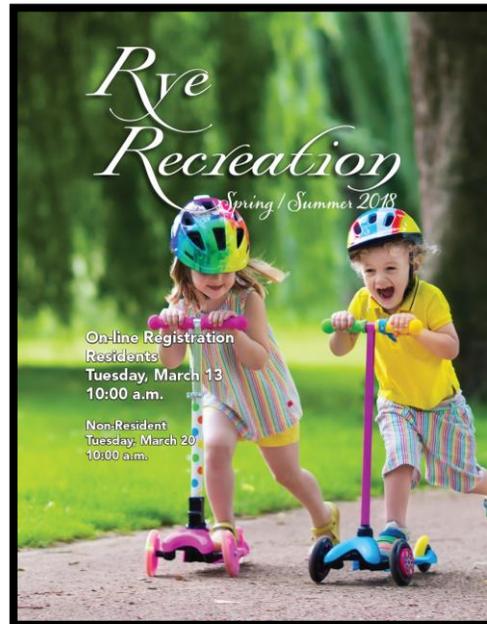
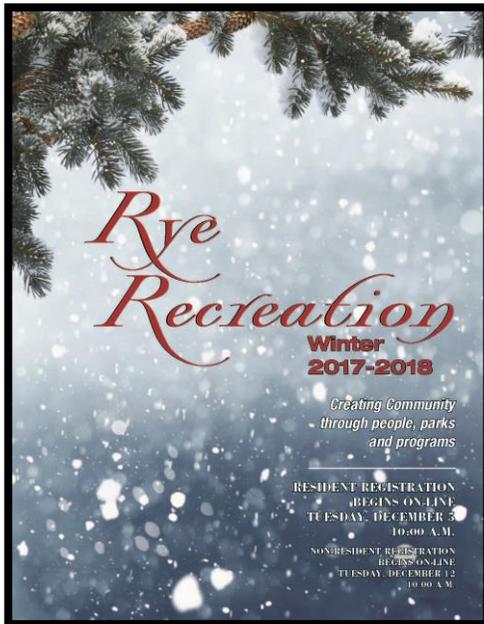
Application Name	Location	Project Description
80 Stuyvesant Avenue	80 Stuyvesant Avenue	be made conforming by apportionment of rear excess land from 750 Old Milton Rd into 80 Stuyvesant Ave. The proposed areas are 281,640 sf total, comprised of 69,843.3 sf fresh water wetlands, 199,406.7 sf below mhw, and 12,210 sf upland.
<i>Wetland Permit Applications</i>		
22-46 Locust Avenue	22-46 Locust Avenue	Re-subdivision of seven existing lots into 4 lots.
6 Dalphin Drive	6 Dalphin Drive	Placement of a children's playset and associated site preparation work.
10 Winthrop Street	10 Winthrop Street	39-sf house addition and 227-sf deck on rear of house
330 Stuyvesant Avenue	330 Stuyvesant Avenue	Construction of a new single family home and improvements to an existing seawall, reconstruction of an existing boat ramp, and construction of a private dock. **Approval Denied by Commission**
4 Sackett Landing	4 Sackett Landing	Demolition of existing house and garage, removal of entry walk and driveway, and replacement with fill and wetland mitigation plantings
Coveleigh Club – Lighting	459 Stuyvesant Avenue	Installation of three lamp posts to illuminate three sets of stairs between the beach and an existing concrete walkway.
Coveleigh Club – Fence	459 Stuyvesant Avenue	Replacement of existing fence along property line with white stockade fence in same location.
125 Wappanocca Ave	125 Wappanocca Avenue	Elevation of existing house above FEMA flood elevation.
221 Kirby Lane	221 Kirby Lane	Construction of a house addition with exterior stairs to the rear portion of the house.
24 Crescent Ave	24 Crescent Ave	Extension of front porch and replacement of existing rear deck with new stone terrace; relocation of existing generator.
48 Brookdale Place	48 Brookdale Place	Demolition of existing house and construction of new single-family residence within 100-foot wetland buffer
6 Hannan Place	6 Hannan Place	Addition of a wood deck with partial roof on the rear of the existing house.
1 Beaty Court	1 Beaty Court	Installation of new fence to join existing fence
Summit Avenue	Summit Avenue	Construction of a single-family home on an undeveloped lot at the end of Summit Avenue.
2 Warriston Avenue	2 Warriston Avenue	Replace 4" stormwater overflow line and one dry well and connect to City catch basin in Forest Avenue.
5 Trails End	5 Trails End	228-sf extension of existing wood deck
63 Midland Avenue	63 Midland Ave	Construction of elevated dry-laid flagstone patio with low landscape retaining walls around perimeter located at the rear of existing residence.
4 Sackett Landing – Dock Project	4 Sackett Landing	Installation of a 4' x 30' pile-supported fixed steel pier with timber railing and decking, aluminum gangway, floating dock, and associated improvements.
337 Park Avenue	337 Park Avenue	Construction of an addition to a single-family home within the 100-foot wetland buffer and 100-year flood plain.
111 Wappanocca Avenue	111 Wappanocca Avenue	Demolition of existing house and construction of new house in the same location.

Application Name	Location	Project Description
95 Dearborn Avenue – Sea Wall	95 Dearborn Avenue	Repair/replacement of portions of an existing seawall (in-kind, with a new foundation) to make it structurally sound and to address potential safety issues.
21 Johnson Place	21 Johnson Place	Expansion of an existing patio and deck.
Rye Golf Club	330 Boston Post Road	Phase 2 of golf course improvements, including maintenance, repairs, and subsurface drainage improvements.
Coveleigh Club	495 Stuyvesant Avenue	Repair of existing pier pilings at the Coveleigh Club
53 Glendale Road	53 Glendale Road	Construction of an in-ground swimming pool, cabana, and patios
Apawamis Club	2 Club Road	Construction of a seasonal tennis enclosure over three existing tennis courts
<i>Outdoor Dining Applications</i>		
Ruby’s Oyster Bar & Bistro-Outdoor Dining Permit	45 Purchase St	Request for three outdoor dining tables.
Rye Grill & Bar-Outdoor Dining Permit	1 Station Plaza	Request for ten outdoor dining tables.
Aurora	60 Purchase St	Request for four outdoor dining tables.
Village Social	67 Purchase St	Request for four outdoor dining tables
Frankie & Johnnies Steakhouse	77 Purchase St	Request for two outdoor dining tables.
Fogama	88 Purchase Street	Request for two outdoor dining tables.
Playland Market	484-94 Forest Ave	Request for four outdoor dining tables.
Bare Burger	50 Purchase St	Request for five outdoor dining tables
Rosemary And Vine	29 Purchase Street	Request for four outdoor dining tables+.
Purganic Café	46 Purchase Street	Request for two outdoor dining tables.
Nikkei of Peru	17 Purdy Avenue	Request for six outdoor dining tables.
The Red Pony	53 Purchase St	Request for four outdoor dining tables
Rafele	26 Purchase St	Request for five outdoor dining tables
<i>Other Activity</i>		
Rockridge Christmas Tree Sales	280 Purchase Street	Temporary Sales of Christmas Trees
Christ Episcopal Church	2 Rectory St	Temporary sale of Christmas Trees

Rye Recreation



Annual Report 2018



~ Rye Recreation Department ~

2018 Annual Report

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Rye Recreation Department
281 Midland Avenue, Rye, NY 10580
(914) 967-2535

Bart DiNardo, Commission Chair

Sally Rogol, Superintendent

2018 Annual Report

On behalf of the Recreation Staff and Recreation Commission, I am pleased to submit for your review, the Recreation 2018 Annual Report.

Our mission remains *"to provide quality leisure services through a comprehensive program of activities and facility management"*. While striving to accomplish this mission, our focus will continue to be placed on maintaining efficiency and cost effectiveness. This report highlights our accomplishments and commitment, as well as how we support priorities of the community and maximize our resources. Rye Recreation genuinely cares about its customers and continually strives to not only meet, but exceed their expectations. We subscribe to the philosophy that parks and recreation positively impacts health, crime prevention, the environment, the economy and the quality of life of the Rye community.

Rye Recreation is very appreciative of the continued support and cooperation provided by each and every department within the City of Rye. This collaboration enables Rye Recreation to continue its journey toward customer satisfaction and quality service throughout its operation.

Sally Rogol

Sally Rogol, Superintendent
Rye Recreation Department



Mission Statement

MISSION

To provide quality leisure services through a comprehensive program of activities and facility management.

GOAL

To provide services and programs for Pre-School through Senior Adults while always striving to be cost effective and efficient. All services attempt to offer creative use of unobligated time that benefits the individual, family and community.

PROMOTING LIVABILITY

The health, wellness and livability of the City of Rye and its residents will be promoted and enhanced through the development and management of Rye's parks, recreational facilities, programs and community celebrations.

VALUES

Quality in everything we do; respect for our customers and employees by always being honest, ethical and fair; practicing sound management by being responsible and efficient.

PRIDE

In our history and tradition, in our fellow employees,
in our appearance and presentation, in our job and performance,
in our entire organization.

