



ANNUAL REPORTS

2019

Josh Cohn
Mayor

Sara Goddard
Carolina Johnson
Richard Mecca

Council Members

Julie Souza
BenjaminStacks
Pamela Tarlow

Greg Usry
Interim City Manager

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Rye Golf Club



OFFICE OF THE CITY MANAGER
CITY OF RYE

February 25, 2020

Mayor and Council
Rye City Hall
1051 Boston Post Road
Rye, New York 10580

Dear Mayor and Council,

It is my pleasure and privilege to submit the 2019 Annual Report. As required by the Charter, the City Manager shall submit to the Council within two months after the close of each fiscal year a complete report on the finances and administrative activities of the City.

The following unedited reports by the various City departments are incorporated by this reference, and detail the activities of each of the City's administrative units. I urge you to review each of these. I am quite confident that you will agree with me that we can all be proud of the accomplishments of 2019, both financially and operationally.

I want to thank the Mayor and Council for the opportunity to serve as Interim City Manager, and for your continued support and assistance. Furthermore, I am grateful to the Department Heads and all of the employees of the City, whose hard work, skill and thoughtfulness make Rye such a special place.

Respectfully submitted,

Greg Usry
Interim City Manager

Assessor

ASSESSMENT DEPARTMENT

2019

ANNUAL REPORT



Noreen Whitty, City Assessor
Patrick McEvily, Assistant City Assessor

OVERVIEW

The Assessor's Office is responsible for the annual preparation of the assessment roll upon which the various tax levies (City, County and School) are based. Related duties include obtaining and maintaining vital statistics on all properties, receiving and reviewing exemption applications including STAR (basic and enhanced), veteran's, aged, and not-for-profit, to determine eligibility. The department records and monitors all property sales, processes all subdivisions and mergers and maintains the official City tax maps. The office coordinates the Board of Assessment Review Grievance Day proceedings, audits complaints and offers testimony. The assessor is also responsible for the annual completion and filing of State and County mandated reports. Additionally, the department, in conjunction with the City Corporation Counsel, handles all tax certiorari proceedings including small claims. The office also acts as an information center answering inquiries from attorneys, realtors, appraisers, title companies and the general public.

Department staff includes Noreen Whitty, City Assessor and Assistant Assessor, Patrick McEvily and a part-time clerk. After nearly 25 years with the City, Noreen announced that she will be retiring in February, 2020. Assistant Assessor Patrick McEvily will assume the role of City Assessor. Patrick is a New York State certified general real estate appraiser and holds the prestigious MAI and SRA designations from the Appraisal Institute. Patrick was formerly the Deputy Assessor in Scarsdale and had been in private practice for many years before he began his public service career.

The assessment department continues to face challenges on several fronts. The number of assessment appeals has increased dramatically in recent years and present a formidable task to defend as explained in greater detail later in this report. Despite the many appeals, the 2019 taxable assessed value rose slightly from 2018 due to the significant amount of new construction ("teardowns") within the City as well as the termination of the PILOT on the former Avon property. The assessment department has attempted to allocate its resources to effectively meet the challenges of establishing and maintaining equitable assessments as well as administering the various tax exemptions available to property owners.

ACTIVITY

In 2019, approximately 380 property examinations were made for purposes of determining equitable assessments. Properties are typically inspected and assessments reviewed upon issuance of a building permit or for assessment review purposes. The 2019 taxable assessed valuation of all real property within the City increased by \$493,011 (.4%) from 2018 to \$141,155,294. Increases in assessed value of an estimated \$2.3 million, due primarily to new construction as well as termination of the Avon PILOT, were offset by assessment reductions of approximately \$1.8+ million due to successful tax grievances/review, small claims and commercial tax certioraris as discussed later in this report, as well as demolitions. This past year the office recorded 316 deeds of transfer, processed 75 Aged exemptions and 258 Enhanced STAR (School Tax Relief) exemptions for eligible senior citizens. New York State continues to make changes to the STAR program. Enhanced STAR recipients were required to complete an Income Verification Form in order to continue receiving the exemption. This and other changes has caused confusion for taxpayers resulting in numerous inquiries to this office.

EQUALIZATION RATES

This office continues to monitor, review and challenge, when appropriate, State promulgated equalization rates. The equalization rate purports to measure the level of assessment to market value of real property within a given community and is calculated using a complex statistical formula. The rate has many purposes, but primarily it drives the City's share of the County tax, the share of school tax levied upon City property owners within the Rye Neck School District, the amount of tax dollars paid by special franchise properties (i.e.; Con Ed, Verizon) and determines the City's tax liability in tax certiorari proceedings. Property values and equalization rates have an inverse relationship. Thus, when property values rise, a municipality's equalization rate typically falls and vice-versa. In 2019, an equalization rate of 1.56 was established for the City compared to 1.53 in 2018. The increase in the rate translates to a 2% decrease in overall real property values. Challenging the equalization rate is particularly difficult in non-revaluation communities such as Rye since the rate is calculated primarily using residential sales. Rye last revalued in 1972. ORPTS' position is that a full revaluation of property would cure any inequities. However, in an effort to insure fairness in the development of the equalization rate, this office engages with ORPTS as part of their Pre-Decisional Collaboration ("PDC") process.

GRIEVANCE PROCEEDINGS & SMALL CLAIMS ASSESSMENT REVIEW

Annually, on the third Tuesday in June, taxpayers who believe the assessment on their property is unfair or who have been denied an exemption have an opportunity to grieve their assessment to the Board of Assessment Review. In 2019, 350 petitions for review were filed which represents an increase of 5.1% from 2018 when 333 petitions were filed. We expect the number of filings to continue to increase in the coming years due to continued aggressive marketing by contingency-based tax representative companies which account for over 90% of residential filings. In addition, homeowners are more likely to challenge their assessment as a result of the recently enacted SALT ("State and Local Tax") cap which limits the state and local tax deduction to \$10,000 for federal income tax purposes.

After considering the evidence submitted, the Board of Assessment Review reduced the assessments of 71 properties (including stipulations) resulting in a gross reduction of \$378,900 in taxable assessed value which translates to \$68,225 in City taxes.

Under Real Property Tax Law Section 730, if an owner of a one, two or three family owner-occupied residence is dissatisfied with the determination of the Board of Assessment Review, they can seek judicial review of their assessment in a Small Claims Assessment Review proceeding (SCAR) in NYS Supreme Court. In 2019, 182 petitions for review were filed; comparable to 2018 when 179 petitions were filed. To date, 22 cases have been withdrawn, 133 cases were settled and 27 cases are outstanding. Because SCAR proceedings in Westchester County number in the thousands and have overwhelmed the Court, there is pressure to settle these cases. While we continue to review all cases and defend against cases without merit, these filings put added strain on the department's limited resources and erode the tax base.

TAX CERTIORARI PROCEEDINGS

All property owners are eligible to seek review of their assessments as authorized by Article 7 of the Real Property Tax Law. However, owners of commercial property, including cooperatives and condominiums, are required to file an Article 7 tax certiorari proceeding when challenging their assessment. Tax certiorari filings dropped in 2019 to 68 compared to the 75 petitions filed in 2018. Many commercial properties file tax certioraris on an annual basis as a routine business practice in an effort to reduce expenses. With the levelling off of the City's equalization rate between 2018 and 2019, due to a slight drop in the residential real estate market, the potential tax exposure in pending tax certiorari matters may stabilize.

Commercial Settlements & Litigation

In 2019, settlements were reached in 11 tax certiorari proceedings among which included a hotel, a major office building, a cooperative, several mixed-use commercial properties in the downtown, an industrial property and professional offices.

In the matter of 181 New England Seafood Corp. v. Assessor, petitioner is seeking to restore the tax exemption/reduce the assessment on the property dba "The Pier Restaurant and Tiki Bar." In 2018, the City had informed the Westchester Supreme Court of the Appellate Division and Court of Appeals decisions in the Rye Town Park matter which upheld the taxable status of the restaurant at RTP, however, this matter remains pending in Westchester Supreme Court.

In the matter of Rye Country Day School (RCDS) v. Assessor, petitioner is seeking wholly exempt status on its 6-unit townhouse property occupied by RCDS faculty and staff. The City's position is that the property is taxable and such property is not being used for educational purposes, among other reasons. The matter is still pending in Westchester Supreme Court.

The assessment of condominiums and cooperatives continues to be problematic. By law, the valuation of condominiums and cooperatives for assessment purposes is restricted to an income approach valuing the property as a rental apartment complex. Use of the income approach results in a substantially lower value than using the sales approach valuation which is based on actual sale prices. Thus, individual cooperative and condominium unit owners pay significantly less taxes than comparably valued homes. In 2018, the City adopted a local law which exempts condo conversions from assessment provisions found in Real Property Tax Law 581 and Real Property Law 339-y.

***RYE CITY REAL ESTATE MARKET SUMMARY:
RESIDENTIAL SALE ANALYSIS***

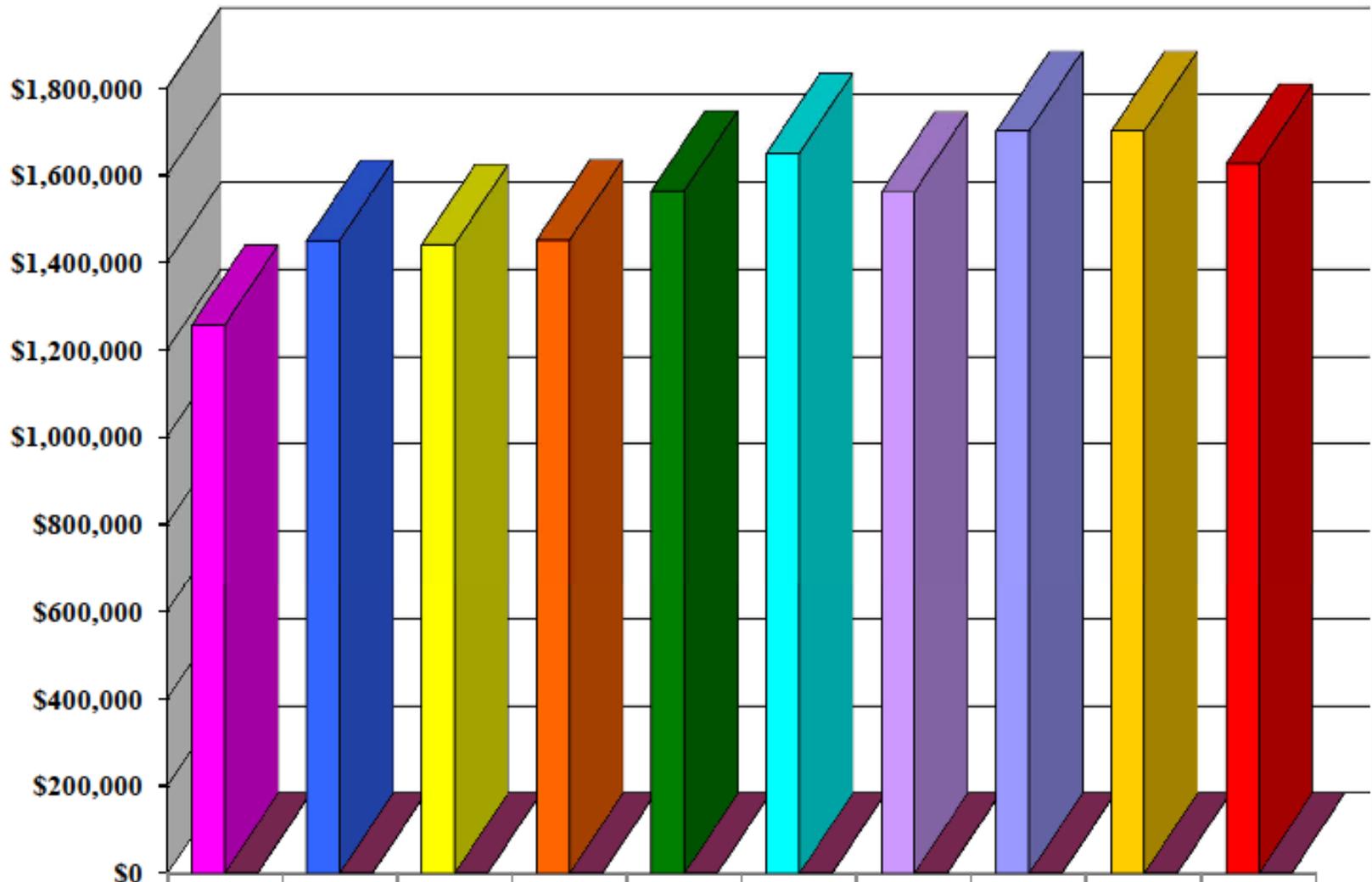
<u>Year</u>	<u>Sales</u>	<u>Average</u>	<u>Median</u>	<u>Total Dollars Sold</u>
2010	169	1,556,130	1,255,000	262,985,936
2011	178	1,846,120	1,448,750	328,609,292
2012	201	1,869,159	1,440,000	375,700,917
2013	231	1,920,909	1,450,000	443,730,007
2014	196	1,855,567	1,563,250	363,691,126
2015	200	2,178,872	1,649,500	435,774,395
2016	215	1,951,783	1,560,000	419,633,413
2017	229	2,058,665	1,700,000	471,434,336
2018	187	2,021,880	1,715,000	380,969,719
2019	194	1,999,659	1,625,000	387,933,750

The chart depicts a 10-year history of Rye City homes sales volume and annual average and median prices. Based upon the 194 sales transacted in 2019, the median sale price fell by 5.2% over 2018 to \$1,625,000, while the average sale price fell by 1.1% to \$1,999,659. The median sale price is a better indicator of typical home values, as opposed to the average sale price, as it is not skewed by outliers. The number of sales transacted increased by 3.7% over 2018. The total dollar volume of sales increased by 1.8%. The highest price paid for a single-family home in 2019 was \$6,500,000.

AVERAGE AND MEDIAN SALES PRICING

Sales statistics have been collated into value intervals and average and median sale prices calculated for purposes of accurate assessing and evaluating market trends. The average sales price is calculated by removing all non-arm's length transactions and dividing the total sales dollars by the number of sales. The average sales price is considered less reliable than the median due to the impact that one outlier sale can impart on the valuation. The median sales price is established by arraying arm's length sales in ascending order. The sale at the mid-point represents the median sale. This statistic is generally accepted as the more accurate of the two measurements of market value change from year to year. The corresponding bar chart depicts changes in market values over the past decade.

RYE MEDIAN HOME PRICES



	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
■ MEDIAN VALUE	\$1,255,000	\$1,448,750	\$1,440,000	\$1,450,000	\$1,563,250	\$1,649,500	\$1,560,000	\$1,700,000	\$1,700,000	\$1,625,000
■ # OF SALES	169	178	201	231	196	200	215	229	187	194

RYE SALES BREAKDOWN

\$ PRICE RANGE	2017	% OF SALES	2018	% OF SALES	2019	% OF SALES
<i>less than 749,999</i>	13	5.7%	9	4.8%	13	6.7%
<i>750,000-999,999</i>	27	11.8%	25	13.4%	30	15.5%
<i>1,000,000-1,499,999</i>	52	22.7%	39	20.9%	42	21.6%
<i>1,500,000-1,999,999</i>	50	21.8%	37	19.8%	33	17.0%
<i>2,000,000-2,499,999</i>	30	13.1%	28	15.0%	29	14.9%
<i>2,500,000-2,999,999</i>	21	9.2%	21	11.2%	18	9.3%
<i>3,000,000-3,999,999</i>	16	7.0%	21	11.2%	15	7.7%
<i>4,000,000+</i>	20	8.7%	7	3.7%	14	7.2%
TOTAL SALES	229	100.0%	187	100.0%	194	100.0%

City Clerk

2019 ANNUAL REPORT

of the

CITY CLERK

of the

CITY OF RYE

2019 ANNUAL REPORT CITY CLERK

The mission of the Clerk's Department is to manage the City's vital statistics and records retention program and issue various licenses and permits, as well as run all local elections and assist the Westchester County Board of Elections in running all others. In addition, the staff of the Clerk's office offers support to the City Council and the Board of Appeals and provides numerous services to City departments and Rye residents.

The staff of the office consisted of the City Clerk, Deputy City Clerk. The permit clerk position was cut from the budget at the end of 2018, but a part time position remained and filled in October 2019.

The Clerk's Department annual report summarizing the responsibilities and accomplishments of the department during 2019 follows:

ADMINISTRATIVE RESPONSIBILITIES TO THE COUNCIL AND BOARD OF APPEALS

As **Secretary to the City Council**, the Clerk is responsible for the preparation and distribution of the Council Minutes kept on file and indexed. During 2019, there were 20 regular Council meetings, two budget workshops, and one joint meeting with the School District. Ten local laws were adopted. They are filed with the Clerk and copies are sent to the NYS Department of State and General Code Publishers for codification. The Clerk maintains custody of all City resolutions, ordinances, and contracts.

The Clerk is also **Secretary to the Board of Appeals**. Once a denial is issued requiring a variance from the City's Code, the application is processed by the Clerk's Office, which accepts completed applications, collects the appropriate fee, and publishes the legal notification in the official City newspaper. There were 49 applications submitted in 2019 and 11 public hearings. The agenda (in the form of the public notice) is published on the City's website, and minutes are prepared for each meeting. Results of the Board's vote are sent to each applicant in the form of a Findings and Decision letter.

BOARDS, COMMISSIONS AND COMMITTEES

A record of all appointments made by the Mayor and Council to the Boards, Commissions, and Committees (BCC) is kept on file in the Clerk's Office. The office sends all appointees letters of appointment or reappointment, along with a copy of the Code of Ethics. The Clerk also administers the Oath of Office to newly elected members.