We Value:

- **Customers** by interacting with patrons in a responsive, considerate and efficient manner
- **Staff** by honoring the contributions of each employee, and recognizing them as essential to accomplishing our mission
- **Outstanding Facilities** by managing and maintaining aesthetic quality and cleanliness, while emphasizing safety
- **Inclusiveness** by reducing physical, social and financial barriers to our programs, facilities and services
- **Fiscal Accountability** by being responsible and efficient in ensuring the financial health of the department today and for generations to come
- **Partnerships** by fostering an atmosphere of cooperation, trust and resourcefulness with our patrons, coworkers and other businesses and organizations
- **Excellence** by striving to set the standard for quality programs and services through leadership, vision, innovation and dedication to our work

2018 RECREATION COMMISSION AND DEPARTMENT STAFF

Recreation Commission

Lisa Dempsey

Bart J. DiNardo, Chairperson

Rick McCabe

Thomas Maloney

Linda Ritacco

Caroline Surhoff, Secretary

Steve Verille

Timothy Walsh

Shelly Wolfson

Recreation Staff

Sally Rogol, Superintendent

Erin Mantz, Assistant Superintendent

Nancy Fedorchak, Registration

Gregory Bean, Recreation Attendant

Kelly Happany, Provisional Sr. Recreation Leader
(January 18' – August 18')

Jamie Corradina, Recreation Leader
(Appointed November '18)

Part-Time Staff

Sophie Diamond, Bus Driver

Karen LaMagna, Office Assistant

Full Time Parks

John De Marco, Park Foreman

Kelvin Ceballos, Laborer

Frank Cecere, Laborer

Franky Lopez, Groundskeeper

Anthony Patafio, Groundskeeper

- Parks staff moved to DPW
November 7, 2018

Part-Time Facility/Parks Staff

Alex Delgado

Frank Errigo

Artem Golikov

Frank Mollica

Miguel Pagan

Michael Proper

Aaron Telesco

Kevin Winter

Fee and Charge Policy

Financial Policy for the City of Rye states that the Recreation function will strive to return 40% of its operational cost through revenue and user fees. (Revised on December 18, 2003.)

The Rye Recreation Commission adopted a Financial Policy on April 8, 1992, that states:

A Financial Policy will be utilized as a guideline for the purpose of developing and evaluating all fees and charges for programs, facilities and services within Rye Recreation.

- All programs, facilities and services that generate fees should be reviewed regularly.
- Fees and charges should be used to supplement general tax appropriations.
- General recreation areas and facilities used primarily by the general public for community recreation purposes under the department's auspices should not be subject to charges unless special costs are incurred.
- Use of public recreation areas by private groups should be charged fees at comparable commercial rates.
- Residents who derive a direct benefit from the recreation service should pay for the service through a user fee.
- Programs that are open to the general public and not restricted (Special Events) should be defrayed by local tax appropriations.
- Adult Programs should be subject to fees that incorporate all costs.
- Generally speaking, local government has a responsibility to provide basic recreational services to citizens with special needs. These costs should be defrayed by local tax appropriations.
- Scholarship Policy: It is the policy of the Rye Recreation Commission that no individual shall be denied participation in a recreation program because of inability to pay. A scholarship program has been developed to assist those with need.

2018 Budget

	2018 Budgeted Revenues	2018 Actual Revenues
• Administration	0	0
• Parks	45,000	39,190
• Recreation Center	64,000	76,615
• Recreation Programs	106,000	146,202
• Camps	555,000	543,702
• Athletics	145,000	127,374
• Tennis	78,500	68,097
• Special Events	70,600	81,655
• Adult Recreation	11,000	10,027
• South East Consortium	0	0
Total Revenue	1,075,100	1,092,862

Expenditures	2018 Budget	Actual Expenditure
• Recreation Administration	423,382	390,946
• Parks	570,751	184,233
• Recreation Center	263,351	246,979
• Recreation Programs	273,514	233,731
• Camps	645,243	621,744
• Athletics	322,003	275,795
• Tennis	170,893	121,228
• Special Events	133,653	253,555
• Adult Recreation	167,873	134,744
• South East Consortium	24,500	22,647
Total Expenditures	2,995,163	2,485,602

- *All figures have been rounded up or down to nearest whole number*
- *Figures are not audited and represent accurate totals based upon the latest information available at the time of printing (2/5/2019)*
- *This represents approximately 44% return of revenue versus expenses*

Rye Recreation Commission

Accomplishments 2018

The Annual Report including Commission Accomplishments for 2018 was submitted as per the City Charter.

- Linda Ritacco, Tom Maloney and Steve Verille were re-appointed to the Recreation Commission; their term will run 1/1/2018 – 1/1/2021; Rick McCabe was appointed to fill Jay Wyckoff's unexpired term
- Commission was invited and participated in the Annual Rye Little League Opening Day Parade and Ceremonies
- Commission approved to extend the banner program to include Gagliardo Park.
- Commission approved new scoreboard at Gagliardo Park to be purchased and installed by Rye Little League
- Commission approved dugouts to be donated and built through Rye Girls Softball
- Commission participated in the 2018 Budget process. Commission approved fees for consideration in the 2018 budget including an increase in the Field Surcharge Charge and adjustments to the Camp78 fee.
- Commission reviewed and approved Scholarship Funding for eligible 2018 Day Camp participants
- Commission participated in the 3rd Annual Food Truck Festival
- Commission participated in the Annual Halloween Window Painting Day
- Commission participated in the Annual Turkey Road Race
- Commission participated in the Annual Holiday Bonfire & Sing-a-long
- Commission participated in the Annual "Come out and Play events" at Rye Recreation and Rye Country Day.

Major Accomplishments 2018

I Administration & Camp:

- The Gift Catalog received direct contributions bringing the total since the program was developed in 1990 to over \$505,000
- The Athletic Surcharge Fee generated \$20,355 for use on field repairs and improvements
- The Camp Scholarship Program during 2018 gave partial financial assistance to 34 campers totaling \$19,834
- All program and camp registrations continue to utilize on-line registration
- Facilitated with Rye Golf Commission, Senior Swim at the Rye Golf Pool
- Disbrow Park Master Plan was completed but not presented to City Council

II Facilities & Parks:

- Clay Courts were resurfaced for play in April
- Fields were aerated, rolled, over seeded and fertilized in April, June, July, September & November
- DPW fixed a water drainage issue at Gagliardo Park behind the baseball backstop
- Baseball fields were ready for opening day, April 14
- In cooperation with Rye City School District, repairs were made to Milton, Osborn and Rye High School infields
- Annual backflow devices were tested in April
- Flower barrels were planted by volunteer Fani Szterenbuch
- New Dugouts were built by Rye Girls Softball (William Deertz of BLD Home Improvement). Completed June 2018. Recreation assisted with building permit, fencing, down spouts as well as millings and turf for dugout floor
- Tennis shed roof was repaired and painted at both Rye Recreation and Disbrow Park
- Expanded maintenance garage compound
- Purchased a “snow broom”, covered trailer for ball field maintenance, added an additional storage pod
- Parks staff was merged with DPW as of November 7, 2018

III Youth and Adult Programs:

New programs offered during 2018



- Animation Flix Camp
- Ballroom Dance
- Cardio Burn
- Curiologists
- Curious Engineering: Ancient Engineering and Architecture
- Curious on Hudson Tinker Camp
- Dance Camp
- DaVinci Creative Workshop
- Electronic Music Production
- Field Hockey Grade 1 & 2
- Floor Hockey
- Graphic Novel Workshop
- Intro to Paleontology
- Intro to Robotics
- Jump Start Reading
- Maker Camp
- Making Toys w/ Crochet
- Mental Math
- Mini Sports
- Minecraft Movie Flix Camp
- Rhodes Piano
- Robotics Camp
- Rock City
- Rock N Roll
- Sewing for Dolls
- Skateboard Lessons: Group, Private and Camp
- Ski, Snowboard or Freestyle Lessons w/ Thunder Ridge
- Star Wars Live Action Flix Camp
- Steve's Soccer
- Strong
- Super Crafts
- Super Sports Program and Camp
- Ultimate Frisbee
- Video Games and Favorite Apps Camp
- Winter Wonderland Cartoons Camp
- Young Songwriters Academy Workshop
- Zumba

IV Special Events:

- Third Annual Food Truck Festival featuring 12 food trucks and a beer truck along with entertainment was held on June 23. It was estimated that over 2,000 attended the event.
- Come Out and Play Rye - Rye Recreation hosted several events during the winter vacation which provided residents with an opportunity to participate in programs at no cost. The event included 3 days of skating and open gym at Rye Country Day School and an Open House and Mad Science Show at Rye Recreation.
- Carole D. Kirby Memorial Easter Egg Hunt - This event was held at Recreation Park and is sponsored annually by the Women's Auxiliary of the Rye Fire Department & the Rye Fire Department with staff support and coordination by Recreation Staff.
- Rye Little League - Celebrated its 61st Anniversary. The Recreation Department assisted with opening day parade and festivities at Grainger Field. Event held on April 14, 2018
- The 66th Halloween Window Painting Day - Over 1,100 registered participants as well their families and four legged friends. Purchase Street was closed to traffic which permitted entertainment and festivities all day long throughout the downtown. New entertainers included caricaturists as well as the Buckley Manor Band. We continue to offer merchants the option to have their windows cleaned following the event.

- The 42nd Annual Turkey Run – 1,030 runners and dogs walked or ran in one of the 4 events offered: 1-mile fun run; 1-mile dog walk; 3.1 mile or 5.2 mile race. The event was held on November 24.
- The Holiday Bonfire and sing-a-long was held on Sunday, December 2. More than 250 people enjoyed a magic show by Justin the Magician and caroling by the Hand to Mouth Players. Recreation partnered with the Rye Police Association as a Toys for Tot donation site. The Rye Police Association also financially supported the event.
- Pancakes with Santa continues to be a very popular event. This event was attended by 160 parents and their children who enjoyed the holiday season with a great breakfast and a visit from Santa in two different seatings.
- The Recreation Department assisted with the Memorial Day, Veterans Day and September 11 Ceremonies by supplying tents, chairs and PA system as needed.