COMPETITIVE BIDS

Competitive bids and contracts are processed through the Clerk's Office. Public notices are published in the City's official newspaper. Sealed bids are submitted to the Clerk's Office, stamped in, and secured until the specified time for the bid opening where they are opened by the Clerk. Once the final award of the bid or contract is made by the City Council (based on recommendation by the appropriate department head), the Clerk's Office notifies both the successful and unsuccessful bidders. Bid deposits in the form of bonds are filed in the Clerk's Office while certified checks are forwarded to the Finance Department. In 2019 our office coordinated the following bids and contracts:

Contracts

2019-01	2019 Annual Street Resurfacing
2019-02	Crossing Guard Services

CUSTODY OF FILES, RECORDS, AND CITY SEAL

This office is designated as the repository for the filing of permanent records, such as oaths, bonds, agreements, contracts, leases, deeds, and easements. We are also the Custodian of the City Seal and maintain a complete set of Council minutes. The Clerk also maintains minutes of Boards, Commissions and Committees. In addition, the office maintains files of the Board of Appeals, Bids and Contracts, and Telecommunications Applications.

ELECTIONS

The Clerk is the official liaison from the City to the Board of Elections (BOE) and is in the office on Primary and General Election days. The BOE is responsible for storage, delivery and pick up of the optical scanning voting machines. The Clerk is solely responsible for all aspects of any special local elections. The Office also oversees the elections of the Boat Basin Commission.

FINANCIAL ADMINISTRATION

The Clerk's Office receives revenue over the counter and through the mail on a daily basis. This revenue is tallied, receipted, and turned over to the Comptroller's office for processing.

LICENSES AND PERMITS

The Clerk's Office is responsible for the issuance of various types of licenses regulated by the State or the City.

Licenses regulated by the City: Christmas Tree Sales; Dogs, Filming; Fireworks, Gas and Oil Heat; Parking (Commuter-Highland/Cedar, Resident and Non-Resident, Merchant, All Day and All Night; All Night; Guest; Replacements); and Taxi Cabs and Drivers.

Licenses regulated by the State:

Marriage Licenses (State Department of Health, Bureau of Vital Records) – computerized on the BAS system. A monthly report (Form DOH 963) is filed with the New York State Department of Health, Vital Statistics Section. The Clerk's office is responsible for marriage records and maintaining a permanent file.

The number of licenses, permits, etc., issued by the Clerk's Office in 2019:

<u>Filming</u>	4
<u>Licenses & Permits</u>	
Dog Replacement Tags	16
Dog Licenses	517
Rye Town Park Licenses	88
<u>Business & Occupational</u>	
Oil Burner and Gas Heat	11
Peddler's/Solicitor's License	4
Taxi Cabs	14
Taxi Drivers	21
Taxi Stands	9
<u>Public Safety</u>	
Fireworks	6
<u>Parking</u>	
Commuter – Res./Non-Res./Highland Cedar	999
Merchant, All Day/All Night/Guest/All Night/Snow Fl.	573
<u>Miscellaneous</u>	
Miscellaneous (inc. Auctioneer Permits)	0
<u>Signs</u>	
Sign reservations at intersection of Boston Post Road and Cross Street	35
<u>Vital Statistics</u>	
Burial Permits	70
Deaths Registered	70
Death Transcripts	1,062
Births Registered	0
Birth Transcripts	3
Marriages	45
Marriage Transcripts	92

PARKING

The Clerk's Office issues permits for commuter, merchant and residential parking. Since city-owned lots have multiple users, the office tries to balance the needs of all user groups when issuing permits and has placed limits on certain categories. Annual commuter parking renewals and offers are done through an online system. Email reminder notices are sent out through the Rye Commuter Parking Updates distribution list to those who have signed up to receive them. The City introduced Passport in 2018, a paperless, electronic permit system. Passport emailed users each week to renew, and the Clerk personnel called each person who had not renewed. Any applicant who provides false information on an application, or transfers or falsifies a permit is removed from the list. A \$100 fee was charged for joining for the Waitlist, which was originally opened on December 6, 2016, authorized by Council resolution to amend the fees and charges. By lease agreement with the MTA, we sell 165+% of the amount of spaces at the Station Plaza.

PUBLIC RELATIONS AND INFORMATION

The Clerk's Office is the central answering source of incoming calls at City Hall and acts as a City information center and services hundreds of calls a year, directing them to the proper City source. A phone list of most frequently asked information is maintained in the office. The office coordinated a visit from the Westchester County Mobile Clerk's Office, which enabled Rye residents to avail themselves of County services without having to go to White Plains. The Clerk's Office also coordinates use of the sign at the intersection of the Boston Post Road/Cross Street for community functions. We support other City departments by providing information, as needed, and writing proclamations for employees, citizens and local organizations. The office also receives Freedom of Information Law (FOIL) requests, which are processed through an automated tracking program.

RECEIVER OF SERVICE OF VARIOUS LEGAL DOCUMENTS

When the Clerk is officially served with various legal documents, such as summonses and complaints, affidavits, memoranda of law, notices of claim, and petitions, these documents are immediately stamped with the date, time, and means of service. They are then forwarded to the Corporation Counsel or any other City Department involved.

RECORDS MANAGEMENT

This office follows the customary year-end records disposal schedule. The Deputy City Clerk scanned many documents during the year in order to reduce the amount of paper retained in the office. The Clerk's Office also assists other City Departments with records maintenance.

TAXI LOTTERY

Our office oversees use of the nine stalls reserved for taxis at the railroad station. Taxi companies with offices in Rye and more than three drivers may apply for these stalls. All drivers and cabs must renew once a year. In December, an annual lottery for use of the stalls is conducted after applications have been verified for a valid cab license. This year the following two taxi companies competed for the stalls: 1) Westchester Taxi and Limousine Service; and 2) Rye's Taxi. Once the order of stalls is established during the lottery, a grid is developed so the companies can alternate spots at the railroad station.

PUBLIC NOTICES

Public Notices are sent by the Clerk's Office in almost all cases where one is required, including notices of public hearings, notice of bond resolutions, Board of Appeals notices, notices for bids and contracts, etc.

VITAL STATISTICS

The Clerk's Office issues marriage licenses, birth and death certificates, and burial permits. Marriage licenses are issued in accordance with the Department of Health Vital Statistics Section. Applicants need to present a photo ID in the form of a driver's license or current passport and an original, translated long form of their birth certificate. If either party has been divorced or widowed, a certified copy of the divorce decree or death certificate must be presented at the time of the application. A marriage license is valid after 24 hours and for a period of 60 days. No blood tests are required. The office also issues transcripts of marriage licenses filed with this office.

We are also responsible for the registration of births occurring within the City of Rye. Most occur in a hospital in another municipality. We are only responsible for deaths occurring within the boundaries of the City of Rye.

CONCLUSION

I am most grateful to the Clerk's staff for all their knowledge, skill, and dedication, which allows the office to run in an efficient manner.

Respectfully submitted,

Carolyn E. D'Andrea
City Clerk

Finance Department



CITY OF RYE, NEW YORK
DEPARTMENT OF FINANCE

2019 Annual Report to the City Manager



Prepared January 15, 2020
Joseph Fazzino, Deputy City Comptroller

The following is a brief overview of the City of Rye's Finance Department, including the different functions of our office, staffing, and accomplishments and goals moving forward.

Staffing

In 2019, staffing of the Finance Department consisted of the Deputy City Comptroller, an Accountant, a Senior Account Clerk and two Bookkeepers.

Functional Units

Below are the descriptions of the Finance Department's functional units (sometimes known as "cost centers") Our department provides services to not only our residents but to all of the City's departments as well. We have a very close working relationship with all of our departments.

Finance Administration

Finance Administration provides coordination and supervision of all Finance Department activities, and determines the priorities and scheduling of finance activities in coordination with the City Manager.

General Accounting

General Accounting coordinates the flow of financial information from subsidiary systems to the general ledgers, and provides various financial reports and analyses as required or desired by law, charter, or management.

Accounts Payable

Accounts Payable audits all purchase requisitions, purchase orders, and claims for payment or reimbursement submitted by vendors and city personnel, and issues vendor checks against the claims approved by management. Here we work very closely with all of the City's departments, not limited to department heads.

Treasury

Treasury provides cash management and investment services for all City funds, property tax billing and collection, accounts receivable, cash receipts, and miscellaneous billings.

Parking Violations Bureau

The Parking Violations Bureau provides the accounting for parking violations, including collections into the City's financial system, and the distribution of various parking violation reports. Although not part of parking violations, the Finance department is also involved with the collection and counting of money from the parking pay stations as well as the parking meters. Reports regarding these revenues are also provided.

Payroll

Payroll audits payroll information submitted by departments, processes and distributes payroll checks and deposits, inputs payroll summary data into the City's financial system, and provides financial information and reports concerning salaries, wages, and benefits.

2019 Year in Review

Certificate of Achievement for Excellence in Financial Reporting

The City was awarded the Government Finance Officers Association (GFOA) *Certificate of Achievement for Excellence in Financial Reporting* for its fiscal 2018 Comprehensive Annual Financial Report (CAFR), making it the twenty-second consecutive year that we have received this award. This prestigious award is presented to those state and local governments that produce annual financial reports exhibiting full and fair disclosure by meeting strict national specifications established by the GFOA.

Distinguished Budget Presentation Award

The City was awarded the GFOA *Distinguished Budget Presentation Award* for its fiscal 2019 Annual Budget Document, making it the seveneenth consecutive year that the City has received this award. This award represents a significant achievement by the City, reflecting its commitment to meeting the highest principles of governmental budgeting. In order to receive the award the City had to meet nationally recognized guidelines for effective budget presentation, designed to assess how well its annual budget document served as a policy document, a financial plan, an operations guide, and a communications device.

Electronic Workflow Process

Continued to enhance an electronic workflow process throughout the City, including an automated approval process of purchase orders and invoices and the scanning of all related documents.

Property Tax Collection

Finance continues to have an online property tax payment system that allows taxpayers to pay their bills via ACH Debit or Credit Card. Our property tax collections remain at around 99%, an excellent record considering that we must guarantee the property taxes of the county and the school districts within our boundaries.

Budget Process

The fiscal 2020 budget was prepared almost entirely electronically. The process begins in July. Departments were trained in budget entry on the financial system and entered their requests, and notes specific to line items to itemize or emphasize the need for the requested amount. The 2020 Budget numbers were compared to last 3 years of actual results where appropriate, or compared

on a pro rata basis to 2020 year to date actual results where appropriate. The 2020 proposed budget falls below the state-imposed property tax cap.

2020 Goals

Property Tax Collection

Begin foreclosure proceedings against those properties with unpaid taxes.

Accounts Payable

Initiate the process of electronic payments of invoices to City vendors. Similar to Westchester County's process, at the time of payment, each vendor would get an e-mail notification that an electronic transfer to their designated bank account.

Financial Reporting

Begin working with outside software provider to implement an online interactive financial webpage for users to access key financial information of the City.

Respectfully submitted,
Joseph Fazzino
Deputy City Comptroller

Information Technology

CITY OF RYE INFORMATION TECHNOLOGY DEPARTMENT 2019 ANNUAL REPORT



In 2019, the Rye IT department continued to engage in a multi-year strategic initiative to migrate legacy network architecture and systems to cloud-based solutions. Coupled with the extended operation of existing systems, the phased migration to cloud-based solutions continues to provide staff with the tools required to provide safe, reliable technology-based services to constituents. It is important to note that significant maturation, development and proven track records have opened the door to enhanced efficiencies in the municipal arena. The real world, battle-hardened application in areas such as Extended WiFi Networks and Hosted Services, offers cost effective, reliable and secure options that local governments are now embracing. The 2019 year focused on the ongoing, planned & phased-in reduction of the total cost of ownership associated with the use of legacy networking concepts.

In 2019, a concentrated focus was placed on City of Rye Police Department management information systems and supporting hardware. Provided here is a narrative that details the scope of work performed.

City of Rye PD – IT Narrative for Police Department for the year 2019:

Overview:

Throughout 2019, we made many changes to the IT Infrastructure. The reason for the changes came from an initial investigation of backups and data retention needed for the Police Dept. We also investigated their Disaster Recovery and Business Continuity Plans. We looked at all of the critical systems that run the IT Infrastructure of the Police Dept. and found many areas that needed immediate attention. We also looked at the hardware and software that runs the infrastructure (Servers, Operating Systems, Applications, Application versions, etc.) .

Investigation:

We did a complete audit of all the IT systems inside the Police Dept. There were many areas that were alarming and needed immediate attention. Issues that were identified as “critical”:

- All Servers were end-of-life and out-of-warranty. (Many were over 10 years old.)
- All Server Hardware was slow and operating erratically.
- All SAN & Storage Systems were end-of-life and out-of-warranty.
- All Server Operating Systems were old, and end-of-life: Microsoft was no longer supporting the OS they were running (Server 2003 & Server 2008). These OS levels were deemed end-of-life by Microsoft and they would not give any needed support until upgrades were done.
- Server Hard Drives were starting to fail, and server hardware was starting to show signs of failing.
- There was no real onsite Disaster Recovery infrastructure.
- There was no real offsite Disaster Recovery infrastructure.
- No Disaster Recovery Plan or Provider.
- No Business Continuity Plan or Provider.
- Many of the local onsite backup devices were not working or failing their backups.

Solutions Implemented:

We collaborated with a trusted and proven local IT Company to provide a comprehensive and robust solution to all of the issues identified in our initial investigation. The company specializes in Disaster Recovery and Business Continuity and they proposed a custom solution to solve all of the issues identified in the initial investigation. The solution involves a “Hybrid Private Cloud” approach that includes both onsite and offsite components. The onsite part involved installing a brand new Dell server with plenty of storage, CPU power and memory to serve PD now and in the foreseeable future. We migrated the data from all of the old, outdated servers to this new Dell Server in the form of new Virtual Servers. Data and applications were migrated to this new hardware and were set up to run with the most speed and reliability benefits from the onsite server.

The offsite part involves connecting PD's internal network to the datacenter where there are nearly unlimited resources into which to tap. The offsite part also runs some of the critical parts of PD's network, as they are better suited to be run offsite for Disaster Recovery and Availability reasons.

The overall goal of the design was to provide high-availability to all critical systems in PD, while also combining cost-effective Disaster Recovery and Business Continuity for those critical systems, with the ability to failover to the datacenter if the need ever arises.

OnSite Solutions: With the new onsite Dell Server, we were able to consolidate many of the old server's functions to this one new server, as well as decommission many of the old, out of date servers.

The following systems were built onsite:

XRMS Virtual Server

InCarVideo/Arbitrator Virtual Server

EOC/LPR Virtual Server

Since XRMS is a critical system, it was installed locally at PD on the new Dell Server. It has been virtualized onsite as well to allow easy backups and restoration, as well as to allow for quick Disaster Recovery to the offsite datacenter. We upgraded the version and built it on a more powerful version of SQL. We made many improvements to the way the application operates and solved some issues that were present in the previous versions.

The InCarVideo/Arbitrator server and the EOC servers are new as well, running on the latest OS with the latest patches and fixes. The same is true for the EOC/LPR Server; it's fully backed up and has full Disaster Recovery configured for emergencies.

All 3 of these onsite servers are fully backed up and protected with Disaster Recovery and Business Continuity to the datacenter.

OffSite Solutions:

With PD's internal network linked to the datacenter, we setup redundant "Domain Controllers" to run out of the datacenter 24/7. This gives an excellent mix of redundancy and reliability. The following systems were built at the datacenter, to run out of the datacenter:

RYEPD7 – File Server & Domain Controller – Virtual Server
RYEPD8 – File Server & Backup Domain Controller – Virtual Server
REMOTE Virtual Server
RSA Virtual Server

The datacenter also has these replicas of the Onsite Servers ready to go for Disaster Recovery of the PD Critical Servers:

XRMS Virtual Server
InCarVideo/Arbitrator Virtual Server
EOC/LPR Virtual Server

Terminal Server:

We installed a new virtual server at the datacenter named REMOTE, to serve as a secure remote access server. It's available 24/7 and is set up to allow all users to access it at any time. This server allows users both inside and outside of the PD Offices to securely connect and run all critical and non-critical applications (RMS, XMobile, Outlook, file access, etc) from anywhere. The users connect to this server using the Industry Standard 2-Factor Authentication of RSA Authentication Manager & a secure SSL Certificate encrypted connection.

Summary:

The work we did in 2019 vastly improved nearly all of PD's IT systems, as well as introduced new solutions for things that were previously lacking and/or not available. PD now has a functioning Disaster Recovery plan and a full Business Continuity setup at the datacenter, ready to go at a moment's notice. Data backups have been fixed and run reliably both onsite and offsite. A full Secure Remote access solution (with 2 factor authentication) has been implemented to serve current users (both inside and outside of PD) and lays the ground work for full thin client rollout to all desks in the near future. New Systems have been installed for new initiatives like License Plate Readers (with collaboration to Westchester County) and In Car and Body Cam video servers to archive and retain critical data for review when needed. New OS levels have been reached so the operating systems are fully compliant with Microsoft (and other vendors) requirements for support. New Hardware is under warranty and is fully compliant with the hardware manufacturers for support and warranty. The systems run significantly faster and more reliably than before. Full documentation has been done to provide a roadmap of what is currently in place, and to provide an easier path for future upgrades.

- ❖ *Phased-in migration to a cloud-based network architecture will continue during the 2020 year with completion slated for third quarter of 2020.*

Department Operations, Listed Highlights & Future Initiatives

Personnel

The Rye Information Technology Department is managed by Kerry Donahue, Coordinator of Computer Services. Working for the City of Rye since 1996, Kerry has dedicated his professional career to public service. Kerry maintains a healthy balance of work, family and play with his wife of twenty-seven years, two sons, two daughters and three grandchildren. Honored to be a part of the City of Rye team, Kerry is looking forward to future challenges and opportunities that await in the ever-changing world of technology.

Areas of Coverage

The Rye IT department provides support services to the following administrative offices:

- Boat Basin
- Building Department
- City Assessor
- City Clerk City Manager
- Engineering Department
- Finance Department
- Human Resources
- Law Department
- Planning Department
- Police Department
- Public Works Department
- Rye Community Television
- Rye Fire Department
- Rye Golf Club/Whitby Castle
- Rye Recreation Department

IT Services Include:

- Hardware maintenance and support for all servers, workstations, laptops, tablets, printers and associated peripherals used by City staff.
- Management of both wide and local area networks connecting City offices. This included management of all network connectivity devices such as firewall, switches, routers, wireless access points, etc
- Software install and support services including but not limited to Microsoft Office products, Adobe Creative Suite along with numerous third-party applications used by City staff.
- Coordinative support of telephony services used throughout City offices. This includes an IP based ShoreTel phone system, Verizon telephone serves as well as Verizon Wireless mobile phone and device service.
- Management of the City of Rye Email systems providing enterprise level email and calendaring functions across the City's wide area network as well as electronic communication capability over the Internet.
- Management and maintenance of data archiving and disaster recovery operations.
- Maintenance and support of the City of Rye Information Technology Policy and Procedures.
- Provides technical and consulting assistance to City staff during the exploration of new or upgraded automated office systems.

2019 Highlights:

The following section provides a summary of noteworthy Information Technology Department activities during the 2019 year. It is important to note that the Rye IT Department supports - on a daily basis - a broad scope of hardware, software and staff support services at sixteen City of Rye Administrative Offices. Support services provided by the Rye Information Technology Department range from non-critical to mission-critical.

Boat Basin

- Migrated Marina Management Program from on premise to cloud-based hosted solution
- Installed Secure WiFi for staff use
- Applied Critical updates - Microsoft Office software
- Applied Critical updates - Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers and servers
- Updated firmware-network firewall
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

Building Department

- Coordinative upgrade support - Permit Tracking Program
- Applied Critical updates-Microsoft Office software
- Applied Critical updates-Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Updated firmware - network firewall
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

City Assessor

- Coordinative upgrade support – Property Assessment System
- Installed three new client computers
- Applied Critical updates - Microsoft Office software
- Applied Critical updates - Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Installed new firmware - network firewall
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

City Clerk

- Coordinative upgrade support - BAS Clerk's program
- Provided technical/coordinative support to City Clerk/City of Rye Website
- Applied Critical updates - Microsoft Office software
- Applied Critical updates - Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers and servers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

City Manager

- Provided coordinative support – Enterprise Operation Center – Parking System
- Applied Critical Updates - Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers
- Installed new HP Color Printer – manager’s office

Engineering Department

- Installed one new client computer and supporting applications
- Applied Critical updates-AutoCAD program
- Applied Critical updates- HydroCAD program
- Applied Critical updates-Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Updated firemare-large format printer/plotter
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection

Finance Department

- Coordinative upgrade support Payroll Program
- Applied version update to hosted Financial Management program
- Applied Critical updates - Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Upgraded Advanced Threat Protection on all office computers

Information Technology

- Deployed Barracuda Cloud Control – Email Threat Protection Program
- Replaced Keri Door Access System computer and migrated data
- Updated firmware five network switches
- Upgraded ShoreTel Manager software (IP phone system)
- Decommissioned five application/file servers
- Upgraded Screen Connect - Linux Server used for remote support services
- Migrated Intranet Server to cloud-based hosted solution
- Updated firmware - all Wireless Access points at all City locations
- Upgraded system firmware - Active Capture Point - City HallWiFi
- Updated Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

Law Department

- Applied Critical updates - Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

PublicWorks Department

- Updated firmware - Verizon Range Extender - DPW Garage
- Installed new HP Thin Client computer
- Updated firmware - network firewall
- Applied new updates to Sign Shop System
- Applied Critical updates - Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

Rye Community Television

- Restored one computer – RTV High School Studio
- Installed new firmware - network firewall
- Applied Critical updates - Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers
- Managed monthly routine maintenance of technology equipment

Rye Fire Department

- Updated Red AlertMX Management Program
- Updated firmware - Red AlertMX Hand Scanner System
- Applied Critical updates Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

Rye Golf Club

- Updated Golf Club Management Program (NorthStar)
- Upgraded firmware - TA-100 Time Clock Reporting System
- Applied Critical updates CS1CPU Domain Controller/File Server
- Retired CSWEBCPU Web Application Server
- Upgraded firmware PublicWiFi system used at Pool and Snack Bar area
- Installed new firmware - network firewall
- Updated five Point of Sale units and printers - Snack Bar
- Applied Critical updates Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

Rye Recreation

- Migrated Recreation Data-Set to Hosted Environment
- Updated cloud-based network storage/file share between Camp Netbooks and Recreation office
- Updated firmware -WiFi - Damiano Center
- Installed new firmware - network firewall
- Applied Critical updates Adobe Acrobat Professional
- Upgraded Screen Connect Remote Support Service on all office computers
- Performed monthly Microsoft Critical Updates on all office computers
- Updated Advanced Threat Protection on all office computers

2020 Initiatives/General Benefit

Initiative

Document Management System – Exploration, Needs Analysis, RFP

Benefit

Reduced Storage Space

Enhanced Security.

Improved Regulatory Compliance.

Easier Retrieval.

Better Collaboration.

Better Backup and Disaster Recovery.

Initiative

Policy and Procedure – Review, Update & Document

Benefit

Provide workers with knowledge about what is expected of them, e.g. behavior and performance standards

Provide rules and guidelines for decision-making in routine situations

Provide a consistent and clear response across the company in dealing with situations

Demonstrate your good faith that workers will be treated fairly and equally

Provide an accepted method of dealing with complaints and misunderstandings to help avoid claims of bias and favoritism

Provide a clear framework for the delegation of decision-making

Provide a means of communicating information to new workers

Ensure that you are better equipped to defend claims of a breach of employer obligations, e.g. health and safety legislation.

Initiative

Phone System Upgrade – Exploration, Needs Analysis, RFP

Benefit

Cost Savings

Valuable New Features

Application Integration

Mobility

Scalability

Elimination of Obsolete Technology

Initiative

Replacement of Network Firewalls

Benefit

Implementation of Next-Gen Firewall will protect city resources through:

Application-level security functions such as IDS and IPS

Single console access

Multi-layered protection

Simplified infrastructure

Optimal use of Network speed

Antivirus, Ransomware and Spam Protection & Endpoint Security

Capability to implement Role-based Access

Initiative

Upgrade of Microsoft Office Suite and Adobe Acrobat

Benefit

Enhanced overall functionality

Real-time collaboration

Greater compliance/improved security

Elimination of non-supported legacy core applications

In Closing

The City of Rye Technology Department is fortunate to have worked alongside a management team that understands the important role that technology plays in modern government. It is this insight and support that allows the Rye IT Department to maintain a high degree of quality of service to City staff and Rye residents. As we step into the future, the Rye Information Technology Department is poised and ready to seek out and explore new, emerging technologies designed to enhance the delivery of Information Technology services. Through careful planning, practical selection and supportive management, City staff will have the technology tools needed to maintain superior service levels to Rye residents.

Respectfully submitted,

Kerry Donahue
Coordinator of Computer Services



Personnel

PERSONNEL DEPARTMENT
2019 Annual Report

During 2019, the Personnel Department was staffed by Maryann Cianci, Personnel Manager, and supervised by City Manager Marcus Serrano and Greg Usry.

The Personnel Office coordinates Civil Service activities, employee benefits, and collective bargaining. The following are the major items that occurred in 2019 in each of these areas.

CIVIL SERVICE ACTIVITIES

Employment Activity

Personnel activity for 2019 was challenging as 3 full time employees retired; and 5 full time employees left City employment.

Nine new full time employees were hired in 2019 (4 Police Officers, 3 Laborers, 1 Assistant Greenskeeper and 1 City Manager).

In 2019 the total number of authorized full time positions was 147. In addition to these full time positions, the City hired employees for approximately 316 other seasonal and part time positions, primarily in the Recreation Department and the Golf Club.

In order to achieve the City's staffing needs and maintain compliance with the New York State Civil Service System, the City's Personnel Department is responsible for regularly communicating appropriate personnel information to the Westchester County Personnel Office and disseminating the information that is received from that office. In 2019, the Personnel Office prepared, submitted, and modified one payroll certification report and one annual gross earnings report to the Westchester County Department of Human Resources, and submitted multiple salary and contractual surveys from various New York State agencies, as well as mandatory annual workers' compensation statistical reporting to New York State Department of Labor, and annual OSHA data posting.

In addition to coordinating pre-employment physicals for employees, the City's mandatory drug testing program was managed by the Personnel Manager. Quarterly results were maintained, along with processing payments to the third party administrator for collections.

In 2019, collective bargaining contracts were successfully completed for the Clerical and Public Works units.

**PERSONNEL DEPARTMENT
2019 Annual Report**

EMPLOYEE BENEFITS

Benefits

The City's dental and vision plans remained with the same carriers as the prior year. The City experienced moderate or no increases in its dental and vision premiums during 2019.

During 2019, the Police staff changed health coverage carriers from Aetna to NYSHIP effective January 1, 2019, and the Police retirees effective March 1, 2019.

The Clerical and Public Works units agreed to change health coverage carriers from Aetna to NYSHIP effective January 1, 2020. Enrollment was processed in 2019.

Employee Manual

The Department will keep the manual current by updating and/or implementing necessary policies. When significant changes are made to the manual, an updated version is distributed to all Department Heads, and posted to the City's sharefile.

Personnel included all active elected officials and members of boards, commissions and committees to receive annual mandated Sexual Harassment training.

Work began with SeamlessDocs to automate paperwork for new and returning employees. There will now be an internal workflow hiring and rehiring process that will be paperless.

Background checks will now be performed on all new employees.

Fire Department

City Of Rye Fire Department



2019 Annual Report

The City of Rye Fire Department serves the 5.8 square miles of Rye and an additional 4 square miles under a contract with the Town of Harrison. The Department is lead by three volunteer Chiefs and a career Lieutenant. There are four individual companies and the career staff that make up the Department as a whole. The Board of Fire Wardens comprised of two members from each of the four companies along with the three Chiefs is responsible for governing the Department. In 2019 the Fire Department responded to 1085 calls for assistance, the most in the history of The Rye Fire Department.



Rye Fire Department Companies:



The Poningoe Hook and Ladder Company operate a 2007 Seagrave Aerial and a 2001 Seagrave Aerial (which has been Out of Service for an extended period of time). The primary duties of the Hook and Ladder Company are to perform search and rescues, ventilation, and salvage at the scene

of working fires. Additionally the Aerials respond to all calls to provide extra manpower. The 2007 aerial also carries some of the specialized equipment of the Fire Department. All the confined space rescue equipment is on board year round, in the winter months the apparatus is outfitted with the equipment needed to perform ice rescue. The Poningoe Hook and Ladder Company answered 926 calls in 2019.

The Poningoe Hook and Ladder Company Officer:

Patrick Kissell – Lieutenant



The Milton Point Engine and Hose Company operates a 2006 Seagrave Engine and a 1987 Sutphen Engine. The 2006 Seagrave serves as one of the Fire Department's two primary Fire Engines. The 1987 Sutphen is the Department's spare Engine and is used as a backup when one of the other Engines is out of service, it also responds to requests

for Mutual Aid from surrounding communities. Both engines main purpose is fire suppression. Additionally the 2006 engine is outfitted with a complete set of Auto Extrication tools. The Milton Point Engine and Hose Company answered 857 calls in 2019.

The Milton Point Engine and Hose Company Officers:

Dan Bochicchio – Assistant Chief

Kevin Ramsey – Lieutenant



The Poningoe Engine and Hose Company operate a 1994 Pierce Engine. The Engines main purpose is fire suppression. Additionally the engine is outfitted with a complete set of Auto Extrication tools. The Poningoe Engine and Hose Company responded to 763 calls in 2019.

The Poningoe Engine and Hose Company Wardens and Officers:

Leif Skodnick – Lieutenant

The last of the four companies to make up the Department is the Fire Police Patrol Company. The company operates a 1989 International / Salsbury Utility Truck. The Fire



Police Patrols function at fire calls is scene safety. At calls on roadways the truck parks in a manner to create a buffer zone so as to make a safe work zone for firefighters. At a fire scene the truck is able to provide additional lighting and a limited rehab function for firefighters. In resent years the Utility has also been used to transport firefighters to

calls, primarily on the highways, thus eliminating unneeded personal cars on the highway. In 2019 the Fire Police Patrol responded to 245 calls.

The Fire Police Patrol Company Officer:

Rex Gedney– Lieutenant

Additional vehicles operated by the Fire Department

2018 Dodge Pickup- Lt. Tietjen
2014 Ford Utility – Chief Bochicchio
2011 Chevrolet Tahoe – spare
2006 Chevrolet Tahoe – Staff Transport Utility
2006 Chevrolet Pickup - Utility Vehicle

The City of Rye currently employs 18 Career Firefighters (two unfilled vacancies would bring number to 20), and one Career Lieutenant. The career firefighters are assigned to work from both the Milton Point Firehouse and Locust Avenue Fire Headquarters.

The Career firefighters are represented by the International Association of Firefighters Local 2029. Career firefighters operate the front line apparatus. In addition to operating the equipment the career staff conducts initial scene size-up, and activates a plan to start mitigating the emergency, awaiting arrival of Chiefs and volunteers. Four of the staff have additional duties as Clerks for the department. The duties of the clerks include ordering supplies, managing inventory, personnel management, and record keeping; all the necessary work to keep the Department running.

The Career Lieutenant / Fire Inspector perform a variety of duties within the Department. Some of the Lieutenants duties include supervision of the daily activities within the firehouse, supervision of career staff and volunteers at fire scenes, and incident command pending arrival of a chief. The Lieutenant also attends staff meetings and acts as a liaison to other City Departments. In addition to firematic duties, the Lieutenant also has the responsibilities of Fire Inspector.

Key Career Staff

Lieutenant – Kurt Tietjen
Firefighter Clerk – James Groglio
Firefighter Clerk – John Castelhana
Firefighter Clerk – John McDwyer
Firefighter Clerk – Ryan Prata

Noteworthy for 2018

- All firefighting hose was tested and compliant with OSHA regs
- The departments three “pumper trucks” were pump tested

- The department's one in service aerial were tested and certified to meet standards. The 2001 Seagrave aerial had previously failed its testing and to date has not been repaired so it remains OUT OF SERVICE. I conservative estimate for needed repairs is \$250,000
- In 2020 the Department plans on continuing our annual testing and equipment replacement. Training will also be a priority with the hopes of furthering the Department's abilities. There is also the hope of starting the process of replacing the aging 1994 Pierce Fire Engine. This piece of equipment is very close to reaching the end of its useful service to the city. It is becoming harder to maintain and is taking considerable effort by the Public Works Mechanics to keep this truck in service.

Fire Inspection and Prevention: 2019

The Fire Inspector / Lieutenant is responsible for performing annual fire inspections within the City of Rye. Additionally a large part of the month of October is spent visiting local schools for Fire Prevention. This year the fire Department visited all of the Pre-Schools, Parochial Schools, and Elementary Schools in the City. Almost 2000 children ages 2 through 7 received a Fire Safety Demonstrations.

Conclusion:

The annual report provides a broad overview of the Fire Departments year. There are many daily activities that are not mentioned because there are just too many. The Department provides a vital service to the City. Whatever the call, from the simple keys locked in a car, to the major structure fire, the Fire Department is there to serve the community. When pushed to its limits the Department rises to the occasion to provide the best possible service to the residents of Rye. With the predictions of more major storms like Hurricane Sandy, consideration should be given into what the future needs of the Department will be. Be assured, no matter what the situation, the goal is and always will be to provide excellent fire service to the residents of Rye. The City of Rye Fire Department looks to 2019 with open eyes and will rise to any challenge the New Year brings.



Police Department

POLICE DEPARTMENT CITY OF RYE



ANNUAL REPORT 2019

ROBERT J. FALK
Commissioner of Public Safety

INTRODUCTION

Welcome to the 2019 annual report of the City of Rye Police Department. The significant information contained in this report highlights the activities, efforts, accomplishments of our officers and support staff throughout the year. It also reflects the true dedication the officers have in making Rye a safer and a truly wonderful place to work, live and raise a family.

The dedicated officers of the Rye Police Department continue to work, train and educate themselves every day to preserve the safety, health and environment that makes Rye a special place. The Police department works with and supports many other groups throughout the year such as the YMCA, Merchants Association, and all types of sports programs, Rye Recreation and numerous charitable organizations.

The police department continues to support our various houses of worship. We carefully keep abreast of the numerous incidents that have occurred nationally and work with several other agencies to best deploy our resources to protect these gatherings.

There are numerous public events the police department assists with from road races, swims, parades and numerous other public gatherings.



City of Rye Police Department Statistical Overview

Updated eff. January, 2020

The principal mission of the Police Department is to preserve the rights of citizens and reduce fear in the community through the prevention of crime, protection of persons, property and the maintenance of order in public places; to preserve the quality of life pursuant to the Rye City Code; and to anticipate and respond to events that threaten public order and the protection of life and property.