V **Senior Adults:**

- Annual Luncheons - 90th Birthday (January), Valentine's Day (February), St. Patrick's Day (March), Passover (April), Spring Lunch (May) Closing Picnic (June) sponsored by the Rye PBA, Welcome Back Picnic (September), Halloween (October), Holiday Lunch at Whitby Castle (December)
- Senior Membership continues to be strong with a membership totaling 222.
- Programs - Monthly Teas, Breakfast and Bingo, Trips, Men's Club, Lunch Bunch, Senior Exercise, Yonkers Casino, Movies and Munchies, Painting, Line Dancing, Wii Bowling, Stretch and Balance, Knitting, Mahjongg, Bridge, Arts & Crafts, Paint with Me and Holiday Craft & Cookies
- Senior Health and Fitness Day was offered in May
- Midland 5th Grade Chorus sang holiday songs in December
- Blood Pressure Screening took place the third Wednesday of the month. This was arranged through the Greenwich Hospital Outreach Department
- Medicare Minute took place the first Wednesday of the month.
- The Seniors enjoyed entertainment by Lou DelBianco with The Songs of Sinatra.
- The Westchester County Shredding Truck was scheduled twice during the year for the convenience of the Seniors
- Grant received from Rye Presbyterian Church Women's Association for senior programming
- Seniors Holiday Party was at the Whitby Castle in December. One hundred and six (106) seniors plus guests attended.
- Lunch Bunch: Romo's Restaurant (Port Chester); Chinese Lunch (at Rye Rec), Veteran's Day Lunch at Colony Grill, Port Chester
- Men's Club special events: Veteran's Day Breakfast sponsored by Hospice and at the Tarrytown Marriott; Veteran's Lunch at the Colony Grill in Port Chester

Senior Trips offered during 2018

- Aqua Turf Club Tribute to the Divine Miss M
- Arthur Avenue
- Big Lots & Home Goods
- Botanical Garden
- Christmas Tree Shops in CT
- City Island
- Culinary Institute of America in Hyde Park, NY
- Escape the Mystery Room
- Essex Steam Train & Riverboat, Lunch at Griswold Inn
- Glen Island Picnic
- High Point Banquet Center
- Holiday Lights
- Kruckers Oktoberfest
- Pellicci's Lunch, Stamford, CT
- Radio City Christmas Spectacular, Lunch at Gallagher's Steakhouse
- Walkway Over the Hudson
- Walmart & Home Goods
- Westchester Broadway Theatre Phantom
- Westchester Broadway Theatre Sister Act
- Westchester Community College Culinary Arts Café Lunch
- White Plains Farmers Market
- Yonkers Casino

Men's Club Speakers

- Scott Moore, EMS
- Sherri Jordan, Rye Historical Society
- Lt. Falk, Rye Police
- Margaret Ricketts, Rye Chamber
- Shelly Mayer, Candidate
- Julie Killian, Candidate
- Michael Corcoran, Public Safety Commissioner
- Judge Latwin
- Kristen Kelly-Wilson, Corporation Council
- AJ Johnson, Rye Nature Center
- Michael Arias, RHS Athletic Director
- Chris Shoemaker, Rye Free Reading Room



VI South East Consortium for Special Services (SEC):

The South East Consortium for Special Services, Inc. (SEC) is a not-for-profit community-based organization dedicated to providing therapeutic recreation programs and leisure-related services to children and adults with disabilities and special needs residing in our member municipalities. This organization was established in 1981 and serves Town/Village of Mamaroneck, Town/Village of Scarsdale, Town/Village of Harrison, Town of Eastchester, Town of Pelham, City of Rye, Village of Rye Brook, Village of Port Chester, Village of Larchmont, Village of Bronxville and Village of Tuckahoe.

The organization was conceived to maintain and improve the lives of those it serves by offering a comprehensive and balanced calendar of programs and services that are age appropriate, suitable for people with different levels of ability and designed to have an impact on an individual for a lifetime. By creating positive opportunities and experiences, our participants have demonstrated an ability to perform better in school, the workplace and have become more active in community life.

- New Executive Director was hired in June due to a retirement. Jennifer Spenner-Kind replaced Jerry Peters in this position.
- Member of the search committee to hire new Executive Director
- Member/Secretary of the Board of Directors
- Member of the personnel committee



Rye Recreation Facilities

The following facilities are maintained and managed by Rye Recreation:

Recreation Park (18.25 acres) Midland Avenue

- Baseball Field
- Softball Field
- Full Size Soccer Field
- 4 All Weather Tennis Courts (2 *Lighted*)
- 4 Har Tru Tennis Courts (4 *Lighted*)
- Tennis Practice Board
- 2 Large Picnic Shelters with Barbecues
- 55 Picnic Tables; 14 Picnic Grills
- 2 Basketball Courts (*Lighted*)
- 2 Horseshoe Pits; 1 Bocce Court
- Volleyball Court
- Maintenance Garage and Annex
- Storage Pods & Butler Building
- Skate Park
- 2 Playgrounds



Damiano Recreation Center 281 Midland Avenue

- Upper Level Big Room
- Kitchen area
- Upper Level Offices
- Upper Level Girl Scout Room
- Lower Level Game Room
- Lower Level Meeting Room
- Lower Level Multi-Purpose Room
- Lower Level Lounge
- Registration Area; Staff Offices
- Public Restrooms



McDonald Building 319 Midland Avenue

- Multi-Purpose Meeting Room
- Tennis Office
- 3 Staff/Camp Offices
- Public Restrooms

Disbrow Park (51.5 acres)
141 Oakland Beach Avenue

- 4 All Weather Tennis Courts
- Grainger Field (Youth Baseball)
- Feeley Field (High School Baseball)
- Sterling Field (Multi-use athletic field)
- Founders Field (1 Youth & 1 Modified Baseball Field)
- Public Restrooms



Rye Nursery (6.75 Acres)
421 Milton Road

- Rectangular Playing Field (330' X 200')
- Restrooms



Gagliardo Park (2.5 acres)
31 High Street

- 2 Playgrounds
- Restroom (handicap accessible)
- Basketball Court
- Gagliardo Field (Youth Baseball)
- Lighted Walkways
- Refurbished Memorial & Flag Pole
- Picnic Shelter with Tables & Grill



Shared Facilities Use

Rye Recreation utilizes the following facilities on a scheduled basis, in cooperation with the Rye City School District.

Midland School

- Youth Softball/Soccer Field
- Gymnasium
- Auditorium, Cafeteria, Gymnasium, Classrooms & outdoor play areas for Summer Camp
- Teachers' Lounge for Summer Senior programs
- Gymnasium, Classrooms & outdoor play areas for Summer Camp

Milton School

- Youth Baseball/Softball Field
- Gymnasium

Osborn School

- Gymnasium
- Softball/Soccer Field

Rye High School

- Softball Field
- Gymnasium/Auxiliary Gymnasium
- Classrooms for Summer Camp
- Nugent Stadium (Turf Field)

Rye Middle School

- Gymnasium
- Multipurpose Room
- Classrooms for Summer Camp & Summer Senior Programs

Shared facility use is part of a cooperative agreement regarding use of facilities with the Rye City School District.

The School District uses Recreation tennis courts, athletic fields and picnic facilities for team sports and class picnics.

Organizations & Renters Utilizing Facilities at the Damiano Recreation Center and McDonald Building

American Legion	Rye City School District Parenting Group
Boat Basin Commission	Rye Democrats
BIG Picture Foundation	Rye Girl Softball
Ceres Garden Club	Rye Little League
Chess with Felix	Rye Newcomers Club
Cub Scouts/Boy Scouts	Rye Police Association
Esannason Yoga	Rye Police Department
Friends of Rye Town Park	Rye Republican Club
Girl Scouts/Brownies	Rye School of Dance
Hecht Ballroom Dance	Rye School of Leadership
Irish Step Dance	Rye YMCA
Japanese Culture – Calligraphy	Rye Youth Council
Japanese PTO	Rye Youth Lacrosse
Mulcahy Sewing	Rye Youth Soccer
Karate (Rico dos Anjos)	Soul Ryeders
My Remarkable Self	South East Consortium
Palestine Painting	SPRYE
Preserve at Rye	Tollinchi Yoga
Rye ACT	Water’s Edge Condominium
Rye Art Center	We Sing for the World
Rye Auxiliary Police	Westchester Recreation and Parks Society
Rye Babe Ruth	Woman’s Club of Rye
Rye Recreation Commission	

2018 Recreation Program Attendance

Adult Programs	2018 Registration	Season Offered
Indoor Adult Basketball	614	Winter & Fall
Indoor Adult Volleyball	52	Fall
Paint with Me	59	4 – 1 day classes
Softball League - Men (17 teams/20 person roster)	340	Spring/Summer
Softball League - Women (8 teams/22 person roster)	176	Spring/Summer
STRONG/Zumba	15	Winter
Tennis Clinics	118	Spring/Summer/Fall
Women's Tennis League	40	Spring – 2 teams
Total	1,414	

Youth Programs	2018 Registration	Season Offered
Archery	25	Spring/Fall
Archery Tag/Matt Ball/ Dodgeball events	204	Winter/Spring/Fall
Babysitter's Training	32	Winter/Spring/Fall
Baseball – Youth Grades K – 5	76	Winter/Spring/Fall
Basketball – Hoop it Up, Grades K – 4	50	Winter/Spring/Fall
Basketball – Youth Girls & Boys Grades 4 - 8	182	Winter
Brick Kids/Back to School Nights	94	Winter/Spring/Fall
Field Hockey	35	Winter/Fall
Golf Enrichment	47	Winter/Spring/Fall
Grade 5 & 6 Events (Fall Fest/June Fest)	196	Spring/Fall
Guitar Lessons/Percussions/Voice	19	Winter/Spring/Fall
Jewelry & Beading	68	Winter/Spring/Fall
Lil' Cooks	10	Winter/Spring/Fall
Linda Lotus Yoga	11	Winter/Spring/Fall
Mad Science	84	Winter/Spring/Fall
Mental Math	9	Spring/Fall
Mini Picassos/Art Adventure	9	Winter/Spring/Fall
Piano	21	Winter/Spring/Fall
Skate Park Lessons/Ramp Camp	108	Spring/Summer/Fall
Soccer (Indoors & Outdoors)	57	Winter/Spring/Fall
Sport Squirts/Super Sports	227	Winter/Spring/Fall
Ski Lessons	5	Winter
Tennis - Youth	84	Spring/Summer/Fall
Tennis Tots	17	Spring/Fall
Vacation/Conference (skating/rock climbing/games)	29	Winter/Spring/Fall
Ultimate Frisbee Club	12	Spring
Wrestling	32	Winter/Fall
Total	1,743	

Special Events Attendance

Special Events	2018 Registrations	2018 Events
Basketball Tourney County Center	22	2 teams
Bonfire	200	1-day event
Egg Hunt	1,300	1-day event
First Week Celebration	200	3 1-day events
Food Truck Festival	2,000	1-day event
Halloween Window Painting	1,300	1-day event
Memorial, Veterans & 9/11 Day Services	300	3 1-day events
Pancakes with Santa	150	1-day event
Pitch, Hit and Run	35	2 1-day events
Santa Calling	94	2-day event
Santa Letters	478	14 day event
Turkey Run/Paws Walk	1,038	1-day event
Special Events Total	7,117	

2018 Facility Rentals

60	Picnic Rentals (including community groups and City functions)
34	Event Parties/Birthday Parties
10	Weekly paid rentals: Rye School of Dance, Tango/Jazz, Karate, Tollinchi Yoga, Esannason Yoga, Calligraphy, Irish Dance, Palestine Painting, Chess with Felix, Mulchay Sewing, Hecht Ballroom Dance, South East Consortium
8	Field Rentals
45	Community Groups & Boards and Commissions who meet at the Damiano Recreation Center

Youth Sports Programs

These programs are run by independent organizations in the city to provide instruction and league play for a variety of ages. Youth Sport leagues coordinate their operations for field use with Recreation Staff. User groups, with the exception of the Rye City School District, pay a \$5 per player surcharge for use of Recreation owned fields to assist with funding for improvements to City of Rye fields.



Youth Organizations	2018 Participation
Babe Ruth (Spring/Summer/Fall leagues)	126
Girl Softball (Spring/Summer/Fall leagues)	216
Lacrosse (Spring intramural & travel)	235
Little League (Spring/Summer leagues)	452
Public Schools Tennis/Soccer/Baseball/Softball/Field Hockey)	297
Soccer (fall and spring intramural & travel)	2,287
Resurrection Middle School Athletics (Spring & Fall)	60
Rugby (Fall/Spring leagues)	65
	3,738

Summer Camp Programs 2018

Kiddy Camp (Ages 3 & 4)	79	Campers
Lower Camp (Grades K - 2)	200	Campers
Upper Camp (Grades 3 - 6)	153	Campers
Camp78 (Grades 7 & 8)	<u>482</u>	Campers
	914	

Special Program Offerings at Camp & Specialty 1-Week Camps

Lower Camp

Mad Science Grade K	47
Mad Science Dino Cast Grade 1	20
Mad Science Rockets Grades 1 & 2	23
Mad Science Magical Illusions Grade 2	14
Jewelry & Beading Grades K-2	<u>55</u>
	159

Upper Camp

Robotics	22
Brick Kids (Lego's)	24
Chess	11
Rocketry	18
Jewelry	<u>23</u>
	98

Trips Lower Camp

Bronx Zoo	109
Westchester Children's Museum	45
Playland	59
Discovery Museum	<u>102</u>
	315

Trips Upper Camp

Bounce	82
Grand Prix	85
Sandbox Theater	56
Spin Hudson	<u>74</u>
	297

Lower Camp Swim Lessons

Grade K	40
Grade 1	40
Grade 2	<u>34</u>
	114

Upper Camp Group Swim

Grade 3/4 Boys	19
Grade 3/4 Girls	24
Grade 5/6 Boys	12
Grade 5/6 Girls	<u>12</u>
	67

Specialty Camps

Dance Camp (New '18)	15
Brick Kids/Lego Camp (New '18)	14
USSI Sport & Squirt Camps	20
Golf Camp	<u>20</u>
	69

Junior Counselors

Kiddy Camp	12
Lower Camp	22
Upper Camp	<u>16</u>
	55

Senior Adult Programs

Senior Adults	2018 Registration	Session Notes
Arts & Crafts	24	Winter/Spring/Fall
Breakfast Bingo	130	5 – 1 day events
Special Projects	34	4 – 1 day events
Knitting	18	Winter/Spring/Fall
Line Dance	24	Winter/Spring/Fall
Luncheons/Parties	684	9 – 1 day events
Lunch Bunch	46	2 – 1 day events
Mahjongg	22	Winter/Spring/Fall
Membership	222	2017-2018 program year
Men’s Club	396	22 – 1 week sessions
Monthly Senior Tea	57	7 – 1 day events
Movies & Munchies	490	35-1 day events Fall/Winter/Spring
Oil Painting	37	Winter/Spring/Fall
Senior Exercise	113	Winter/Spring/Fall
Senior Stretch	80	Winter/Spring/Fall
Summer Activities **	82	6-8 week summer session
Theater Group	70	2 – 1 day events
Trips	364	24 – 1 day events
Wednesday Meetings	1755	27 – 1 day events
Bridge	24	Winter/Spring/Fall
Yonkers Casino	98	12– 1 day events
Senior Citizens Total	4,770	

**** Summer Activities include: Stretch & Balance, Exercise, Painting, Left/Right/Center and Bocce**

Senior Men’s Group at the Veteran’s Lunch November 9, 2018
 At the Tarrytown Marriot, Sponsored by Hospice of Westchester
 Left to Right: Dan Rich, Hal Schwartz, Al Bastone, Frank Berte, Sal Grecco, Ed Dempsey,
 Nick Loddo and Al Glennon. Missing from picture, Howard Heyel



Sponsors and Community Partners

"Partnership in Rye" has been developed to provide the opportunity for those who live or work in Rye to contribute toward the efforts of Rye Recreation. Contributions may be directed toward specific areas of interest.

Sponsoring organizations who supported numerous programs and Special Events throughout 2018

42nd Annual Turkey Run:

Paws Walk Sponsor: Pet Pantry Warehouse



Silver Sponsors: Rye Family Dentistry, Rye Family Orthodontics, The Rye Record, Webster Bank, Jerry's Post Road Market, Sportech, Mobile-Borsella Allstate Agency, Mass Mutual Greater Long Island, Woman's Club of Rye, TD Bank, Rye Subaru

Bronze Sponsors: Carpet Trends, Moran Plumbing and Heating, County Coach JAK Rabbit Lines, Thompson Lock & Supply Corp., Ryan Printing, Rye Smiles Pediatric Dentistry, Institutional Vending Company, Crozier-Gedney Architects, Rye Professional Firefighters Local 2029, Atlantic Westchester Commercial HVAC Solutions

Support & Safety: Rye Police Department and Auxiliary Police, Port Chester, Rye, Rye Brook EMS, Westchester County Police, Rye Town Park

Camp Scholarships: The Women's Club of Rye, Children's Philanthropy, Rye P.B.A., Midland School PTO, Osborn School PTO, Rye Presbyterian Church Women's Association, Rye Middle School PO, Rye Senior Citizen Club, Agatha Durland Foundation, Rye Lions Club, Milton School PTO

Carole D. Kirby Memorial Egg Hunt:

Ladies Auxiliary of the Rye Fire Department, Rye Fire Department



Come Out and Play/First Week Celebration: Rye Country Day School, Mad Science of Westchester, Jerry's Post Road Market



Food Truck Festival:

Title Sponsor: Mobile-Borsella Allstate Agency

Kids Zone Sponsor: Rye PBA, Rye Professional Firefighters Local 2029

Gourmet Sponsors: Rye Record, Carpet Trends, Nuclear Swimming Pool Service, Town of Harrison

Foodies Sponsors: County Coach JAK Rabbit Lines, Rye Family Orthodontics, Rye Family Dentistry, Ryan Printing, Creative Image Design



Halloween Window Painting:

Title Sponsor & Financial Supporter: The Woman's Club of Rye, Children's Philanthropy

Financial Sponsors: Blue Tulip Chocolates, Clutch, Coldwell Banker, Corner Stone, Frank's Barber Shop, Havana Jeans, Hudson Paul Salon, La Fenice Gelato, Nest Inspired Home, Papyrus, Piazza Pizza, Rye Fashion Nails, Sammy & Nat, Valtori, VG Hair Design Studio, Weichert Capital Properties, Woodrow Jeweler/Gifts