Traffic Enforcement

Moving violations by category

	2018	2019 Q1	2019 Q2	2019 Q3	2019 Q4	2019
Red Light	39	9	13	10	17	49
Stop Sign	32	10	19	30	17	76
Speeding	326	63	61	56	41	221
Disobey Sign/Device	618	223	187	216	146	772
Alcohol/Drug Related	24	5	6	6	18	35
Unlicensed Operation	278	74	59	82	65	280
Other M/V Infractions	1,347	289	283	294	219	1,085
Inspection	198	109	27	27	22	185
Registration	327	93	102	84	51	330
Equipment	649	181	199	195	187	762
Seat Belt	75	7	12	13	3	35
Cell Phone	163	29	69	49	23	170
Marine Navigation Law	25	0	1	0	0	1
TOTAL	4,101	1,092	1,038	1,062	809	4,001

City Code Violations

	2018	2019 Q1	2019 Q2	2019 Q3	2019 Q4	2019
	64	18	20	11	8	57

Parking Violations

	2018	2019 Q1	2019 Q2	2019 Q3	2019 Q4	2019
	3,028	695	450	937	601	2,683

Arrests

	2018	2019 Q1	2019 Q2	2019 Q3	2019 Q4	2019
Persons Arrested	174	32	26	38	23	119

Calls for Service – TOTAL

	2018	2019 Q1	2019 Q2	2019 Q3	2019 Q4	2019
	27,001	5,844	6,065	6,592	6,338	24,839

Calls for Service – SELECTED CATEGORIES

Does not include criminal complaints

Does not include all calls for service

	2018	2019 Q1	2019 Q2	2019 Q3	2019 Q4	2019
Aided (Medical Emergencies)	977	236	256	245	279	1016
Alarms – Burglary	733	172	187	204	164	727
Alarms – Other	29	7	35	20	13	75
Motor Vehicle Accidents	333	84	109	107	114	414
Suspicious Persons	157	25	62	52	44	183
Suspicious Vehicles	211	51	47	61	46	205
Domestic Incidents	45	6	8	12	18	44
Missing Persons/Children	6	0	1	2	1	4
Assist Citizen	752	167	207	240	202	816
Assist Other Agency	272	71	66	70	74	281
Animal Complaints	138	44	25	57	27	153
City Code Violations	230	31	81	59	29	200
Prisoner Transport	80	14	11	16	9	50
Public Event	26	4	11	9	3	27
School Crossing (P.O.)	4	1	0	0	1	2
Utility Emergency	193	36	23	38	54	151
Dark House Checks	10	0	0	1	1	2
Disabled Vehicle	109	28	28	31	31	118
Disorderly Conduct	24	5	7	9	13	34
E911 Hang-up	79	16	7	16	13	52
Environmental Conservation	80	0	9	26	5	40
Extra Patrol Request	149	55	60	55	54	224

Fire	15	5	4	3	4	16
Fireworks	11	0	1	14	0	15
Road Condition/Hazard	280	57	60	42	49	208
Tree Down	63	3	5	13	14	35
Gun Shots Fired	4	0	0	0	0	0
Noise/Neighborhood Comp	155	22	72	44	45	183
Health/Safety Hazards	19	7	7	1	5	20
Recovered Property	9	0	1	3	1	5
Hazardous Material	2	0	1	0	0	1
Property Checks	12,098	2,513	2,403	2,816	2,431	10,163
Operation Safeguard	1,149	64	241	171	500	976
ABC Law Checks	10	0	0	0	6	6
Total	18,452	3,724	4,035	4,437	4,250	16,446

Investigations

	2018	2019 Q1	2019 Q2	2019 Q3	2019 Q4	2019
Cases Opened -- General	495	0	0	0	0	447
Cases Opened -- Youth	22	0	0	0	0	34

Resources

	2018	2019 Q1	2019 Q2	2019 Q3	2019 Q4	YE 2019
Authorized Sworn Headcount	33	36	36	36	36	36
Long Term Sick/Injured	2	0	0	0	0	0
Restricted Duty*	0	0	0	0	0	0
Not Available for Patrol**	0	4	4	0	0	0
Unfilled Positions	4	0	0	0	0	0
Patrol Strength	26	28	28	31	31	31

* Indicates sworn officer not able to perform patrol duty due to medical or other condition

** Indicates sworn officer not available for patrol for other reason, i.e., Police Academy, Field Training, etc.



PATROL DIVISION

The City of Rye Police Department's Uniformed Patrol Division responded to 24,839 calls for service in 2019. The Patrol division issued 4,001 Vehicle and Traffic summonses; 2,683 parking summonses (does not include the Parking Enforcement Officers); 57 City Code summonses, made 119 arrests for charges related to Violations and Crimes, and arrested 14 people for Driving While Intoxicated/Impaired by drugs. Additionally, 13 people were arrested for various drug possession charges.

In addition to these call for service the Uniform Patrol Division traveled thousands of miles patrolling the streets of Rye while on their posts. Over and above the routine patrols we continued to be busy with traffic enforcement, numerous special events, prisoner transports, and city code enforcement. The Patrol Division includes the Village Patrol, the Marine Unit, the Traffic Unit, and the Parking Enforcement Officers. The Patrol Division consists of one Lieutenant, six Sergeants and twenty-four Patrol Officers (at full staffing). The Adopt a School program functions out of the Patrol Division where uniform members were assigned specific schools. The officers assigned to this detail would interact both with the faculty and the children at their assigned schools. Officers would stop in periodically from their routine post patrols to foster the police department's relationship with the schools. The officers from the Patrol Division also assist each of the school's with their "lock down drills", this helps both the school and the police department to understand the protocols of each.

This past year we were fortunate to hire four additional police officers to backfill for officers who had retired and separated service in 2017-2018. The four new officers that we hired attended the Westchester County Police Academy and successfully graduated. After a twelve week in house field training assignment with their own field training officer they all successfully passed and were placed into patrol at the end of August. Once these four officers were trained and placed into service we could then re-staff our Village Officer and Youth Officer Positions.

We continued to see success with our dedicated Traffic Enforcement officer. It allowed the department to focus on specific enforcement issues in problem areas. The department continues to deploy mobile License Plate Readers (LPR's) on our marked patrol vehicles. This technology immediately scans all the license plates within range and will signal the officer if it spots stolen cars, wanted persons, Amber alerts etc. These LPR units along with our in-car video systems store all the data that they process and has successfully been used in criminal investigations. At the end of 2019 and scheduled through the spring of 2020 we will be deploying additional stationary License Plate readers at strategic intersections that will greatly assist us in our crime solving capacity.

In 2018 we had the opportunity to train a second officer as a Drug Recognition Expert (DRE). In 2019 we continued to benefit having two trained DRE's on staff and help out some of our Westchester County partners

when asked. The DRE program trains officers to become Drug Recognition Experts in the area of Drug/Impaired drivers. This training is sponsored by the International Chiefs of Police and the National Highway Traffic Safety Administration and was conducted by the NYS Division of Criminal Justice Services. This training is highly coveted and labor intensive and we are fortunate to now have two DRE officers that will help in the identification and enforcement of drug impaired motor vehicle operators. The changes in Marihuana prosecutions when it comes to impaired driving will rely heavily on DRE's expertise.

The City of Rye with its beautiful natural setting and exuberance, that brings many fun, charitable, and community events to our city. For 2019 The Patrol Division was tasked with providing safety and security to more than thirty-five of these events. The events included the Rye Derby, The Westchester Triathlon, the Little League Parade, Memorial Day Parade, Halloween Window Painting, Rye HS Playoff Football games, other sporting events plus a number of charitable walks. Every event takes a tremendous amount of planning and personnel to assure we meet our goal of insuring that each of these events takes place on time and as safely as possible.

With the beautiful weather we had during 2019, Playland and Rye Beach as well as the country clubs drew large crowds. With our enhanced patrol coverage during high traffic periods with events like Independence Day, Halloween, Mischief Night, weather emergencies, flood watches and the holiday shopping season on Purchase Street a safer environment was provided. The Patrol Division was assisted by our Auxiliary Police Unit to make sure that all these events were adequately covered keeping safety as our top priority.

The City of Rye Police Department along with many jurisdictions have seen an increase in scams and identity theft/fraud. Subjects call unsuspecting residents claiming to be from the IRS or police agencies from out of the area in an attempt to get the resident to send money. We have sent out numerous warnings to residents via our Code Red alert system, we have placed information regarding the scams on RCTV and we have sent information to our local newspapers to print as a warning for residents. We strongly caution everyone to never give personal information over the telephone or respond to any e-mail requesting personal information. If someone represents themselves as an employee of your financial institution or Credit Card Company hang up and call back the institution directly to verify the validity of the call.

The Police Department has taken a more active role in communicating through social media with our presence on Instagram and Facebook. We use this platform to alert followers of criminal activity, special events, crime prevention and issues specific to our Rye community.





The Police Department works closely with other law enforcement agencies investigating and making arrests of criminal activity in Rye. Through these partnerships we continue to maintain a safe community for our residents.

The City of Rye Police Department is a member of the New York State Office of Homeland Security Counter Terrorism. We take an active role in staying current on national and international terrorism threats and events. As part of our diligence in fighting terrorism we participate in Operation Safeguard. Operation Safeguard is a program where officers on patrol pay special attention to critical infrastructure, religious sites, transportation facilities, areas of mass gatherings and other suspicious or unusual activity.

The City of Rye Police Department in cooperation with the Westchester County District Attorney's office participates in a program called TIP411. This program allows anyone with a smartphone, tablet, cellphone or computer to submit tips anonymously to the police department about criminal or suspicious activity. The police department also set up an anonymous TIPLINE that will allow TIPS to be submitted by phone, e mail and text.

Remember if you *See Something Say Something*. Conduct itself does not have to be criminal for you to report it.



The majority of calls for service handled by the City of Rye Police Department's Patrol Division in 2019, excluding criminal complaints are broken down as follows:

- 414 – Accident calls (motor vehicle)
- 1,016 – Aided/Ambulance requests
- 727 – Alarms (Burglar)
- 75 – Alarms (Non-Burglar)
- 153 – Animal related calls
- 816 – Assist citizen calls
- 58 – Assist Fire Department
- 148 – Assist other Police Departments
- 200 – City Code violations
- 2 – Dark house checks
- 118 – Disabled Vehicles
- 34 – Disorderly Conduct/disturbance
- 57 – Dog Complaints
- 44 - Domestic Violence
- 52 – E 911 Hang up calls
- 40 – Environmental conservation complaints
- 224 – Extra Patrol Request
- 16 – Fire
- 15 – Fireworks
- 35 – Funeral Escorts
- 0 – Gunshots fired
- 173 – Hand mail details
- 20 – Health and Safety hazards
- 6 – Illegal Dumping
- 587 – Illegally Parked Vehicles
- 1 – Missing Child
- 3 – Missing Persons
- 183 – Neighborhood Trouble/noise complaints
- 976 – Operation Safeguard patrols
- 50 – Prisoner Transports
- 10,163 – Property Checks
- 3 – Prowler
- 27 – Public Events
- 5 – Recovered Property
- 208 – Road Hazard
- 5,701 – Rules of the road
- 2 – School crossing (PEO's)
- 30 – Subpoena served
- 183 – Suspicious persons
- 205 – Suspicious vehicles

- 18 – Taxi inspections
- 35 – Tree down
- 151 – Utility problems
- 45 – V&T complaints



RECORDS MANAGEMENT/TECHNOLOGY

The Police Department's records/staff services division is responsible for the daily management of reports including incidents, arrests, summonses, and accidents. This office is also responsible for ensuring that the proper paperwork is filed with the court for both criminal and civil cases. The criminal warrants issued by the court are input into the e-Justice portal by this division. To round out the records division responsibilities: website maintenance, alarm processing oversight and the ongoing NYS accreditation project coordination are also managed here.

Computer system administration and IT coordination for all the Police Department law enforcement software applications, coordination of outside vendors, NYS electronic ticketing program (TraCS), and CARFAX accident reporting are administered through this office. The police department's software and hardware procurements are managed through this office. The maintenance, security and training for the NYS Criminal Justice Portal users are also overseen by this division.



In 2017 we began having issues with our police radio communication network. We learned that our utility provider was no longer going to support the network that we were currently operating and we needed to start thinking about what direction we were going to go in for communications. This issue only got worse as we moved into 2018 and we had difficulty hearing officer's transmissions from areas of the city south of the Rye Golf Club. We tried several fixes to upgrade our pre-existing network with no improvement in

communication. There were several occasions where our officers were in precarious situations and no one could hear them calling for help on the radio. It was at this time we decided to abandon our old non-supported “copper network” and do a complete upgrade to a “fiber network”. After exploring options with our vendor it was determined that one of our receivers needed to be moved to a higher location. This is where we greatly want to thank the Osborn Home for allowing us to install our radio equipment next to the Fire Department’s equipment that they were already providing space for, for years. Through the hard work of our communication vendors, I.T. vendors and city personnel working together we finally have a complete fiber radio communications network that has had a dramatic positive effect on our reception throughout the city. This enhancement will further our dedication to protect our officers and our residents.

RECORDS/STAFF SERVICES 2019

- ❖ The records/staff services division processed 24,839 calls for service, 2,683 parking summonses, 57 city code summonses, 4,001 VTL summonses, and 119 arrests.
- ❖ Police statistical reporting through NIBRS (National Incident Based Reporting System), continues as a function of the records department. Crime Statistics are reported monthly to the state using our records management software and the NYS online portal.
- ❖ The records division continues to manage and maintain the department’s accreditation status.
- ❖ The annual taxi application and inspections were processed through this office.
- ❖ The department maintains the City’s alarm permits process, including input and billing.
- ❖ Staff services continues to maintain the department’s PowerDMS site.
- ❖ The fulfillment of police reports continue to be a large component of this office. Hundreds of requests for copies were handled in a professional and timely manner.

Technology Highlights 2019

- ❖ Servers were updated to accommodate the department’s needs.
- ❖ A new mobile computer for the Marine Unit PB2 was installed.
- ❖ The Department continues to participate in data sharing with the Westchester Intel Center (WIC).
- ❖ The NYS Traffic and Criminal Interface Software (TRaCS) continues to be used by the patrol division.
- ❖ CARFAX, continues to be an efficient service for the public to obtain their motor vehicle accident reports.
- ❖ The Guardian Tracking Software Program (Personnel Management) continues to be utilized by the department.
- ❖ PowerDMS is utilized to distribute general orders, communication orders, and roll call training.
- ❖ Instagram and Facebook Department pages are utilized to keep followers aware of happenings that may impact the community.
- ❖ Continued work on improvement of radio communications.
- ❖ Worked to comply with the rigid guidelines set in place regarding new Discovery Law.
- ❖ Obtained updated equipment for marked units, which will improve connectivity and efficiency.
- ❖ Implemented department phones for each patrol post.
- ❖ Additional stationary LPRs were installed to improve public safety.
- ❖ A signal booster was installed to aid data transfer.
- ❖ Continued the use of social media to keep followers informed of happenings that impact the community. This was broadened by the creation of an Instagram account.

Moving Forward in 2020

In 2020, in addition to the aforementioned tasks, programs, and responsibilities, new projects will include:

- Outfitting the patrol fleet with new modems and mobile computers.
- Researching improved in-car camera systems and body cameras.
- Power DMS Software Program will be used to digitalize our accreditation process with NYS.
- Plan to expand on our stationary LPR systems installed in the City.
- Look to innovate and cost effective ways to handle hardware and software issues.
- Implementing an updated Police identification system.
- Researching CAPS for the ability to provide a civilian fingerprinting service.
- Continue efforts to improve radio communication.

This division remains focused on planning and keeping pace with the ever changing advancements in technology to better the operations of the department.



PARKING ENFORCEMENT



PEO Monahan and PEO Glew issued 7,997 parking tickets in 2019, amounting to \$ 278,528 in parking fines. Revenue from parking fines are up due to an increase in parking fines even though the number of summons are down year over year. The reduction in summons is due to increased compliance and ease with the addition of the new APP which allows payment from your smart phone. The majority of the enforcement was focused in the village and commuter parking lots. Both PEO's remain available to fill in for school crossing duty should the City's contractor not be able to supply a guard at their contracted locations.

Detective Division

The Detective Division consists of Lt. Mike Anfuso, Detective Michael Anderson, Detective Jon Klein, and Detective Gabe Caputo.

The unit logged 517 cases and made 21 arrests in 2019. The Detective Division joined forces with Bronxville, Greenburgh, and Larchmont Police Departments to form a Burglary Task Force to combat a rash of Burglaries throughout Westchester County. The efforts of the Task Force led to the arrest of three individuals accused of committing 11 burglaries in lower Westchester County. The community saw an increase in stolen vehicles from 7 in 2018 to 17 in 2019. Of the 17 vehicles stolen 15 have been recovered to date. We utilized social media to remind the public to make sure they are locking unoccupied vehicles and bringing in their keys at night.

New legislation brought on changes in Bail and Discovery for all Police Departments in the State of New York. Rye Detectives received training from the Westchester County District Attorney's Office to meet the standards set by the new laws. Detectives Anderson and Klein attended a two day certification in lock picking held in Queens, New York. Detectives Caputo and Klein also attended New York DCJS Criminal Investigator's School.

Detective Caputo was promoted in August and was assigned to the Youth Division. Detective Caputo will be a uniformed presence in all Rye City Schools and act as a liaison between school officials and the Police Department. Detective Caputo will continue the relationship with Rye ACT and coordinate the use of Adopt a School officers.

2019 Year End Report

The Detective Division consists of two general investigation detectives, one youth detective, and a supervisor. The day to day operations consists of evidence management, background checks, internal investigations, Warrants, as well as general and youth investigations. Below are some of the highlights from 2019.

Motor vehicle accident/Personal Injury – Party was arrested after an investigation by detectives for fleeing the scene after the vehicle he was operating struck and severely injured a pedestrian crossing the street.

Juvenile Assault – After an investigation, four youths were arrested and charged in Family court for assaulting an individual after hours at Greenhaven Beach.

Menacing – An investigation regarding a late night dispute between neighbors led to the arrest of an individual accused of threatening his neighbor with a baseball bat.

Identity Theft – A Rye woman was investigated for stealing the identity of a friend and making several fraudulent charges on her credit cards. The investigation brought charges of Identity theft and Unlawful Possession of Personal Identification 3rd.

Larceny – An investigation led to the arrest of an outside vendor accused of stealing money from the purses of employees of West Med.

Assault – A Rye woman was investigated and charged with assaulting her thirteen year old son.

Criminal Mischief – An employee was investigated and charged with destroying property at his place of business after hours.

Forcible Touching – An individual was investigated and arrested for the forcible touching of his step daughter.

Case Management breakdown of incidents requiring a Detective:

Assaults – 2

ABC Summonses – 6

Background Investigations – 86

Burglary – 9

Burglary Attempted – 1

Confidential Investigation – 10

Counterfeiting / Forgery – 2

Criminal Mischief – 21

DD Direct – 38

Fraud – 13

File 1 – 17

Juvenile – 29

Larceny – 24

Larceny from Motor Vehicle - 25

Lost and Found – 29

Property (safe keeping) – 4

RX Disposal – 12 months (431 lbs.)

Suicide – 2

Unattended Death – 7

Violation of Order of Protection – 2

Warrant (criminal) – 10

MARINE UNIT



Police Officer Mauricio Gomez completed his first season as officer in charge of the Marine Unit. He is assisted by 4 part time Bay Constables and Rye Police Officers who are trained in marine operations, during the boating season.

The Marine Unit patrols approximately 14 miles of The City of Rye’s shoreline and waterways. The Marine Unit is responsible for enforcing Local, State, and Federal Laws including the Environmental Conservation Law. During the 2019 boating season, the Marine Unit worked closely with the Boat Basin staff and the Boat Basin Commission to begin the task of mapping, implimenting and enforcing the newly developed mooring permits and codes. The Unit assists both Local and Federal Law Enforcement Agencies with the rescue missions of vessels and/or persons in distress. The goal of the Marine Unit is to assist and educate the public to ensure a safe boating season.

The Marine Unit has 5 vessels:

- PB1, a 26 foot Glacier Bay purchased in 2001; this vessel has a catamaran styled hull and is the primary response vessel during severe weather events and search and rescue operations.
- PB2, a 24 foot Boston Whaler “Brunswick Series” center console V shape hull vessel and two Mercury 200 HP outboards; This boat was obtained in 2013 through a grant from NYS Parks and Recreation Department; and
- PB3, a 12 foot inflatable boat purchased in 2015 along with a 15 HP four stroke Nissan motor; this vessel is constantly maintained in a state of “Ready“ for flooding events.
- 2 Jets Skis which were acquired at the end of 2015 from the NYS Parks and Recreation Department This type of craft has proved valuable for shallow water rescue and other events like “Swim Across America” and the Triathlon.

The Unit reported the following activity during the 2019 boating season:

- Vessel Boarding's/Inspections 155
- Fireworks Patrol 15
- Assist Other Agency 17
- Distress Calls 41
- Navigational Hazards 8
- Encon Checks 40
- Field Training 8
- Navigation & Encon Law Summonses 6
- Triathlon/Swim/Run 5
- Parking Tickets 39
- Property Checks 1,232





TRAINING

In a continued commitment to the residents of the City of Rye, the City of Rye Police Officers and the police department place a strong emphasis on officer training. Training continues to heighten our skill level and professionalism. Due to ever changing laws, statues and advancement in technology, training is a necessity in the law enforcement profession. Our department's training program is also tailored to fit the specific needs and problems within our community. The very nature of policing requires officers to interact with the general public, and they should have problem-solving skills, while being polite and professional at the same time.

In 2019 the officers of the City of Rye Police Department participated in 7012 hours of training. This training encompassed all areas of Law Enforcement to include general, specialized and management level courses. The City of Rye Police Department is a New York State Accredited agency and one of the obligations of maintaining that standard is to participate in annual training. The New York State Accreditation standard mandates twenty one hours of annual training per officer. In an agency of 36 officers you can see we far exceeded that standard with an average of 194.78 hours per officer. This commitment to training highlights how dedicated we are to always striving to be the best we can be.

The Police Department continues its commitment to our community partners. We participate with the Rye City School District to conduct lock down drills at all of their school buildings numerous times throughout the year. We work jointly with the Village of Mamaroneck Police Department in patrolling the Rye Neck High School. We continue to support our private schools like Rye Country Day School and all the parochial nursery schools through our Adopt A School program.

As part of our effort to stay up to date on NYS law and criminal procedure such as the "Raise the Age" law, "Bail Reform" and the new Discovery requirements we have conducted trainings with the Westchester County District Attorney's office.

In 2019 the department hired four new officers who replaced senior officers that had retired. We were fortunate to hire four officers who we sent to attend the Westchester County Police Academy. The police academy training is a full five months of training where all four of our officers successfully graduated. After graduation the officers were each assigned to one of our Field Training Officers where they learn the logistics and geography of the City of Rye over a twelve week period. All four of our officers successfully passed their Field Training assignment and were placed into service at the end of August. Their successful completion allowed us to then staff our valuable Village Officer and Youth Officer Positions once again.

Some of the training that we conducted and participated in was:

- Search and Seizure laws
- Penal Law – Article 35
- Radar & Lidar training
- CPR & AED (Automated External Defibrillator)
- TECC
- NARCAN
- Firearms – pistol, shotgun and AR-15
- TASER/OC
- E justice
- Standardized Field Sobriety Testing
- DWI detection and arrest
- Commercial Vehicle Enforcement
- Active Shooter response
- Barricaded subjects
- Traffic safety/Pedestrian safety
- Field Training Officers
- Marine Law Enforcement
- Personal Water Craft Operator
- Animal Cruelty
- Interview/Interrogation
- Aquatic Death Investigation
- Video system Training
- CODE RED
- ATV operator
- Vehicle Concealment
- Crisis Intervention
- Combating Heroin
- Domestic Violence
- Counter Terrorism
- Elder Abuse
- Child abuse
- Animal Cruelty
- Evidence Photography
- Workplace Violence
- Sexual Harassment/Assault
- SRO Training

AUXILIARY POLICE UNIT

Members of the Auxiliary Police Unit performed 1,685 hours of service during 2019. These hours are dedicated to supplement the active duty staff at events; providing additional staffing at road races, walk-a-thons, parades, and community events throughout the year. This Unit is also available to assist when major storms affect the city.



Membership in the unit during 2019 was as follows:

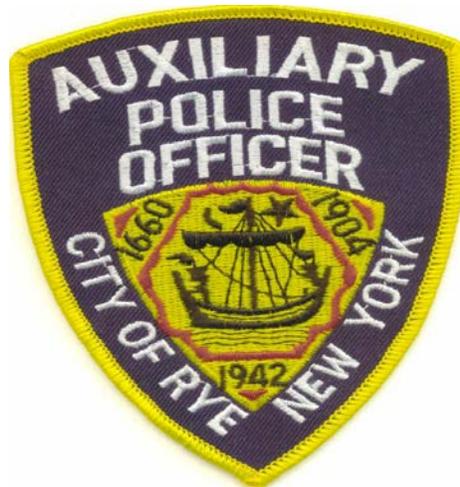
- 1 Auxiliary Police Coordinator
- 1 Auxiliary Assistant Coordinator
- 1 Auxiliary Police Lieutenants
- 3 Auxiliary Police Sergeants
- 11 Auxiliary Police Officers

Sergeant Michael Larkin serves as Auxiliary Police Coordinator, assisted by Sergeant Edward Balls, the Auxiliary Assistant Coordinator.

Auxiliary Officers received annual retraining in the use of the baton, OC spray, firearms, as well as Article 35 of the New York State Penal Law. The members of the unit are also trained in First Aid and CPR/AED.

Specialized units, including a Bicycle, Recruitment, and Auxiliary Patrol Support units continue within the Auxiliary Police. These options are available to any member who has a particular talent or interest in these areas.

The members of the Auxiliary Police Unit provide Friday and Saturday night patrols of municipal buildings, City owned parks and parking lots acting as an extra set of eyes and ears keeping headquarters apprised of any issue they come across. The Auxiliary Police Unit continues to serve the Police Department and the City of Rye with distinction, acting as an ancillary resource for traffic and crowd control. This unit has proven to be a valuable source of assistance in the event of a large-scale emergency.



EMERGENCY MANAGEMENT

In light of the attention focused on the City's emergency management capabilities in the aftermath of some catastrophic storms, the Department continues to take advantage of the 1033 Excess Property Program from the United States Department of Defense Law Enforcement Support office. This unit of the DoD provides law enforcement agencies with access to surplus federal property. The majority of our emergency management resources have been obtained through this program, which has provided an unprecedented opportunity to stockpile equipment at little or no cost to the City.

Vehicles

- 3 HUMVEE's
- 1 5-ton truck
- 5 inflatable boats
- 1 "John" style flat bottom boat
- 1 LMTV- mobile command center
- 5 ATV's
- 2 Jet Skis
- 2 large Forklifts w/man baskets



Generators

- Various generators with varying wattage

Communications in 2019

- Code Red continued to be the City of Rye's emergency medium for text messaging, emails and telephone call.

Emergency Operation Center (E.O.C)

- The E.O.C. is located at police headquarters and is used as a central location for all department heads, the city manager, mayor, and utility representatives to plan and respond to weather related emergencies.
- Emergency response equipment that provide the departments Special Operations Squad (S.O.S.) with everything from gloves to dry rescue suits.





CONCLUSION

The Rye police department received over 24,500 calls for service in 2019. These calls ranged from crimes, to alarms, requests for assistance, accidents and a variety of other issues too numerous to mention.

In January the department hired four new officers to bring our number of sworn officers to 36. These officers spent most of the first half of the year attending the Westchester Police Academy and then several months riding with our highly trained and seasoned officers to complete their basic training. All four of these officers are now assigned to squads and are patrolling on their own.

Training in the department is of utmost importance, many of our officers have received specialized training and are assigned to positions within the department that takes advantage of that training.

The police department has partnered with the Westchester County Police RTC (Real Time Crime) Unit consisting of officers from around the county, and various other agencies including the FBI, NYPD, and several Putnam agencies. This group utilizes high tech equipment designed to monitor crimes in and around the county. The utilization of this information allowed our detective division to solve numerous crimes which had occurred in Rye. As an example Rye had 17 stolen vehicles this past year and the Detectives recovered 15 of them. Burglaries continue to plague our community and the surrounding communities, our resolution rate is running at approximately 90%, this can be attributed to a very dedicated detective division and some intense training they have undergone.

With our four new officers now on patrol, the department was able to reassign an officer to the village area often on a bicycle. This officer is well respected in the village area and has helped to alleviate some of the traffic congestion. Having a highly visible patrol, minimizes crimes such as shoplifting and bank fraud. Another benefit of adding the four new recruits was the ability of the department to assign a full time dedicated Detective/ youth officer to the schools in 2019. This Detective also coordinates the Adopt a School program that has been going on for several years. This program has been successful from the perspectives of the police department and the schools themselves.

Our Parking Enforcement Officers continue to do an outstanding job keeping our parking areas from consistent violators. I would also like to mention that both of these officers have worked for the department for many years showing true dedication and alertness in doing their jobs and watching out for instances where someone might need assistance. Many times they are used to assist the police with traffic control at accidents, funerals and crime scenes.

Behind the scenes back at Police Headquarters we have two civilians that give us a tremendous amount of support, one is an accountant who handles the budget, purchasing, accounts payable, and participates with HR in the hiring process. The other is an office assistant who handles crime reports, serves as FOIL officer and assists with records and burglar/fire permits.

As we move forward into 2020 the department will be faced with some new challenges. With the New York State implementing the new Bail Reform going forward, it will have a significant impact on the community as well as the officers, and courts. The law will have to be closely monitored. Along with Bail Reform the state has also initiated new Discovery laws and rules. These new laws will be extremely time consuming with very narrow standards. As taxing as these new standards are I believe our Police Department is up to the task, and will implement these new laws professionally and seamlessly into our department.

Along with the challenging new laws the Rye police will continue to serve the public in enforcing traffic rules, regulations and laws to provide a safe motoring environment for our community. Training will continue to be a high priority to help us meet community expectations. As always we will continue to explore ever changing technologies to better enhance our skills. The Rye Police will remain involved in the County, State and National programs such as: Stop DWI, Click it or Ticket, Speed Enforcement and numerous others.

Robert Falk



Commissioner of Public Safety





Building Department

**ANNUAL REPORT
CITY OF RYE
DEPARTMENT OF BUILDINGS
2019**

OVERVIEW

The Building Department enforces the New York State Fire Prevention and Uniform Building Code as well as chapters in the City of Rye Code. The Rye City Charter provides for a Dept. of Buildings and a Building Inspector to head that Department. We are charged with enforcing the laws, ordinances and regulations governing construction property maintenance, life safety and land use. Chapter 100 incorporates the FEMA regulations into our City Code. The Department also provides staff assistance to the Board of Architectural Review.

STAFF

After the retirement of Maureen Eckman in 2016, Kerry Lenihan was promoted to from Assistant to Building Inspector/Code Enforcement Officer. Kerry is supported by one full-time Assistant Building Inspector/Code Enforcement Officer Guy Carpenito and part-time officer Brian Cook. Office staff consists of Senior Office Assistants, Dawn Szczerba and Elizabeth Neuman who also support the City Planning and Engineering Departments. Electrical Inspections are conducted through an arrangement with approved inspection agencies. City Planner Christian Miller provides operational oversight of the Building Department.

EDUCATION

In 2019 the Building Inspector and both Assistant Building Inspectors received the required twenty-four (24) hour in service training mandated by New York State for Code Officials.

BUILDING DEPARTMENT ACTIVITY

RESIDENTIAL PERMITS	2019	2018	2017
New Single Family Residence	22	32	28
New Two Family Residence	4	5	0
Residential Accessory Structure	8	8	8
Residential Addition	61	55	44
Residential Electric Permit	51	47	39
Residential Exterior Alteration	29	25	27
Residential Interior Alteration	53	61	41
Residential Solar Panels	13	2	3
Interior Multifamily	0	1	9
Multi-Family Electric	12	24	22
Legalization Residential Exterior	4	6	4
Legalization Residential Interior	15	13	10

COMMERCIAL PERMITS			
New Commercial Building	0	2	1
Commercial Addition	3	3	5
Commercial Electric Permit	27	21	22
Commercial Exterior Alteration	10	14	5
Commercial Interior Alteration	33	14	20
Commercial Solar Panels	0	1	0
Certificate of Occupancy for Change of Tenant	9	10	4
Sign	16	20	11
ROCK REMOVAL PERMITS			
Blasting	3	2	8
Rock Removal	16	20	22
OTHER PERMITS			
Accessory Structure	9	4	3
Deck	8	6	10
Demolition	49	37	43
Fence	81	70	59
Generator	72	67	45
Masonry Wall / Retaining Wall	6	2	2
Mechanical	47	82	54
Oil / Gas Permit	43	25	42
Plumbing Permit	69	28	19
Pool	1	10	7
Propane Tank Permit	2	1	1
Roof Replacement	31	29	18
Surface Water Control / Engineering Review	17	19	65
Tent	17	15	7
Other/Miscellaneous	0	0	17
Total Permits:	858	781	725
OTHER DEPARTMENT ACTIVITY			
Inspections	2,435	2,224	2,300
Certificates of Occupancy/Compliance	254	225	300
Violations	67	60	40
Fees Collected	\$1,824,274	\$2,776,324	\$1,864,350
BOARD OF ARCHITECTURAL REVIEW			
Applications Reviewed	173	170	162

Public Works



2019 ANNUAL REPORT

OF THE

DEPARTMENT OF PUBLIC WORKS



Introduction

The Department of Public Works (DPW) is headed by the City Engineer. The four DPW foremen work closely with the City Engineer to administer the Department. The Department includes two full-time administrative staff positions as well as shared use of the Planning and Building Departments' staff for engineering-related work.

Engineering Division

This section deals with the Engineering tasks of the City Engineer in which capacity he provides professional services to all departments, commissions and boards of the City. This includes review of all subdivision and site plans submitted to the Planning Commission and Building Department for compliance with regulations. All proposed improvements are examined with particular regard to sanitary sewers, storm drains, roads, and grading. The Engineering Department conducts field inspections of all approved construction to ensure approved plans and good engineering practices are followed.

The Engineering Department also prepares and administers contracts for all public works, capital improvements, and building improvement projects. Contract documents consist of legal and technical specifications for each project. This task includes directing the supervision, coordination and inspection of all such work.

During 2019, the City Engineer attended Planning Commission, City Council, and Traffic and Pedestrian Safety meetings, as requested.

Land Use and Construction Permits

Surface Water Control Permits

Surface Water, Sediment, and Erosion Control Permits are issued for all building construction projects in the City. Surface water control regulations are reviewed for compliance during the building permit process and individually if a building permit is not required. The following is a table summarizing the surface water control permits issued by the Engineering Department and the attendant fees collected for the last 5 years. The required fee increased in 2019.

Stormwater Control Permits and Fees

SWC Permits	2015	2016	2017	2018	2019
# of Permits Issued	240	166	166	192	153
Fees Collected	\$48,000	\$33,200	\$33,200	\$38,100	\$71,350

Street/Sidewalk Opening & Obstruction Permits

Street opening permits under Chapter 167 of the Rye City Code are required for the opening or obstruction of any street and/or sidewalk within the City's right-of-way. The Department supervises and inspects all private trenching and utility cuts.

During 2019, a total of 191 street/sidewalk opening permits were issued with fees collected totaling \$96,500. An additional \$91,700 was collected in surcharge fees specifically for opening paved streets, bringing the total revenue collected to \$188,200. No obstruction permits were issued in 2019.

Capital Projects and Procurements

Work in Progress:

1. Theodore Fremd Retaining Wall: This project involves repairing the retaining wall along Blind Brook in the vicinity of Theodore Fremd Avenue and the MTA railroad tracks, which sustained damage in the 2007 floods. It requires coordination with multiple agencies and utilities, including MTA, NYSDOT, Con Edison, Suez Water, and Westchester County. The City's consultant is in the process of final design, with construction anticipated to begin in 2020.

Work Completed in 2019:

1. Firemen's Memorial Circle: This project involved reconstructing the traffic circle at Firemen's Memorial Circle to improve traffic circulation and safety. The project began in 2018 and was completed in 2019. It included repaving the street surface in the area, restriping the roundabout, adding decorative pavers, and providing new landscaping.
2. Contract 2019-01 Annual Street Resurfacing Program: This contract is part of the City's annual program to repave sections of its public streets. It was awarded in June 2019 to low bidder ELQ Industries, Inc. in the amount of \$1,288,684.00. Part of the cost of this work is offset by reimbursement through the New York State Department of Transportation's Consolidated Local Street and Highway Improvement Program (CHIPS).