Halloween Window Painting participating stores:

Al Dente, Bare Burger, Belle Cleaners, Blue Tulip Chocolates, Bobos Nail & Spa, Capital One Carpet Trends, Chinese Garden, Citi Bank, Clutch, Coldwell Banker, Corner Stone, Crisfield Market, Elegance Salon, Falcon Cleaners, Fashion Nails, Fong's Hand Laundry, Framing Corner, Frank's Barber Shop, G. Griffin Wine & Spirits, Great Stuff, Green Willow Florist, Hand Rolled Bagels, Havana Jeans, HSBC, Hudson Paul Salon, Jack Rabbit, John Christopher Salon, Jos. A. Bank, Julia B. Fee Sotheby's, June & Ho Gourmet, La Fenice Gelato, Le Pain Quotidian, Lambden & Gardner, Little Thai Kitchen, Lola, Longford's Ice Cream, Lovely Nails & Spa, Mathnasium of Rye, Milton Point Provisions, Morgan's Fish House, Nest Inspired Home, Oakland Beach Deli, On the Way Café, Papyrus, Parkers, Patisserie Salzburg, Paw Pourri, Peachwave, Pet Pantry, Piazza Pizza, Plush Blow, Post Rd Market, Pureganic, Red Pony Wine Bar, Rock Island Sound, Rosemary and Vine, Ruby's Oyster Bar, Rye Art Gallery, Rye Beverage, Rye Decorator, Rye Eye Care, Rye Fashion Nails, Rye Ford, Rye Metro Nails, Rye Subaru, Sammy & Nat, Sarza, Scissors on the Sound, Shoes 'N' More, Starbucks, Sunrise Pizza, TD Bank, Three Goms, Town and County Hair, Town Dock, UPS, Valtori, VG Hair Design Studio, ValuClean Cleaners, Verizon Wireless, Webster Bank, Weichert Capital Properties, William Raveis Real Estate, Wine @ 5, Woodrow Jewelers/Gift, Woof Gang Bakery & Grooming, York Antiques



Special Thanks To: The Woman's Club of Rye, Children's Philanthropy, Rye Police Department, Rye/Port Chester/Rye Brook EMS, Artistic Touch Inc./Dean & Lisa Cali, Post Road Market, Houlihan Lawrence, Starbucks, Birdog, Buckley Manor Band, Kathy Pasquale, Jon Cap the Magician, Ed Johnson, The Creativity Zone, Fun Masters, Doug DePierro and Innovative Inflatables



Holiday Bonfire and Sing-a-long: Jerry's Post Road Market, Rye Police Association, Rye Fire Department

Pancakes with Santa: Corner Stone, Longfords and Hand Rolled Bagels



Senior Grants: Rye Presbyterian Church Women's Association Outreach Grant, Rye P.B.A.

Each and every donation regardless of the amount will allow the Rye Recreation Department to expand services and reduce the annual burden placed upon the City Budget. It also allows the donor to see firsthand where and how their contributions are being used.

On behalf of the City of Rye, Rye Recreation Commission and our staff, thank you!



CITY OF RYE
BOAT BASIN

2018

ANNUAL REPORT



BOAT BASIN STAFF

Supervisor

George Hogben

Staff

Joann Rispoli, Senior Office Assistant Automated Systems (retired Sept 2018)

2018 Commission Members

Bob November, Chair

Joe Pecora, Co-Chair

Brendan Doyle

Stephen Monaldo

Matthew Malouin

Mary Ellen Pilkington

Matthew Pymm

Seasonal Staff

Ronald Colavito

Jonathon Agosta

David Larr

Thompson Crozier

Overview:

The Boat Basin provides 379 numbered summer boat slips for power, sailboats and jet skis, ranging from 8 feet to 37 feet. Additional space in the water and on land does handle kayaks, paddle boards, canoes and dingies. Winter land and water storage is available for both Kayaks and boats. The Boat Basin can store up to 160 boats on land and current capacity can be expanded. Up to 20 boats in the water. Use of the facility is generally limited to permit holders who are given first refusal right of renewal. Vacancies are filled from a waiting list based on the size of the boat with priority given to Rye Residents.

Management of the Boat Basin is under the direct supervision of the Boat Basin Supervisor who reports to the City Manager. The City Council appoints an advisory Boat Basin Commission whose membership is based upon an election held among permit holders.

The Boat Basin is an enterprise fund and therefore responsible for all costs associated with operation and maintenance of this facility including maintenance dredging of its waters.

2018 Projects & Accomplishments:

- New heating system in the work garage

- New Kayak racks built in house

- New paddle board racks built in house

- New Paddle board/Kayak float built in house

- New Finger floats built in house

- New containers for storage in the storage area under government appropriation

- Gravel for parking areas to repair erosion

Boat Basin Supervisor with the Boat Basin Commission worked to bring Carefree Boat Club to the City of Rye

Boat Basin received a work boat from the federal Government from surplus that will be used for winter ice breaking and any mooring related work

Oyster restoration project in cooperation with the Rye City School District continues. This project measures the growth of Oysters for a NY Harbor Foundation Grant. Debra Davis-Galliard is the coordinator

Dredging Report:

The City and the Boat Basin Commission continue to work with Coastline Consulting. We have completed the testing phase and have received the results. The Channel is suitable for open water disposal whereas the boat basin is not suitable for open water. The Commission is working to figure on a plan to get the basin completed. The project is being broken into two separate projects, the channel and the basin. The basin project is being looked at for upland disposal, which costs are being evaluated. The City is also working with Senator Kirsten Gillibrand and her office for the Federal Government to resume the channel dredging. Within the dredging project and the future of the marina, the commission is looking into how to keep sustainable in the future. Current time line for the project have been pushed to 2019/2020.

Outer Harbor Mooring update:

Each season the mooring challenges of the outer harbor get better and easier to handle. This was the second year of enforcement and organized billing and permit issuing. We found that with better communications with the marine unit of the City of Rye Police, more actions were taken. More actual permits were issued and more moorings were identified, more of the issues from the past were dealt with in the change brought forward by the City Council. Along with the moorings, a greater grasp has come with the floats in and around Rye. We know who owns them and bill them for their permit. No new float permits are being issued at this time. All clubs were identified and were billed and not

just in Milton Harbor but in all of Rye waters. One of the longest owing patrons with in the City, the Tiki Bar, had his moorings pulled for nonpayment. Most mooring owners when given the warning tag for nonpayment called or came in to deal with their particular mooring issues. Each season we are seeing more compliance and more understanding. This has always been a long term project to get squared away and as each season passes, more pay and more permits are issued. This has moved forward to better control and being able to keep our waters clean and know who is in Rye waters.



Boat Basin Commission:

The Boat Basin Commission serves in an advisory capacity to the supervisor. In late 2015, the Commission requested the City Council to increase the size of the commission from 5 to 7 elected members, with one of those positions being a nonresident member.

<u>Boat Size</u>	<u>Resident</u>	<u>Nonresident</u>		<u>Boat Size</u>	<u>Resident</u>	<u>Nonresident</u>
<u>Jet Ski</u>				<u>22'</u>	<u>32</u>	<u>2</u>
<u>8'</u>	<u>1</u>	<u>1</u>		<u>23'</u>	<u>11</u>	
<u>9'</u>	<u>1</u>	<u>1</u>		<u>24'</u>	<u>20</u>	<u>3</u>
<u>10'</u>				<u>25'</u>	<u>9</u>	<u>1</u>
<u>11'</u>	<u>2</u>			<u>26'</u>	<u>18</u>	<u>1</u>
<u>12'</u>				<u>27'</u>	<u>13</u>	<u>2</u>
<u>13'</u>	<u>9</u>	<u>11</u>		<u>28'</u>	<u>10</u>	
<u>14'</u>	<u>4</u>	<u>1</u>		<u>29'</u>	<u>2</u>	<u>1</u>
<u>15'</u>	<u>2</u>	<u>1</u>		<u>30'</u>	<u>10</u>	
<u>16'</u>	<u>5</u>	<u>4</u>		<u>31'</u>	<u>5</u>	<u>1</u>
<u>17'</u>	<u>23</u>	<u>5</u>		<u>32'</u>	<u>3</u>	
<u>18'</u>	<u>13</u>	<u>6</u>		<u>33'</u>	<u>2</u>	
<u>19'</u>	<u>12</u>	<u>3</u>		<u>34'</u>	<u>1</u>	
<u>20'</u>	<u>30</u>	<u>7</u>		<u>35'</u>		
<u>21'</u>	<u>10</u>			<u>36'</u>		
<u>Total</u>				<u>37'</u>		
				<u>Total</u>		
<u>Total Boats</u>	<u>299</u>					

<u>Residents</u>	<u>248</u>			<u>Nonresidents</u>	<u>51(not including kayak)</u>	
<u>Jet Ski</u>	<u>6</u>			<u>Kayak</u>	<u>75</u>	
<u>Winter storage</u>	<u>150</u>			<u>Paddle Board</u>	<u>6</u>	
<u>Finger Slip</u>	<u>70</u>			<u>Trailer storage</u>	<u>16</u>	



2018



RYETV ANNUAL REPORT

Nicole Levitsky

City of Rye

1/1/2018

Rye TV Annual Report 2018

Staff: Nicole Levitsky, TV Access Coordinator
Production Coordinator – Open position

RyeTV is a Public, Education, and Government (PEG) television access facility that was established in 1986 to serve the City of Rye and all of its residents. We work with more than 40 community organizations and feature over 600 distinct programs annually. **Rye TV, like the City itself, is unique in Westchester County TV access for its breadth of programming and offerings. It has evolved over the last 30 years to meet the needs of our community.**

RyeTV is located at Rye High School in 1064 sq. Ft. rooms with four editing bays, and a 3-camera studio.