The paving work included the following street segments:

2019 Annual Street Resurfacing Program

Street Name	From	To
BRADFORD AVENUE	BOSTON POST RD	FLORENCE AV
BREVOORT LANE (NORTH)	RYE RD	GREENHAVEN RD
CAPTAINS LANE	NORMAN DR	RYE RD
COLBY AVENUE	SONN DR	CUL DE SAC LOOP
CHESTER DRIVE	HARBOR LANE	DOUGLAS CIRCLE
DOUGLAS CIRCLE	HARBOR LA	DOUGLAS CIR (LOOP)
FAIRWAY AVENUE	OVERHILL AV	350' N OF OVERHILL AV
FLORENCE AVENUE	PARK AV	YORK AV
FRANKLIN AVENUE	CUL DE SAC LOOP (S)	CUL DE SAC LOOP (N)
FRAYDUN PLACE	FRANKLIN AV	COLBY AV
FULLERTON PLACE	ALLEDALE DR	OAKLAND BEACH
GRACE CHURCH ST	CROSS ST	MIDLAND AV
GRAPAL PL	PALISADE RD	GRAPAL ST
GRAPAL STREET	PALISADE RD	GRACE CHURCH ST
HARBOR LANE	BARLOW LA	CUL DE SAC
JEAN STREET	DEARBORN AV	DEAD END
JOHN JAY PLACE	BARLOW LA	CUL DE SAC LOOP
LINDBERGH AVENUE	HIX AV	DEAD END
MARLENE COURT	CUL DE SAC (N)	CUL DE SAC (S)
MARTIN BUTLER COURT	FOREST AV	CUL DE SAC LOOP
MILDRED AVENUE	BENNETT ST	CHAMBERLAIN ST
MORRIS COURT	BRADFORD AV	CUL DE SAC
NEWBERRY PLACE	DEARBORN AV	OAKLAND BEACH
OAKWOOD AVENUE	FOREST AV	ELMWOOD AV
ORCHARD DRIVE	FAIRLAWN ST	GARDEN DR
PALISADE RD	MILTON RD	MIDLAND AV
PHILIPS LANE	FOREST AV	CUL DE SAC
PONDVIEW ROAD	DEAD END	NORTH ST
RYE ROAD	BREVORT LA (S)	CAPTAINS LA (W)
RYE ROAD	SOUND RD	BOSTON POST RD
SONN DRIVE	FRANKLIN AV	CRESCENT AV
TRAILSEND	BARLOW LA	CUL DE SAC
VAN BUREN STREET	OVERLOOK PL	NEWBERRY PL
WHITE BIRCH DRIVE	OAKLAND BEACH	HICKORY DR

Traffic Division

This function is responsible for maintaining all of the City's traffic signals, school beacons, street signs, and the upkeep of line markings on streets and parking lots.

Traffic Control

This year DPW used 360 gallons of paint and 3,000 lbs of reflective beads to paint the parking lots and crosswalks. These lines are all done by hand in the early morning in an attempt to avoid traffic. Acrylic paint is mandated for environmental reasons, so the lines need to be reapplied every year.

The traffic control division also provides annual upkeep of the City's inventory of street signs.

2019 Sign and Post Replacement Work

Reasons	Signs	Round Posts	U-Channel Posts
Deterioration	116	10	15
Accident	24	5	16
Vandalism	15	2	6
Missing	21	3	13
New	215	7	31
Straighten/Reset	151	3	151

Street Lights

This function maintains and/or replaces all of the 2,105 streetlights on City-owned streets as needed. The same employee who maintains the traffic signals maintains the streetlights as well. The new LED lights that were installed in 2017 have been performing well. In 2019, 45 street lights were repaired and seven were replaced.

Off-Street Parking

This function maintains the City's sixteen parking lots, cleaning them and maintaining the trees and landscaping around them. The signs and lines crew restriped the parking spaces and replaced many of the signs. The lots are swept at 4:00 a.m. Monday, Wednesday and Friday when the parking lots are generally the least occupied.

Highway Division

Road Maintenance

The road crew from DPW is responsible for fixing potholes, trench repair, and smaller resurfacing projects. They also repair and install asphalt curbing. The crew also made several repairs from plow damage.

The City and the utility companies are required by the State to mark out their underground facilities before any kind of excavation (Code 753). Public Works marks out the City’s storm drains and sanitary sewer lines and the public utilities mark their gas, water, electric, and cable and/or telephone lines. By tracking the mark-out codes the department is able to keep track of who is digging up the pavement and can be held responsible for its restoration. The office maintains a continuous communication with the utility companies regarding their trenches.

Street Cleaning

This function sweeps all 53 miles of the City’s street and parking areas on a regular basis. The streets are swept every three weeks, the Central Business District three times a week, and the parking lots once a week. The street sweepings must be removed by a private container service (currently City Carting) as sanitary waste. In 2019, 230 tons of street sweepings were collected and disposed of.

Winter Maintenance

Snow Removal

This year was a very light year for snow, but there were several instances of ice that required treatment of roads, schools, and parking lots.

2019 Snowfall Activity

Date	Snowfall	Action
1/18/19	3"	Plowed & Salted
1/19/19	0.5"	Salted
1/30/19	Black ice	Salted
2/12/19	3-4" Snow plus 1.2" Ice	Plowed & Salted
2/17/19	1.5" Snow	Salted
2/20/19	1.5" Snow plus Ice	Salted
12/1/19	1.5" Slush	Salted
12/2/19	2-3"	Salted
12/11/19	0.5" Ice	Salted
12/16/19	2" Snow/Ice	Salted
12/18/19	1.5" Snow/Ice	Salted

Five-Year Snowfall Comparison

Year	2015	2016	2017	2018	2019
Total Inches	65	25	33.5	48	18

Below is a comparison table of the amount of material purchased in the last few years. Calcium chloride is an additive to make the salt work at lower temperatures.

Salt Products Used

Type of material	2015	2016	2017	2018	2019
Salt (tons)	2,335	1,895	2,711	2,565	1,722
Calcium Chloride (gallons)	N/A	3,030	2,247	3,747	2,000

Utility Division

Sanitary Sewers

It is the responsibility of this function to maintain, clean, and repair the City's 53.4 miles of sanitary sewer lines, 1,400+ manholes and eight pump stations. Three pieces of specialized equipment are used for this task as well as the regular road equipment: the rodder, the sewer camera, which "walks" through sewer and drain lines to determine problems and their precise location, and truck 8, which can jet high pressure water through the lines or vacuum debris from them. The City's eight pump stations are checked three times a week and their generators are checked once a week.

This year, DPW repaired 25 sewer manholes and cleaned and/or repaired 4,500 feet of sewer pipe.

Storm Drains

This function maintains the City's 30+ miles of storm drains, 400 manholes, 1,500 catch basins and open ditches. The crews were able to check/clean 754 catch basins in accordance with DEC requirements before the required summer hiatus when the County treats them for mosquito infestation. The crew also repaired 40 catch basins and cleaned and/or repaired 500 feet of storm drain lines.

Sanitation Division

Refuse & Garbage Collection

This function is responsible for the collection of garbage (household and bulk) and organic waste. Garbage is collected twice weekly and green waste is collected once a

week (in non-holiday weeks) curbside at each of Rye’s 5,300 plus residences and businesses. DPW visits every residence and most businesses three times a week on collection routes, which amounts to approximately 15,000 visits a year. Complaints about service remain less than 2%.

Five-Year Garbage and Green Waste Collection Totals

	2015	2016	2017	2018	2019
Garbage (Tons)	5,589	5,362	5,307	5,435	4,345*
Green Waste (Tons)	2,043	1,946	2,346	3,131	2,280*
Total Weight	7,632	7,308	7,653	8,566	6,625*

*Not including the months of November and December

Recycling

Following Westchester County mandates, the City collects paper pulp products, bottles, cans and plastics (1-7) at the curb. Enforcement at the County transfer station continues. Residents may also bring recycling to the Resident Recycling Center at Disbrow Park at their convenience. Many residents are making use of this feature.

Five-Year Recycling Totals (Tons)

Material	2015	2016	2017	2018	2019
Metal	64*	72	58	81	57
Pulp	1,589	1,597	1,469	1,470	1,300**
Co-mingled	808	757	779	732	662**
TOTAL	2,461	2,426	2,306	2,283	

* Missing the month of March.

**Missing the month of December.

Numbers have been rounded.

Bulk metal and electronics are collected curbside when residents request pick-ups, or they can be brought to Disbrow Park during business hours. There were 744 electronics pick-ups and 1,707 metal stops in 2019. Metal stops generated \$1,504 in sales this year.

Number of Metal Stops

2015	2016	2017	2018	2019
1,636	1,509	1,882	2,058	1,707

Food Waste Recycling Program

The City of Rye implemented a new food scrap recycling program this year, offering either curbside pickup of food waste or resident drop-off at DPW. A total of 53.23 tons of food scraps were collected this year from over 400 participating households.

Trees & Parks Division

Community Beautification

The City maintains all parklets, cul-de-sacs, cemeteries, the Village Green, City Hall and areas around the City's sanitary pump stations. Maintenance includes grass cutting, weeding, flower planting, debris collection, shrub and hedge trimming. The hanging baskets and Village planters are watered every day during the summer. The crew cleans the drainage ditches throughout the City and continually cleans the brook of debris.

Funding for the collection of the City's 54 public refuse cans 4 times a week is in this cost center. The Village recycling and refuse containers are collected at the same time. The solar-powered "Big Belly" trash compactors have helped reduce the amount of garbage in the recycling containers and reduced the number of times DPW needs to empty the receptacles.

Shade Trees

This function is responsible for the maintenance of the City's thousands of trees. The following is a breakdown of the tree work for 2015 through 2019:

Tree Work

Work Done	2015	2016	2017	2018	2019
Removed	65	96	107	173	174
Trimmed	318	257	185	301	185
Emergency Calls	43	64	23	168	68
New Plantings	5	30	28	27	25
Stumps Ground	65	55	100	159	197

Fleet Maintenance Division

Garage

This function is responsible for maintaining the City's vehicles and other motorized equipment, which are identified in the table below. This year, the City purchased four electric vehicles to add to the fleet. The use of these zero-emissions vehicles helps reduce greenhouse gas emissions, reduces fuel expenditures, and contributes to a

cleaner environment. The City was awarded a \$20,000 grant from the New York State Department of Environmental Conservation to offset the costs of the purchase.

City of Rye Motorized Fleet

Department	Cars/SUV	Electric Vehicles	Trucks	Heavy Equipment	Generators	Miscellaneous Equipment
Police	23	1	2 Hummers 1-5 Ton Duce ½ 1 LMTV Truck 1 Utility 2 Pickups	3 (1033) Loaders	1	7 ATV's 3 Boats 3 Trailers 5 Light Towers 1 Hyster Forklift (1033)
Public Works	1(Explorer) Truck 27		49 DPW/Trucks (sanitation)	15 Loaders Backhoes Paving equipment Street sweepers	9	35 Mowers Turf Equip Small machines Portable Generators Trailers
Staff	5	3				
Fire	2		3 Pumpers 2 ladders 1 Patrol 2 Pickup		2	1 Tool cat (ATV) 1 Boat (Zodiac) With trailer (1033)
Boat Basin			1 Pick up 1 Dodge Tug (1033)	2 (1033) Loaders		2 Boats with trailers (used)
Recreation	1		1 Bus 1 Passenger van		1	
Total	32	4	68	20	13	58

The table above does not include the innumerable pieces of small equipment, i.e., chain saws, small mowers, weed-whackers, hedge trimmers, jack-hammers, diamond-saws, pumps, etc., that are also used throughout the City. The garage staff also services the eight pump station generators, four in-building generators, and generator at Bowman Avenue Dam. The Golf Club maintains its own vehicles and equipment.

Staffing levels have remained the same over the last several years (5 mechanics, 1 assistant mechanic, 1 helper and 1 foreman).

Five-Year Fuel Usage by Type (Gallons)

Fuel Type	2015	2016	2017	2018	2019
Gasoline	49,661	46,023	46,836	49,907	49,644
Diesel	41,094	39,904	39,794	45,516	44,459
Total	90,755	85,927	86,630	95,423	94,103

Facilities Maintenance Division

Building Maintenance

Employees assigned to this function clean and/or maintain and repair City-owned buildings. The maintenance staff is called upon to work on the following – City Hall, Police Station, Milton Firehouse, Locust Firehouse, DPW (all 8 structures, including the salt dome, the old compactor, and the incinerator), and on occasion the Nature Center and the Square House.

Administration

The administrative staff performs the following functions:

1. Record keeping (attendance, payroll, waste collection and disposal tonnage, recycling tonnage, organic waste tonnage, general supervision of records kept by other department functions).
2. Communication with residents, businesses (requests, complaints, general information), other government entities and outside groups.
3. Radio dispatch to all DPW vehicles.
4. Scheduling of personnel.
5. Budget preparation and monitoring.
6. Purchase and payment for all equipment, supplies, contracted expenses, utilities and capital expenditures.
7. Preparation of mandatory annual reports; transfer station, pump stations (8), and sewers, storm drainage.
8. Purchase and administer fuel consumption of all City vehicles and equipment, the Rye City School District, and the Southeast Consortium.

Planning Department

2019 Annual Report

Planning Commission and Planning Department

City of Rye, New York

2019 Planning Commission Members:

Nick Everett, Chair

Martha Monserrate, Vice Chair

Andrew Ball

Laura Brett

Richard Mecca, City Council Representative

Steven Secon

Birgit Townley

City Planner:

Christian K. Miller, AICP

Planning Commission Members

The Planning Commission of the City of Rye has as its primary function long-range planning and distinct administrative responsibilities, specifically defined by the Code of the City of Rye. In accordance with the requirements of the Code of the City of Rye, the Commission reviews and approves site development plans and subdivisions, uses permitted subject to additional standards and requirements, wetlands and watercourses permits and proposed actions in the coastal zone for consistency with the Rye City Local Waterfront Revitalization Program.

The Planning Commission was composed of the following Rye residents, serving without compensation, which were appointed by the Mayor and confirmed by the City Council.

Nick Everett, Chair
Martha Monserrate, Vice Chair
Andrew Ball
Laura Brett
Richard Mecca, Councilman
Steve Secon
Birgit Townley

The Mayor and City Council appointed Nick Everett as Chair of the Commission.

Land Development Activity

The Planning Commission conducted 19 meetings in 2019. They saw a decrease in activity from the previous year with a decrease in wetland permits, site plan permits and subdivisions. In 2019 the Commission reviewed a total of 16 wetland permits, 4 site plans and 3 subdivision applications. The table below provides a summary of Commission activity for the past seven years.

Summary of Planning Commission Activity 2010-2017

Application Type	'13	'14	'15	'16	'17	'18	'19
No. of Meetings	19	20	20	19	18	20	19
Wetland Permits	26	25	29	17	13	25	16
Site Plans	12	7	8	9	5	9	4
Subdivisions	2	5	1	0	4	6	3

A summary of all applications is provided in a table located at the end of this document.

Wetland Permit Applications

In 2019 the Commission reviewed 16 wetland permit applications, which decreased from the previous year. All of the proposed and approved applications involved disturbances within the regulated 100-foot wetland buffer area, rather than direct wetland loss. The Commission required adjustments to most applications to require plan modifications to reduce the amount of proposed encroachment in the wetland buffer. Where applications proposed increases in impervious area in the buffer the Commission required the implementation of mitigation planting plans and stormwater mitigation measures to address water quality concerns.

Of the 16 wetland permits applications reviewed by the Commission in 2019, two remain pending in 2020 for final consideration. In 2017 2016, 2015 and 2014 there was one application involving a violation. In 2013 the Commission processed two wetland violations.

A total of \$21,850 in wetland permit application fees was collected in 2019. A total of \$23,940 in wetland permit application fees was collected in 2018. \$12,485 in wetland permits fees was collected in 2017.

Site Plan Applications

The Commission reviewed four site plan applications in 2019, one remains pending in 2020. A total of \$7,150 in site plan application fees as collected in 2019. A total of \$8,082 in site plan application fees were collected in 2018. In 2017, \$50,221 in site plan application fees was collected and \$14,285 in 2016.

Subdivision Applications

The Commission reviewed three new subdivision applications in 2019. One application on Locust Avenue was approved that consolidated six existing building lots into four. A second application approved by the Commission on Grace Church Street resulted in the creation of one additional building lot. This result in a net reduction of one building lot for 2019. One two-lot subdivision application on Oakland Beach Avenue remains pending.

Year	Additional Building Lots Created
2019	-1
2018	1
2017	1
2016	0
2015	1
2014	6
2013	2
2012	10

A total of \$5,000 was collected in subdivision and apportionment fees in 2019, slightly increased from \$4,180 in subdivision application fees collected in 2018. A total of \$5,715 in fees was collected in 2017. Since there were no subdivision submissions in 2016 no fees were collected for that year; however, the Department did collect \$1,300 in apportionment fees in 2016. In 2015 fees were down from the previous year with only \$650 being collected in apportionment fees. In 2014, \$32,605 in subdivision fees was collected.

Outdoor Dining

In 2009 the Department prepared outdoor dining legislation, which is now permitted in the City’s Central Business District subject to the Planning Commission’s annual approval. Twelve properties sought and obtained

permits from the Planning Commission in 2019. A total of \$10,100 was collected in 2019.

Planning Department Activities

Mission Statement

2019 was an active year for the Planning Department. The City Planner continued his role to provide assistance to the City Council, Planning Commission and other City Commissions, Committees and staff in connection with a variety of special projects.

The purpose or mission of the City of Rye Planning Department is to preserve and enhance the quality of life in the City of Rye by responsibly accommodating the reasonable needs of inevitable future development and proactively addressing emerging planning issues. To achieve that purpose the Planning Department assists the Planning Commission in the review and administration of land development applications in accordance with the City Code, City Planning Documents and New York State Law; provides technical assistance to the City Council, other City Boards and Commissions and City staff; prepares and/or oversees special planning studies and analysis; and assists Rye residents, businesses and professionals with planning related matters.

Legislative Initiatives

The Department assisted the City Council with new or amended legislation regarding outdoor dining and temporary vestibules in the right-of-way. The Department also provided professional review services to the City Council and the Planning Commission in connection with two zoning petitions including one at the recently sold Avon properties on Midland Avenue and at the Osborn Home property on Theall Road and Boston Post Road.

Capital Projects

The Department devoted a significant amount of time to a variety of pending capital projects including Nursery Field Improvements, Rye Park Pavilions and Improvements, Rye City Police/Court Improvements, City Hall HVAC and Disbrow Park DPW Building Improvements.

Capital Planning

The Department provided planning input and coordination of capital projects, including the preparation of the Capital Improvement Program (CIP).

Planning Department Staff

Christian K. Miller

The City Planner started employment on December 18, 2001.

Melissa Johannessen

Melissa started with the City in 2012 and has been assisting the Planning Commission with the preparation of minutes in addition to her responsibilities working for the City Engineering Department and Department of Public Works.

Elizabeth Newman

Liz started her career in the Planning Department in 2017. She works with all land use departments and provides assistance with the many administrative responsibilities of the City Planning, Engineering and Building Departments.

2019 Land Development Activity

Location	Project Description
Site Plan	
2 School Street	Conversion of garage space to office space.
15 Elm Place	Second floor rear addition.
27 High Street	Construction of new free-standing 3-car garage, realignment of driveway, and walkway modifications.
1037 Boston Post Road	Change in use of existing structure from retail to physical fitness facility.
882 Boston Post Road	Resurface existing interior roads. Rebuild existing ramp. Reinstall damaged stone curbs. Add 2 new pole lights and 11 new parking spaces.
2 Club Road	Seasonal tennis enclosure over three existing tennis courts
Subdivision	
289 Grace Church Street	Subdivision of 3.34-acre lot into two zoning-compliant parcels with construction of a new single-family home on Lot 2.
14-16 Parsonage Point	Transfer 0.282 acres from Tax Lot 12.8 to Tax Lot 12.7
97 Oakland Beach Avenue	Two lot subdivision.
22-46 Locust Avenue	Re-subdivision of 6 existing lots into 4 lots.
Wetland	
22-46 Locust Avenue	Re-subdivision of seven existing lots into 4 lots and construction of four two-family residences.

Location	Project Description
Site Plan	
337 Park Avenue	Construction of an addition to a single-family home within the 100-foot wetland buffer and 100-year flood plain
111 Wappanocca Avenue	Extension of time-Demolition of existing house and construction of new house in the same location.
53 Glendale Road	In-ground swimming pool, cabana, and patios
2 Club Road	Construction of a seasonal tennis enclosure over three existing tennis courts
Midland Avenue	Construction of new single-family residence
270 Stuyvesant Avenue	Modification to an approved use permitted subject to additional standards and requirements to modify the number of permitted weddings, the number of permitted days of seasonal tent use, and to extend the current expiration period of such restrictions from 2021 to 2026.
408 Grace Church Street	Elevation of an existing home in the floodplain.
95 Greenhaven Road	Elevation of an existing home in the floodplain.
8 Guelisten Place	Grading and drainage improvements and installation of vinyl fence.
1 Lane Way	Additions and alterations to existing single-family home, including cantilevered deck
349 Park Avenue	Temporary ice skating rink
8 S. Manursing Island Road	Construction of new single-family home with pool and pool terrace
Rye Neck UFSD	Building addition and renovations at Rye Neck MS/HS gymnasium and STEAM addition.
221 Kirby Lane	In-ground pool and deck, pool fencing, and pool equipment.
49 Midland Avenue	Construction of steps, wall, hot tub, fencing, repaving of motor court, and installation of new gate at entrance.
4 N. Kirby Lane	Remove accessory garage and construct new garage in rear, create off-street parking, provide new common area
58 Island Drive	Construction of steps, wall, hot tub, fencing, repaving of motor court, and installation of new gate at entrance.
20 Harbor Lane	Front porch addition, rear deck, second floor addition
475 Stuyvesant Avenue	Installation of new piles and 2,450 sf of new floating docks.
2 Club Road	Replacement of existing pump house with new, larger pump house in same location and upgrade of existing pumps.
306 Brevoort Lane	Realignment of driveway and access improvements, installation of rain garden.
184 Soundview Avenue	Building addition, new deck, new front porch, and driveway expansion.
Outdoor Dining	
45 Purchase St	Request for three outdoor dining tables.
1 Station Plaza	Request for ten outdoor dining tables.
67 Purchase St	Request for four outdoor dining tables
77 Purchase St	Request for two outdoor dining tables.
92 Purchase Street	Request for two outdoor dining tables.

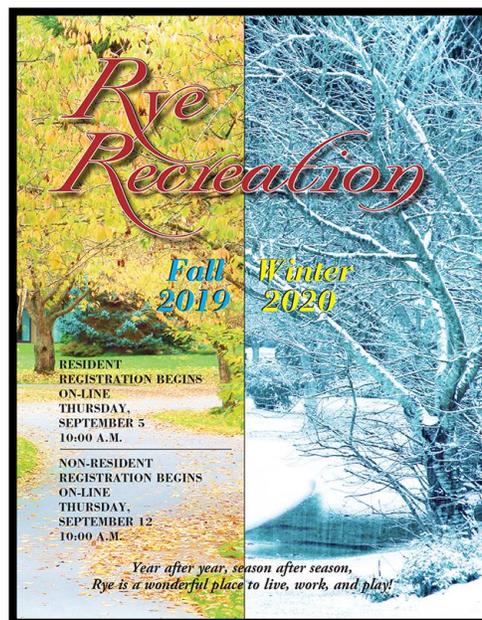
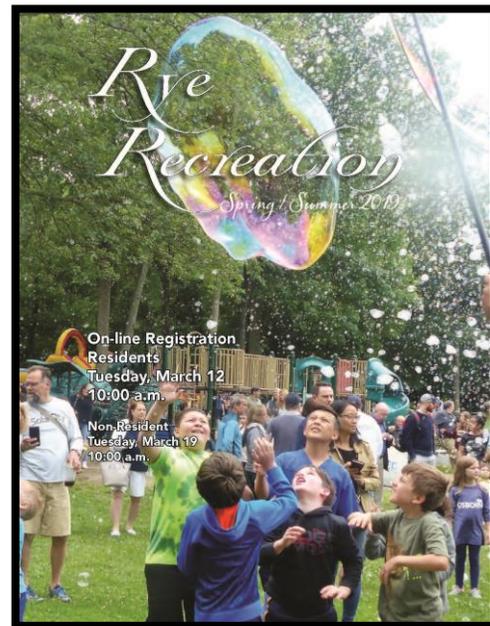
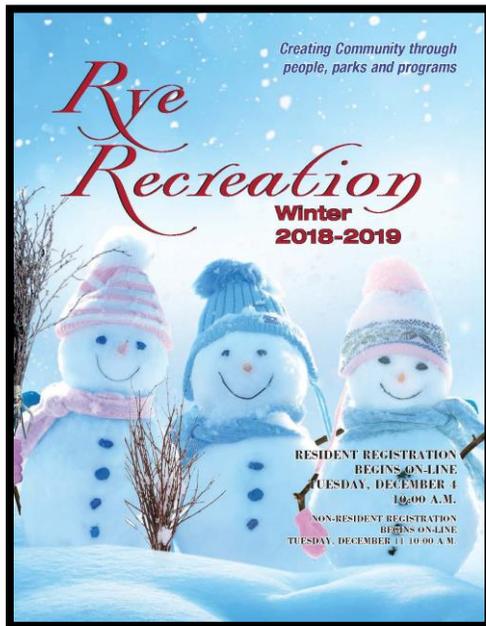
Location	Project Description
Site Plan	
484-94 Forest Ave	Request for three outdoor dining tables.
50 Purchase St	Request for five outdoor dining tables
26 Purchase Street	Request for five outdoor dining tables.
46 Purchase Street	Request for two outdoor dining tables.
17 Purdy Avenue	Request for nine outdoor dining tables.
58 Purchase St	Request for four outdoor dining tables
61 Purchase St	Request for three outdoor dining tables
Christmas Tree Sales	
280 Purchase Street	Temporary Sales of Christmas Trees
2 Rectory St	Temporary sale of Christmas Trees

Recreation Department

Rye Recreation



Annual Report 2019



~ Rye Recreation Department ~

2019 Annual Report

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Rye Recreation Department
281 Midland Avenue, Rye, NY 10580
(914) 967-2535

Bart DiNardo, Commission Chair

Sally Rogol, Superintendent

2019 Annual Report

On behalf of the Recreation Staff and Recreation Commission, I am pleased to submit for your review, the Recreation 2019 Annual Report.

Our mission is *“to provide quality leisure services through a comprehensive program of activities and facility management”*. While striving to accomplish this mission, our focus will continue to be placed on maintaining efficiency and cost effectiveness. This report highlights our accomplishments and commitment, as well as how we support priorities of the community and maximize our resources. Rye Recreation genuinely cares about its customers and continually strives to not only meet, but exceed their expectations. We subscribe to the philosophy that parks and recreation positively impacts health, crime prevention, the environment, the economy and the quality of life of the Rye community.

Rye Recreation is very appreciative of the continued support and cooperation provided by each and every department within the City of Rye. This collaboration enables Rye Recreation to continue its journey toward customer satisfaction and quality service throughout its operation.

Sally Rogol

Sally Rogol, Superintendent
Rye Recreation Department



Mission Statement

MISSION

To provide quality leisure services through a comprehensive program of activities and facility management.

GOAL

To provide services and programs for Pre-School through Senior Adults while always striving to be cost effective and efficient. All services attempt to offer creative use of unobligated time that benefits the individual, family and community.

PROMOTING LIVABILITY

The health, wellness and livability of the City of Rye and its residents will be promoted and enhanced through the development and management of Rye's parks, recreational facilities, programs and community celebrations.

VALUES

Quality in everything we do; respect for our customers and employees by always being honest, ethical and fair; practicing sound management by being responsible and efficient.

PRIDE

In our history and tradition, in our fellow employees,
in our appearance and presentation, in our job and performance,
in our entire organization.

We Value:

- **Customers** by interacting with patrons in a responsive, considerate and efficient manner
- **Staff** by honoring the contributions of each employee, and recognizing them as essential to accomplishing our mission
- **Outstanding Facilities** by managing and maintaining aesthetic quality and cleanliness, while emphasizing safety
- **Inclusiveness** by reducing physical, social and financial barriers to our programs, facilities and services
- **Fiscal Accountability** by being responsible and efficient in ensuring the financial health of the department today and for generations to come
- **Partnerships** by fostering an atmosphere of cooperation, trust and resourcefulness with our patrons, coworkers and other businesses and organizations
- **Excellence** by striving to set the standard for quality programs and services through leadership, vision, innovation and dedication to our work

2019 RECREATION COMMISSION AND DEPARTMENT STAFF

Recreation Commission

Lisa Dempsey

Bart J. DiNardo, Chairperson

Rick McCabe

Thomas Maloney

Linda Ritacco

Caroline Surhoff, Secretary

Steve Verille

Timothy Walsh

Shelly Wolfson

Recreation Staff

Sally Rogol, Superintendent

Erin Mantz, Assistant Superintendent

Nancy Fedorchak, Registration

Gregory Bean, Recreation Attendant

Jamie Corradina, Recreation Leader
(resigned 12/27/19)

Part-Time Staff

Sophie Diamond, Bus Driver

Karen LaMagna, Office Assistant

Part-Time Facility/Parks Staff

Frank Mollica

Miguel Pagan

Michael Proper

Aaron Telesco

James Trezza

Fee and Charge Policy

Financial Policy for the City of Rye states that the Recreation function will strive to return 40% of its operational cost through revenue and user fees. (Revised on December 18, 2003.)

The Rye Recreation Commission adopted a Financial Policy on April 8, 1992, that states:

A Financial Policy will be utilized as a guideline for the purpose of developing and evaluating all fees and charges for programs, facilities and services within Rye Recreation.

- All programs, facilities and services that generate fees should be reviewed regularly.
- Fees and charges should be used to supplement general tax appropriations.
- General recreation areas and facilities used primarily by the general public for community recreation purposes under the department's auspices should not be subject to charges unless special costs are incurred.
- Use of public recreation areas by private groups should be charged fees at comparable commercial rates.
- Residents who derive a direct benefit from the recreation service should pay for the service through a user fee.
- Programs that are open to the general public and not restricted (Special Events) should be defrayed by local tax appropriations.
- Adult Programs should be subject to fees that incorporate all costs.
- Generally speaking, local government has a responsibility to provide basic recreational services to citizens with special needs. These costs should be defrayed by local tax appropriations.
- Scholarship Policy: It is the policy of the Rye Recreation Commission that no individual shall be denied participation in a recreation program because of inability to pay. A scholarship program has been developed to assist those with need.

2019 Budget

	2019 Budgeted Revenues	2019 Actual Revenues
• Administration	0	0
• Parks	45,000	36,990
• Recreation Center	66,000	65,323
• Recreation Programs	118,000	163,281
• Camps	580,000	533,285
• Athletics	180,000	153,264
• Tennis	75,500	66,699
• Special Events	64,000	146,117
• Adult Recreation	11,000	10,941
• South East Consortium	0	0
Total Revenue	\$1,139,500	\$1,175,900

Expenditures	2019 Original Budget	Actual Expenditure
• Recreation Administration	443,635	413,410
• Parks	578,249	485,546
• Recreation Center	271,002	270,382
• Recreation Programs	262,602	282,083
• Camps	653,434	608,337
• Athletics	348,962	291,211
• Tennis	160,056	124,202
• Special Events	153,979	210,837
• Adult Recreation	165,324	146,737
• South East Consortium	24,867	23,170
Total Expenditures	\$3,062,110	\$2,855,915

- *All figures have been rounded up or down to nearest whole number*
- *Figures are not audited and represent accurate totals based upon the latest information available at the time of printing (1/28/2020)*
- *This represents approximately 41.25% return of revenue versus expenses*

Rye Recreation Commission

Accomplishments 2019

The Annual Report including Commission Accomplishments for 2019 was submitted as per the City Charter.

- Bart DiNardo, Lisa Dempsey, Rick McCabe and Shelly Wolfson were re-appointed to the Recreation Commission; their term will run 1/1/2019 – 1/1/2022
- Commission was invited and participated in the Annual Rye Little League Opening Day Parade and Ceremonies
- Commission approved to extend the banner program to include Gagliardo Park.
- Commission supported efforts to make improvements to Nursery Field and work cooperatively with the Rye Youth Athletic Foundation
- Commission reviewed and approved Scholarship Funding for eligible 2019 Day Camp participants
- Commission dealt with the impacts of losing facilities for the 2020 Summer Camp season
- Commission participated in the 4th Annual Food Truck Festival
- Commission participated in the Annual Halloween Window Painting Day
- Commission participated in the Annual Turkey Road Race
- Commission participated in the Annual Holiday Bonfire & Sing-a-long
- Commission participated in the Annual “Come Out and Play” Events at Rye Recreation and Rye Country Day.

Major Accomplishments 2019

I Administration & Camp:

- City Council approved a not to exceed \$1M of recreation improvements that will help house camp at Rye Recreation Park in 2020 and beyond.
- The Camp Scholarship Program gave partial financial assistance to 34 campers totaling \$19,834
- All program and camp registrations continue to utilize on-line registration
- Facilitated with Rye Golf Commission, Senior Swim at the Rye Golf Pool

II Facilities & Parks:

- New backstop at Recreation Park Baseball Field was installed in April
- Clay Courts were resurfaced for play in April
- Fields were aerated, rolled, over seeded and fertilized in April, June, July, September & November
- Park staff repaired 16 picnic tables and 4 serving tables for use in picnic shelters at Recreation Park
- A ballfield trailer was purchased
- Baseball fields were ready for opening day, April 6
- Annual backflow devices were tested in April
- Flower barrels were planted by volunteer Fani Szterenbuch
- Purchased covered trailer for ball field maintenance, added an additional storage pod
- New water fountains with bottle fillers installed at Damiano Recreation Center and McDonald Building in February 2019
- Playgrounds were inspected in April, necessary repairs performed as per inspection report
- A new “parent and me” swing was purchased for the McDonald playground
- Grainger Infield was renovated by DPW



III Youth and Adult Programs:

New programs offered during 2019



- Baseball Clinic at Warrior Baseball
- Bricks 4 Kidz
- Cornhole League
- Rock City
- Rock N Roll
- Rye Reads Kindergarten Readiness
- Mini Sports
- Ballroom Dance
- Rye Reads Road Parent Class
- Fencing
- Tennis Camp
- Unstoppables
- Learning to Read and Write Cursive
- Jr Master Machines Camp
- Lego WeDo Robotics
- YHA Team Elektra for Girls
- Rye Book Club for Kids
- Fun Being Me! Little Leaders Summer Program
- Weight Loss Group
- Coding with Python
- Sign Language
- Pre School Prep 3's Can Read Literacy Program
- Super Crafts
- Jennys Kitchen
- Making Toys with Crochet
- Vocal Coaching
- Robo Zoo
- Scratch Coding with Java
- Fortnite Boot Camp
- Funky Friday Hip Hop
- Executive Function
- Spins Hudson Trip
- Parent and Me Paint with Me
- Senior Lacrosse Squirts
- Cheerleading
- Off to Wall Street
- Money Smart for Young Adults
- Minecraft: Traveling into the Future
- Engineer Explorers
- Dance Camp
- Rye Read Kindergarten Readiness Camp
- AI Machine Learning
- Singapore Math Lab
- Writing Boot Camp for Middle Schoolers

IV Special Events:

- 4th Annual Food Truck Festival featuring 12 food trucks and a beer truck, 12 vendors along with entertainment was held on June 22. It was estimated that over 2,000 attended the event.
- Come Out and Play Rye - Rye Recreation hosted several events during the winter vacation which provided residents with an opportunity to participate in programs at no cost. The event included 3 days of skating and open gym at Rye Country Day School and an Open House and Mad Science Show at Rye Recreation.
- Carole D. Kirby Memorial Easter Egg Hunt - This event was held at Recreation Park and is sponsored annually by the Women's Auxiliary of the Rye Fire Department & the Rye Fire Department with staff support and coordination by Recreation Staff.
- Rye Little League - The Recreation Department assisted with opening day parade and festivities at Grainger Field. Event held on April 6, 2019

- The 67th Halloween Window Painting Day - Over 1,100 registered participants as well their families and four legged friends. Purchase Street was closed to traffic which permitted entertainment and festivities all day long throughout the downtown. New in 2019 was the sale of Window Painting Kits and for entertainment, a “Pumpkin Carver” and pumpkin decorating station. Even with early afternoon rain, the event was a tremendous success. We continue to offer merchants the option to have their windows cleaned following the event.



- The 43rd Annual Turkey Run – 1,181 runners and dogs walked or ran in one of the 4 events offered: 1-mile fun run; 1-mile dog walk; 3.1 mile or 5.2 mile race. The event was held on November 30.



- The Holiday Bonfire and sing-a-long was held on Sunday, December 8. More than 350 people enjoyed a magic show by Jon Cap the Magician and caroling by the Hand to Mouth Players. Recreation partnered with the Rye Police Association as a Toys for Tot donation site. Hot Dogs were donated by the Chamber of Commerce.