The programming broadcasts via two providers on three channels:

Verizon: 33, 39, 40

Altice: 75, 76, 77

Our mission is to provide a platform for residents to have: a voice in the community; civic engagement; government transparency; and educational resources in media literacy. We encourage and facilitate the use of the local cable TV systems by its users.

The City of Rye collects franchise fees from Altice and Verizon for their access to the City's rights of way. The franchise fees—paid by subscribers as part of their monthly bills for cable TV—represent 5% of the gross operating revenues for cable television of Altice and Verizon subscribers within the City. This money is used to fund the department, RyeTV. The Rye City School District programs the Education Channel.

RyeTV also works closely with the City Council appointed Cable and Communications Committee. They serve in an advisory role to the City Council on communications technology, including television; issues with the cable companies and budgetary matters for RyeTV.

RTV Services

RTV offers the community a variety of services. Primarily, we serve Verizon and Altice subscribers who watch our channels on TV or view our videos on the web. Secondly, we serve Rye organizations and individuals who use our equipment, request production help and then cablecast their programs. This group includes local government, non-profit community organizations, and individual residents. It is to this set of “customers” that we provide the majority of our services.

Production Facilities

RTV operates production facilities for community and governmental use. In Rye city hall, we have four robotic cameras and microphones all connected upstairs to a Broadcast Pix digital switcher and relayed back to an HD Tightrope server for encoding and playback. This setup covers City Council meetings and other community gatherings in the Council chambers.

The central RTV production facility is in Rye High school. Our inability to hire a replacement to fill the Production Coordinator position means that the studio is open less and our hours are less flexible. While we use part-timers to fill the gap, it depends on their availability to work various days. The facility is open to the public afternoons and evenings, Monday through Friday and often by earlier appointment.

The ten-year-old JVC cameras are connected to a Broadcast Pix switcher. The studio includes a lighting board controlling fluorescent Kino Flows, green screen capabilities and a teleprompter.

While we have been shooting everything in high definition for a long time, our channel playout is still in standard definition format. Fortunately, our video on demand (VOD) is available in high definition. In 2018 as the City website was upgraded, the government live stream was also updated to high definition with the purchase of a new encoder.

RyeTV also offers an array of portable equipment that may be borrowed for productions. Our cameras have been checked-out of the studio 154 times over a period of 260 total days for 2018. This compares to 2017: 189 times throughout 491 *full* days.

Also housed at the production facility in the high school are post-production editing systems where producers can edit their programs for cablecast. These systems include four city-owned edit bays. We use the Adobe Creative Suite for editing programs and creating special effects. We are beginning to transition away from the more expensive Mac computers to powerful PCs for editing. The edit suites have been signed up for a total of 1,644 hours for 2018.

2018 Initiatives

- Complete technical audit
- Offer classes on Acting and Directing for Film and TV
- Upgrade of live stream encoder for gov channel to high definition launched along with new City website.
- Expand outreach to the community and increase resident productions.

Goals for 2019

- Successfully negotiate and sign franchise agreements with Verizon and Altice.
- Expand RyeTV news program
- Replace RyeTV dated equipment.
- Develop a 3-5 year strategic plan

Programming

RTV cablecasts a variety of programs from different sources. The channels are divided by PEG (public/education/government) designation with (Altice/Verizon) Channel 75/39 as the government access Channels, 76/33 as the community access Channels, and Channel 77/40 as the educational access channels.

Programming Sources:

Public access channel:

560 programs

205 programs in 2018 produced by Rye residents vs. 152 in 2017.

224 in 2018 produced by Rye TV vs. 108 in 2017.

208 in 2018 vs. 410 in 2017 by external sources, including from United Nations, Smithsonian and LMCTV.

Thirty public service announcements in 2018 vs. 15 in 2017, featuring topical issues, e.g. anti-bullying, drug and alcohol prevention, Rye YMCA, Mac Angels, and scouting.

Government:

Program hours: 75 hours in 2018 vs. 82 in 2017

48 programs in 2018 vs. 41 in 2017

City Council meetings/workshops

Rye Rec: Halloween Window Painting, Turkey Trot

Rye City School District. Currently, the School District is programming a few PowerPoint slides on their channel. The district moved their channel's origination point out of the TV studio.

Political programming. RTV offers access time to candidates running for elected office, and, in conjunction with the League of Women Voters, cablecasts forums with local candidates. RTV also reserves time for political messages during election periods.

Production Training and Clubs



Workshops and one-on-one training for residents are offered during the year. These have included on-location Portable Production and Intro to Producers, DSLR camera, editing, and compositing. We have offered fewer classes in 2018 due to reduced staffing since May.

In early 2018 for the first time, Rye TV offered an exciting class: *Acting and Directing for Film and TV*. We solicited original scripts from the public. Our judges (local renowned actors and writers) chose four scripts for the class. Students rotated through different positions for each script, learning all aspects of a production. Each script was shot in just one sitting. We then switched roles each week. The final pieces aired on TV, the web and Facebook, as well as a public screening and discussion led by Chairperson, Stephen Fairchild. The class was a huge success amongst all involved.

In addition to classes, Rye TV also takes on interns in the spring to help out with the day-to-day tasks that are required to operate a television production facility. Each intern, whether a high school student, college student, or interested volunteer, needs a significant amount of training by RTV staff. In 2018 RyeTV had 4 Rye high school seniors complete their internships with us. We also worked with two additional interns during the year, concentrating on editing.

For the last 15 years, RyeTV has offered an after-school video club to students. The group has worked on public service announcements, movies and producing Rye Recreation basketball games. The club is very popular among middle school students and always has a waiting list. Due to reduced staffing, we decreased the size and length of the club.

Each summer we offer a video camp to children. This year we ran two weeks of video production – creating two short movies and then two weeks of storytelling in minecraft. Both camps work on crafting a script and recording the story for the channel. The minecraft camp adds voice-overs and the ability to experience the world they have created in virtual reality.

We have seen an increase in all usage in 2018, including equipment use and training for the high school senior film, the Big Picture show which focuses on a local, not for profit organization, and open virtual reality on Fridays. We have also provided a virtual reality tech experience to the Rye Recreation summer camp and the Rye Free Reading Room. There has been a significant increase in adults realizing their dream to produce a TV show. Not an easy task for anyone!

Public Service Announcements (PSA's)



One of the many free services RTV offers is production assistance for short public service announcements for local not-for-profit organizations and City Government Departments. This free service has created 30 PSA's for the community in 2018, a significant increase. These announcements run on RyeTV, ryetv.org and are available for the NFP to use on their sites. We have produced PSA's for groups such as Mac Angels, Scouts, Helping Hands, and Rye YMCA, to name a few.

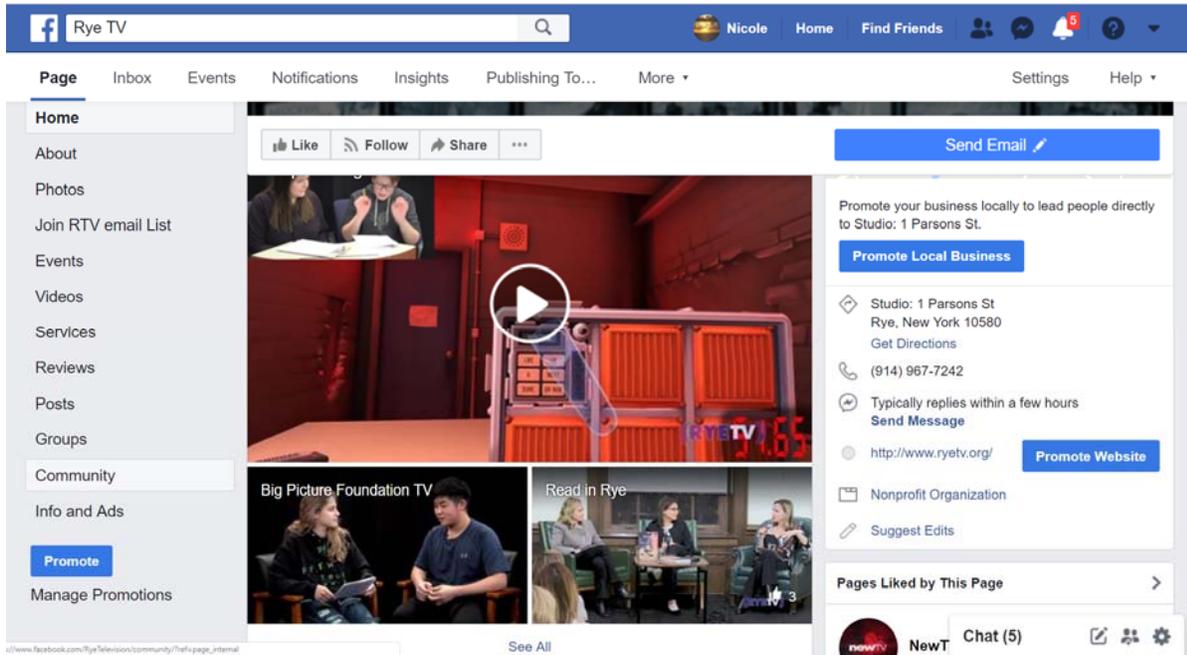
Staff also offers tours of the studio and a PSA taping for scouts to fulfill their communications badge. Announcements are produced throughout the year on reservation/time available basis. This free service helps achieve RTV's mission by getting more individuals involved as participants in local TV and subsequently as viewers.

Community Bulletin Board



The RTV Community Bulletin Board is an accessible method of finding out what is happening in and around Rye. These same messages are also posted on the City of Rye calendar. To the cable viewer, this service is available about 18 hours a day, seven days per week on channel 75/39. To those with access to the web, it is available 24/7 on the city site, and the public site: www.ryetv.org.

Internet

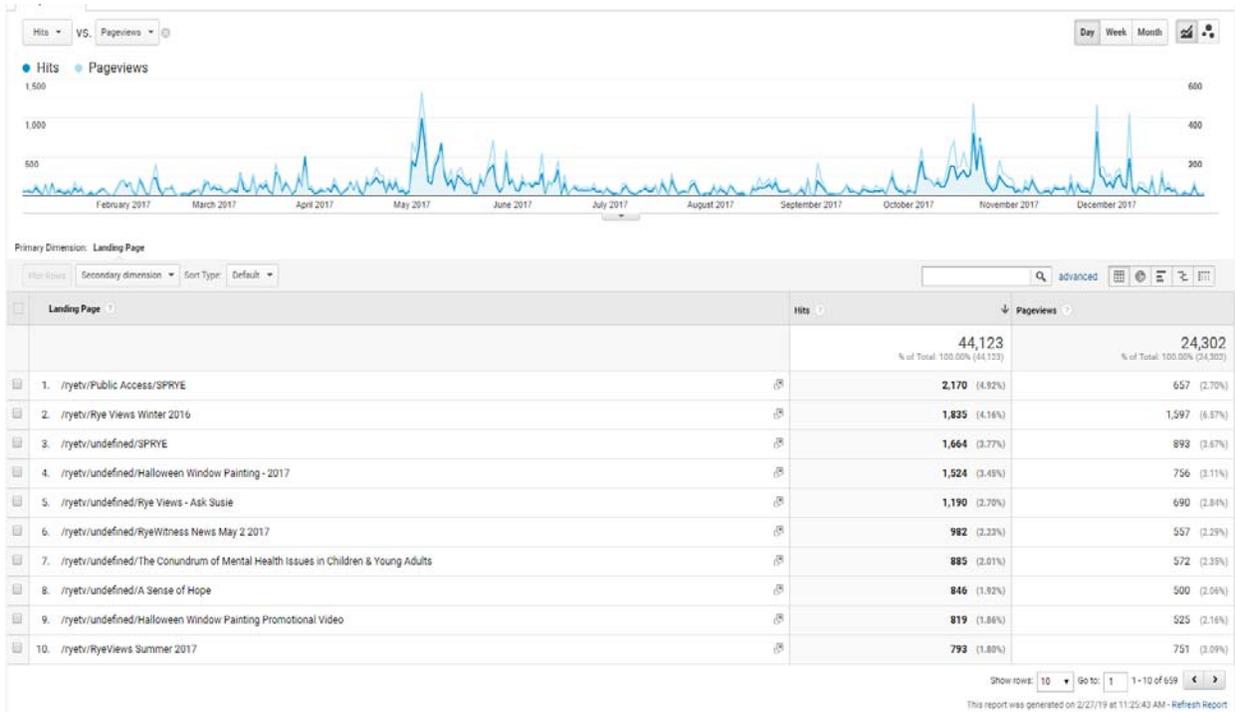


RyeTV has embraced the web as yet another avenue to reach residents and beyond with its programming. Instead of a three-channel limit on two TV providers, we can also use our website, Facebook, Twitter and YouTube to showcase all Rye productions.

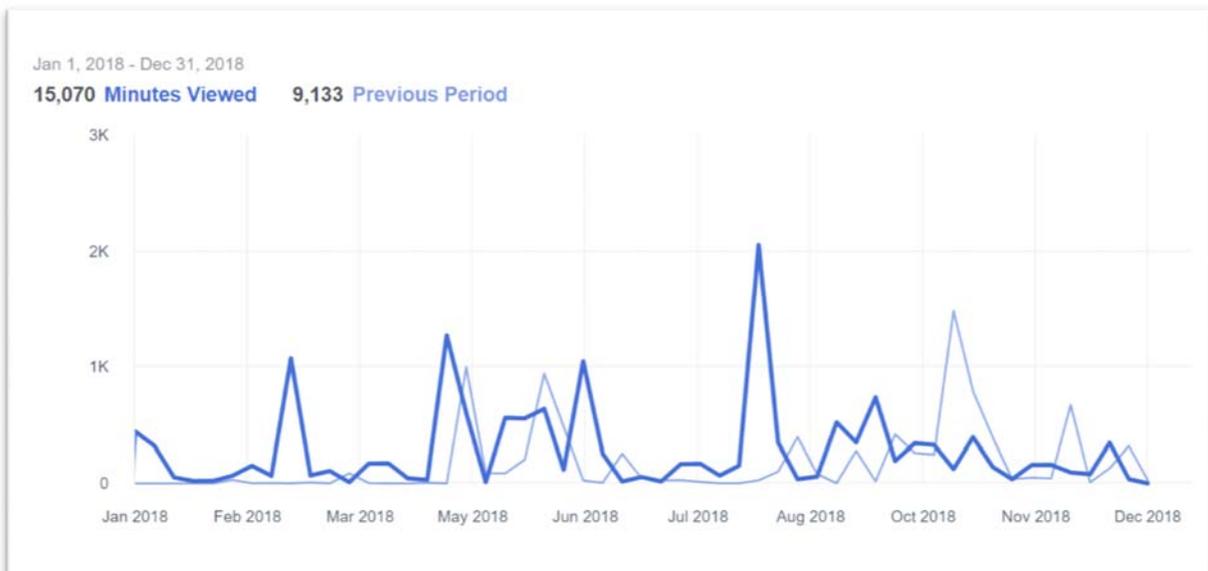
We contract with a company to host web videos – both On Demand and streaming of the two channels. The service provides not only the 24/7 Live stream of the channel but also fully indexed City Council Meetings and other specialty content on the site. The ryetv.org website has allowed RyeTV to display Rye public access programs as a stream and video on demand. The website also showcases our bulletin board, Twitter, Facebook, a highlighted program, and a list of upcoming classes.

Viewership on the public website decreased in 2018, while Facebook viewing has increased. The website also serves as a place to archive all of these programs in a safe environment, without fear of programs being removed or advertisements being added. Boosting a program on Facebook with a message that the City wishes to disseminate is a valuable tool. We have used it for our survey and short programs.

Ryetv.org Viewership



Facebook Viewings 2018



Other business

There are other tasks that RTV staff take on either due to their proximity to the TV business, or because they are related to, but not explicitly mentioned in our mission. Some of these tasks are informal and not part of the routine. A sampling includes:

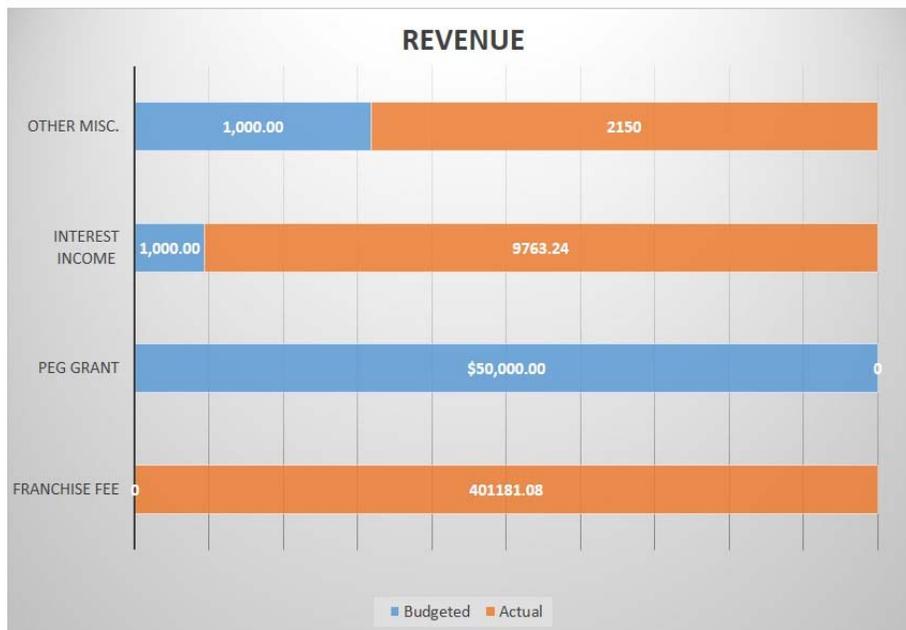
- Providing media services to other City departments, including consultation on the Rye Government website.
- Cable Franchise Administration
- Attending Cable Committee meetings, website training
- Writing & producing schedules and e-blast newsletters
- Consultation on City A/V purchases
- Serve as City website author

2018 Rye TV Budget

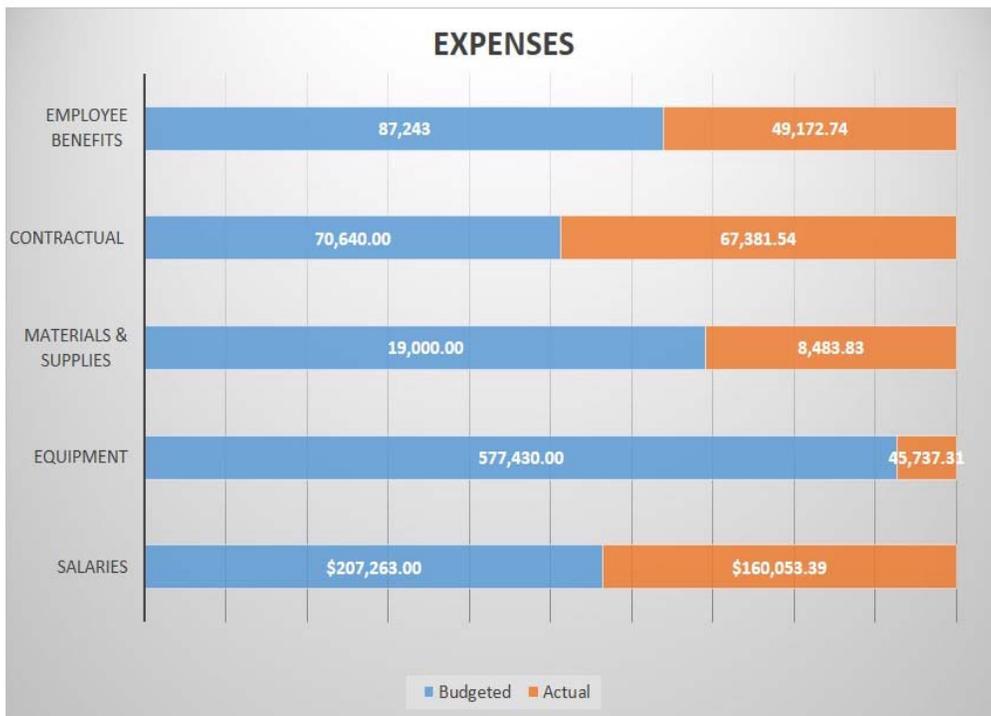
Rye TV did not receive its PEG grant in 2018 due to expired franchise agreements. This is a \$50,000 loss for 2018. Besides, we have incurred expenses for consultants to negotiate contracts and analyze the department. A financial audit and needs analysis has been completed in the last two years, while another consultant is continuing their assessment of RyeTV into 2019.

**FINAL CABLE COMPANIES PAYMENTS FOR 2018 OCCUR IN LATE FEBRUARY 2019.*

	BUDGETED		ACTUAL	
REVENUE	Franchise Fee	\$380,000.00	Franchise Fee	<i>Estimated*</i> \$401,181.08
	PEG Grant	50,000.00	PEG Grant	0.0
	Interest income	1,000.00	Interest income	9,763.24
	Other Misc. Revenue	1,000.00	Other Misc. Revenue	2,150.00
	TOTAL	\$432,050.00		

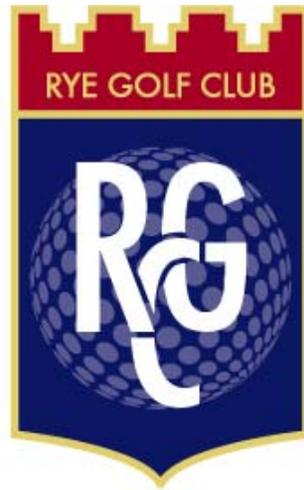


	BUDGETED		ACTUAL	
EXPENDITURE	Salaries	\$ 207,263.00	SALARIES	\$160,053.39
	Equipment	577,430.00	Equipment	45,737.31
	Materials & supplies	19,000.00	Materials & Supplies	8,483.83
	Contractual	70,640.00	Contractual	67,381.54
	Employee Benefits	87,243	Employee Benefits	49,172.74
TOTAL	986,576.00			329,858.81



RyeTV continues to find new ways to support its mission. The studio is busier each year, as the amount of resident programming has soared, reflecting a continued need for our services within the City.

2018 Annual Report



RYE GOLF CLUB



Overview

The Rye Golf Club is a city-owned members-only recreational facility which offers a meticulously maintained 18 hole golf course – designed in 1920 by the pioneering golf course architect Devereux Emmet - overlooking the Long Island Sound and a large aquatics facility which features an Olympic sized pool, children’s pool, and other recreational space for families to enjoy.

Additionally the club is home to the famous Whitby Castle, designed by renowned architect Alexander Jackson Davis in 1852. Whitby Castle’s restaurant and events operations are licensed to Lessing’s Hospitality. Now completing their 5th year of a 10 year contract, Lessing’s is also responsible for our pool snack bar and golf course half-way house operations.

It is important to note that the club is wholly self-funded, operating solely from membership dues and operational fees. The club does not receive any subsidies from Rye tax-payers to fund the golf club’s operations, capital needs, or maintenance of the 150 year old Whitby Castle. The club has consistently run at an operational surplus since 2014 which has enabled contributions to our own reserve fund for necessary major capital projects. The club also contributes annually to the City’s General Fund in the form of inter-fund charges, as well as fully covers taxes on City property, and repayment of the club’s debt service from municipal bonds. The golf club also pays for all employees including benefits and 100% of post-employment benefits. Rye Golf Club is a self-sustaining enterprise fund that provides an incredible value to its members and a resource to all residents.

Rye Golf Club also provides several opportunities for the community to enjoy the facility without membership. RGC hosts the boys & girls Rye High golf and swim teams for practice, RGC offers the pool facility for use by Rye Rec Campers at no cost, Rye Golf Club allows Rye seniors who are not club members to have access to the pool via a partnership with Rye Rec, and the professional golf staff at the club offers junior camps and clinics to all children regardless of whether or not they are members of the club. The club looks forward to maintaining a wonderful relationship with all Rye residents regardless of membership status.

Staff

In 2002 the staff consisted of thirteen full-time City employees. In 2018 the club had only seven: the club manager, office administrator, golf course superintendent, mechanic, two laborers, one facility maintenance director, and a membership coordinator. The Club currently supplements its full-time staffing needs with seasonal, contractual, and temporary help which can be in excess of

75 employees. All Food & Beverage related operations are handled by staff of Lessing's Hospitality.

The club is fortunate to have staff with a lot of experience and dedication to their professions. In addition, many staff members have diversified talents and backgrounds that allows the staff to accomplish many projects without the use of outside contractors.

Departments

Rye Golf Club consists of multiple departments: Administration, Golf Operations, Course Maintenance, Pool Operations, and Facilities Maintenance. Each of these departments contributes to the overall operations and success of the Golf Club Enterprise Fund. The following is a short overview of what the personnel in each department are responsible for:

Golf Club Administration is responsible for overseeing all of the club's operations and activities. In addition this department provides administrative support to all other departments, processes and approves all purchase orders and claims, is responsible for all daily club finances, prepares reports and annual budgets and is the liaison between club members, other city departments and the City Manager.

Golf Operations handles all of the daily operations on the golf course that pertain to members and member play. They coordinate and facilitate member tournaments and outside golf outings, maintain the golf car fleet, are responsible for first tee operations and on course management, golf shop operations, bag storage, lessons and front line interaction with members.

Course Maintenance provides the daily maintenance on the golf course including but not limited to mowing, raking bunkers, course preparation, clean up, garbage, projects, drainage, plantings, and constant monitoring of turf health and chemical applications. They are also responsible for the manicuring, maintenance and snow removal of the rest of the club grounds including the pool and Whitby Castle. In addition, this department maintains all of the vehicles and equipment.

Pool Operations runs the pool facility including all programs and special events, staffing and management of lifeguard personnel, general supervision of cleaning staff, locker rooms, attendants and ancillary staff. Responsibilities also include; pool safety, maintenance, water chemistry and filtration, general upkeep of facilities and equipment and compliance with all Health Department mandates.

Facilities Maintenance is charged with handling all of the necessary preventative maintenance and non-routine repairs that occur at Whitby Castle and the other facilities of the club. Responsibilities at Whitby Castle included items that are not the responsibility of the licensed operator, Lessing's Hospitality. Maintaining a 150 year old building is labor intensive and over \$80,000 of the club's annual budget is allocated to maintenance of Whitby Castle alone.

Review of 2018

2018 was a tremendously successful year for the club. The club exceeded budgeted revenues while operating below budgeted total expenses. 2018 is projected to result in an operational surplus in excess of \$420,000 for RGC.

2018 has been a successful season from a financial standpoint and it has also been a successful season with regards to several major achievements at the club:

- We are currently completing the final phase of a three year project to install modern-slit drainage in all of our putting greens, expand the putting surface on several of our greens, install curbing around tees & greens, and renovate several tee boxes across the golf course.
- The club has developed a final plan and scope of work to be used in a public bid for installation of a new irrigation system over the next two years.
- The club improved the landscaping at the main entrance.
- The club installed a new dedicated ice-cream and snacks building at the pool to alleviate wait time during peak hours at the pool.
- The club proudly hosted the 2018 WMGA Junior Girls Championship.

2019 Projects

The club's staff is already hard at work planning for continued improvements to the facilities in 2019 and beyond.

With the projected surplus of \$420,000 added to the club's reserves, Rye Golf Club will have a reserve fund of about \$1.8million to continue to fund a long list of required capital and maintenance projects. Including major facility repairs, replacements, and improvements. The requested project fund replenishment for 2019 is \$473,000. This money will be used continue to work on design and completion of projects across the club.

Additionally Rye Golf Club will receive another great honor in 2019 as we have been selected by the Metropolitan Golf Association to host a qualifying tournament for the Ike Championship – one of the MGA's most prestigious events.