- Pancakes with Santa continues to be a very popular event. This event was attended by 160 parents and their children who enjoyed the holiday season with a great pancake breakfast and a visit from Santa in two different sessions.
- The Recreation Department assisted with the Memorial Day, Veterans Day and September 11 Ceremonies by supplying tents, chairs and PA system as needed.



V Senior Adults:

- Annual Luncheons: 90th Birthday (January), St. Patrick's Day (March), Spring Lunch (May), Closing Picnic (June) sponsored by the Rye PBA, Welcome Back (September), Halloween (October), Holiday Lunch at Shenorock Shore Club (December)
- Senior Membership continues to be strong with a membership totaling **240**.
- Senior Centers were honored by SPRYE at their October 3rd Benefit.
- Weekly Programs: Arts & Crafts, Exercise with Tiffany, Exercise with Jodi, Strength & Balance (twice a week), Knitting, Line Dancing, Men's Club, Movies & Munchies, Painting, Mah Jongg, Bridge
- One-Day Programs: Teas (monthly), Breakfast & Bingo (every other month), Lunch Bunch (2), Paint With Me, Lotus Lantern Craft Workshop presented by Korean Spirit and Culture Promotion Project, Hand Painted Plate Project, Hand Painted Ornament Project
- Senior Health and Fitness Day was offered in May
- Blood Pressure Screening took place the third Wednesday of the month. This was arranged through the Greenwich Hospital Outreach Department
- Medicare Minute took place once a month at the Wednesday meeting
- Speakers and Entertainment at Wednesday meetings: The Upbeats, Midland School Community Service Read to the Seniors, David Levitan, Rhythm & Movement, Managing Your Arthritis Pain (Dr. Richard Zhu, Greenwich Hospital), Rye FD for Fire Prevention Week, Ashe Organizing Solutions, Belly Dancer, State Senator Shelley Mayer, Midland School 5th Grade Chorus Holiday Concert & Sing Along
- The Westchester County Shredding Truck was scheduled twice during the year for the convenience of the Seniors
- Grant received from Rye Presbyterian Church Women's Association for senior programming
- Senior Holiday Party was at Shenorock Shore Club in December. One hundred and five (105) seniors attended.



Senior Trips offered during 2019

- *An American In Paris* at Westchester Broadway Theatre
- Apple Orchard
- Arthur Avenue
- Big Lots & Lunch at Red Lobster
- Bona Bona Ice Cream
- Botanical Garden Orchid Show
- Botanical Garden Train Show
- Broadway Show *Ain't Too Proud, the Life & Times of the Temptations* and Lunch at Carmine's
- Christmas Tree Shops, Milford CT
- Christmas Tree Shops, Spring Valley NY
- City Island
- *Come Fly With Me, A Frank Sinatra Tribute* at Aqua Turf Club
- Culinary Arts Café Lunch at Westchester Community College
- Glen Island Picnic
- Golf Center
- Harbor Point, Stamford
- High Point Banquet Center, NJ
- Hobby Lobby
- *It Happened One Christmas Eve* at Westchester Broadway Theatre
- Lunch at Pasquale's
- Oktoberfest at Krucker's
- Restaurant Week Lunch at Copper House
- Restaurant Week Lunch at LaPanetiere
- Restaurant Week Lunch at Morgans Fish House
- *The Bodyguard* at White Plains Performing Arts Center
- Walmart & Home Goods
- Yonkers Casino (monthly)

Men's Club Speakers 2019

- Scott Moore, EMS
- Sherri Jordan, Rye Historical Society
- Public Safety Commissioner Falk
- Margaret Ricketts, Rye Chamber
- Shelly Mayer, State Assembly
- AJ Johnson, Rye Nature Center
- Kristen Kelly-Wilson, Corporation Council
- Chris Shoemaker, Rye Free Reading Room
- Judge Cypher
- Interim City Manager Greg Usry
- Siobhan Prout, Rye Nature Center

VI South East Consortium for Special Services (SEC):

The South East Consortium for Special Services, Inc. (SEC) is a not-for-profit community-based organization dedicated to providing therapeutic recreation programs and leisure-related services to children and adults with disabilities and special needs residing in our member municipalities. This organization was established in 1981 and serves Town/Village of Mamaroneck, Town/Village of Scarsdale, Town/Village of Harrison, Town of Eastchester, Town of Pelham, City of Rye, Village of Rye Brook, Village of Port Chester, Village of Larchmont, Village of Bronxville and Village of Tuckahoe.



The organization was conceived to maintain and improve the lives of those it serves by offering a comprehensive and balanced calendar of programs and services that are age appropriate, suitable for people with different levels of ability and designed to have an impact on an individual for a lifetime. By creating positive opportunities and experiences, our participants have demonstrated an ability to perform better in school, the workplace and have become more active in community life.



Recreation Awards and Honors 2019

Boys 5 & 6 Grade Champions Westchester County Tournament; Cub Division

TOP L-R: Coach Corey Renaeu, Andrew Wilmarth, Coach Marquis Standard, Owen Meyers, Luke Latkany, Aidan Gallos, Zach Uberuagua, Joe Wolf, Henry O'Rorke, Supervisor Greg Bean

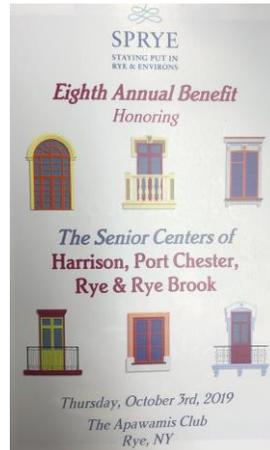


BOTTOM L-R: Henry Shoemaker, Coach Eric Dallas Jr., Carson Miller, Chris Calacci, Vincent Maresca, Kaden Zion, Coach Craig Wilson



Americanism Award American Legion

*Presented to:
Sally Rogol
May 27, 2019*



SPRYE AWARD Honoring Senior Centers of Rye, Rye Brook, Harrison and Port Chester



Westchester Recreation and Park Society Awards presented June 14, 2019

- *Peter J. Mayers Award for Merit: Presented to Sally Rogol*
- *E. Mario Cribari Voluntary Service Award, Individual: Presented to Kevin O'Neill*
- *Future Leaders Mentoring Fellowship: Presented to Jamie Corradina*

Rye Recreation Facilities

The following facilities are maintained and managed by Rye Recreation:

Recreation Park (18.25 acres) Midland Avenue

- Baseball Field
- Softball Field
- Full Size Soccer Field
- 4 All Weather Tennis Courts (2 *Lighted*)
- 4 Har Tru Tennis Courts (4 *Lighted*)
- Tennis Practice Board
- 2 Large Picnic Shelters with Barbecues
- 55 Picnic Tables; 14 Picnic Grills
- 2 Basketball Courts (*Lighted*)
- 2 Horseshoe Pits; 1 Bocce Court; 2 Corn Hole boards
- Volleyball Court
- Maintenance Garage and Annex
- Storage Pods & Butler Building
- Skate Park
- 2 Playgrounds



Damiano Recreation Center 281 Midland Avenue

- Upper Level Big Room
- Kitchen area
- Upper Level Offices
- Upper Level Girl Scout Room
- Lower Level Game Room
- Lower Level Meeting Room
- Lower Level Multi-Purpose Room
- Lower Level Lounge
- Registration Area; Staff Offices
- Public Restrooms



McDonald Building 319 Midland Avenue

- Multi-Purpose Meeting Room
- Tennis Office
- 3 Staff/Camp Offices
- Public Restrooms



Disbrow Park (51.5 acres)

141 Oakland Beach Avenue

- 4 All Weather Tennis Courts
- Grainger Field (Youth Baseball)
- Feeley Field (High School Baseball)
- Sterling Field (Multi-use athletic field)
- Founders Field (1 Youth & 1 Modified Baseball Field)
- Public Restrooms



Rye Nursery (6.75 Acres)

421 Milton Road

- Rectangular Playing Field (330' X 200')
- Restrooms



Gagliardo Park (2.5 acres)

31 High Street

- 2 Playgrounds
- Restroom (handicap accessible)
- Basketball Court
- Gagliardo Field (Youth Baseball)
- Lighted Walkways
- Refurbished Memorial & Flag Pole
- Picnic Shelter with Tables & Grill



Shared Facilities Use

Rye Recreation utilizes the following facilities on a scheduled basis, in cooperation with the Rye City School District.

Midland School

- ✓ Youth Softball/Soccer Field
- ✓ Gymnasium
- ✓ Auditorium, Cafeteria, Gymnasium, Classrooms & outdoor play areas for Summer Camp
- ✓ Teachers' Lounge for Summer Senior programs
- ✓ Gymnasium, Classrooms & outdoor play areas for Summer Camp

Milton School

- ✓ Youth Baseball/Softball Field
- ✓ Gymnasium

Osborn School

- ✓ Gymnasium
- ✓ Softball/Soccer Field

Rye High School

- ✓ Softball Field
- ✓ Gymnasium/Auxiliary Gymnasium
- ✓ Classrooms for Summer Camp
- ✓ Nugent Stadium (Turf Field)

Rye Middle School

- ✓ Gymnasium
- ✓ Multipurpose Room
- ✓ Classrooms for Summer Camp & Summer Senior Programs

Shared facility use is part of a cooperative agreement regarding use of facilities with the Rye City School District.

The School District uses Recreation tennis courts, athletic fields and picnic facilities for team sports and class picnics.

Organizations & Renters Utilizing Facilities at the Damiano Recreation Center and McDonald Building

American Legion	Rye Babe Ruth
Boat Basin Commission	Rye Recreation Commission
BIG Picture Foundation	Rye City School District Parenting Group
Ceres Garden Club	Rye Democrats
Chess with Felix	Rye Girl Softball
Cub Scouts/Boy Scouts	Rye Little League
Esannason Yoga	Rye Newcomers Club
Friends of Rye Town Park	Rye Police Association
Girl Scouts/Brownies	Rye Police Department
Laura Centeno - Zumba	Rye Republican Club
Luv2Dance Zumba, Martha Ocegquera	Rye School of Dance
Irish Step Dance	Rye School of Leadership
Japanese Culture – Calligraphy	Rye YMCA
Japanese PTO	Rye Youth Council
Mulcahy Sewing	Rye Youth Lacrosse
Karate (Rico dos Anjos)	Rye Youth Soccer
My Remarkable Self	Soul Ryeders
Palestine Painting	South East Consortium
Preserve at Rye	SPRYE
Rye ACT	Tollinchi Yoga
Rye Art Center	Water's Edge Condominium
Rye Auxiliary Police	Westchester Recreation and Parks Society

2019 Facility Rentals

41	Picnic Rentals (including community groups and City functions)
27	Event Parties/Birthday Parties
11	Weekly paid rentals: Rye School of Dance, Karate, Tollinchi Yoga, Esannason Yoga, Calligraphy, Irish Dance, Palestine Painting, Chess with Felix, Mulcahy Sewing, South East Consortium, Zumba with Laura
8	Field Rentals
108	Community Groups & Boards and Commissions, Scout Groups who meet at the Damiano Recreation Center



2019 Adult Programs

Programs	2019 Registration	Season Offered
Indoor Adult Basketball	614	Fall/Winter
Indoor Adult Volleyball	39	Fall
Paint with Me	82	3 – 1 day classes season
Softball League - Men (17 teams/20 person roster)	320	Spring/Summer
Softball League - Women (8 teams/22 person roster)	176	Spring/Summer
Corn Hole League – Co-Ed (9 teams)	54	Summer
Tennis Lessons	134	Spring/Summer/Fall
Women’s Tennis League	27	Spring – 2 teams
Special Need Parent Class	4	Winter
Total	1,450	



2019 Special Events

Events	2019 Registrations	2019 Events
Basketball Tourney County Center	32	3 teams
Bonfire	350	1-day event
Egg Hunt	1,000	1-day event
First Week Celebration	300	4 1-day events
Food Truck Festival	2,000	1-day event
Halloween Window Painting	1,400	1-day event
Memorial, Veterans & 9/11 Day Services	450	3 1-day events
Rainbow Fun Run	250	1-day event
Pancakes with Santa	160	1-day event
Santa Calling	64	2-day event
Santa Letters	478	14 day event
Turkey Run/Paws Walk	1,200	1-day event
Total	7,684	

2019 Youth Programs

Programs	2019 Registration	Season Offered
Archery	16	Spring/Fall
Archery Tag/Matt Ball/ Dodgeball events	94	Winter/Spring/Fall
Babysitter's Training	5	Winter/Spring/Fall
Basketball – F.A.S.T. Basketball, Grades K – 4	30	Winter/Spring/Fall
Basketball – Youth Girls & Boys Grades 4 - 8	191	Winter
Brick Kids/Back to School Nights	20	Winter/Spring/Fall
Cheerleading	29	Spring/Fall
Executive Function	17	Winter/Spring/Fall
Field Hockey	23	Fall
Golf Camp Spring Break	11	Spring
Golf Enrichment	38	Winter/Spring/Fall
Guitar Lessons/Percussions/Voice	10	Winter/Spring/Fall
Jewelry & Beading	86	Winter/Spring/Fall
Lil' Cooks	8	Winter/Spring/Fall
Mad Science	116	Winter/Spring/Fall
Mental Math	6	Winter/Spring/Fall
Parent and Me Paint with Me	14	Fall
Piano	10	Winter/Spring/Fall
Python	2	Fall
Rye Book Club	4	Fall
Rye Kindergarten Readiness	24	Winter/Spring
Sign Language	7	Fall
Singapore Math Lab	13	Fall
Skate Park Lessons/Ramp Camp/Private	80	Spring/Summer/Fall
Ski Lessons	29	Winter
Soccer (Indoors & Outdoors)	105	Winter/Spring/Fall
Sport Squirts/Super Sports	253	Winter/Spring/Fall
Super Sports/Multi Sport Camps	67	Winter/Spring/Fall
Tennis - Youth	88	Spring/Summer/Fall
Tennis Camp	55	Spring/Fall
Tennis Tots	15	Spring/Fall
Vacation/Conference Day Programs	19	Winter/Spring/Fall
Wall Street	9	Spring
Wrestling	30	Winter/Fall
Writing Boot Camp For MS	7	Fall
Total	1,531	

Youth Sports Programs

These programs are run by independent organizations in the city to provide instruction and league play for a variety of ages. Youth Sport leagues coordinate their operations for field use with Recreation Staff. User groups, with the exception of the Rye City School District, pay a \$25 per player surcharge for use of Recreation owned fields to assist with funding for improvements to City of Rye fields.



Organizations	2019 Participation
Rye Babe Ruth (Spring/Summer/Fall leagues)	121
Rye Girls Softball (Spring/Summer/Fall leagues)	258
Rye Youth Lacrosse (Spring intramural & travel)	306
Rye Little League (Spring/Summer leagues)	529
Rye City School District (Tennis/Soccer/Baseball/Softball/Field Hockey)	400
Rye Youth Soccer (Fall and Spring intramural & travel)	2,020
Resurrection Middle School Athletics (Fall/Spring)	100
Rye Youth Rugby (Fall/Spring leagues)	57
Total	3,791

Summer Camp Programs 2019

Kiddy Camp (Ages 3 & 4)	71	Campers
Lower Camp (Grades K - 2)	220	Campers
Upper Camp (Grades 3 - 6)	128	Campers
Camp78 (Grades 7 & 8)	<u>378</u>	Campers
	797	

Special Program Offerings at Camp & Specialty 1-Week Camps

Lower Camp

Mad Science Grade K	35
Mad Science Dino Cast Grade 1	28
Mad Science Rockets Grades 1 & 2	39
Mad Science Magical Illusions Grade 2	18
Jewelry & Beading Grades K-2	<u>65</u>
	185

Upper Camp

Robotics	15
Chess	12
Rocketry	12
Jewelry	<u>31</u>
	70

Trips Lower Camp

Bronx Zoo	142
Westchester Sandbox Theatre	145
Discovery Museum	<u>120</u>
	407

Trips - Upper Camp

Bounce	77
Grand Prix	67
Spins Hudson	<u>46</u>
	190

Lower Camp Swim Lessons

Grade K	40
Grade 1	40
Grade 2	<u>32</u>
	112

Upper Camp Group Swim

Grade 3/4 Boys	17
Grade 3/4 Girls	22
Grade 5/6 Boys	9
Grade 5/6 Girls	<u>5</u>
	53

Specialty Camps

Dance Camp	13
Brick Kids/Lego Camp (New '18)	20
USSI Sport & Squirt Camps	136
Golf Camp	6
Airplane Specialist	16
Engineering Camps	29
Rye Reads Camps	48
Tennis Camp	<u>15</u>
	283

Junior Counselors

Kiddy Camp	5
Lower Camp	17
Upper Camp	<u>12</u>
	34

Senior Adult Programs

Programs	2019 Registration	Session Notes
Arts & Crafts	34	Winter/Spring/Fall
Breakfast Bingo	133	5 – 1 day events
Special Projects	52	4 – 1 day events
Knitting	20	Winter/Spring/Fall
Line Dance	25	Winter/Spring/Fall
Luncheons/Parties	547	7 – 1 day events
Lunch Bunch	51	2 – 1 day events
Mahjonn	15	Winter/Spring/Fall
Membership	240	2018-2019 program year
Men’s Club	494	26 – 1 week sessions
Monthly Senior Tea	98	8 – 1 day events
Movies & Munchies	490	35-1 day events Fall/Winter/Spring
Oil Painting	43	Winter/Spring/Fall
Senior Exercise	122	Winter/Spring/Fall
Senior Stretch	80	Winter/Spring/Fall
Summer Activities **	93	6-8 week summer sessions
Trips	418	26 – 1 day events
Wednesday Meetings	1755	27 – 1 day events
Bridge	10	Winter/Fall
Yonkers Casino	101	12 – 1 day events
Senior Citizens Total	4,821	

** Summer Activities include: Stretch & Balance, Exercise, Painting, Left/Right/Center and Bocce

Midland School give back day
“Reading with the seniors”



Korean Lantern Project



Sponsors and Community Partners

"Partnership in Rye" has been developed to provide the opportunity for those who live or work in Rye to contribute toward the efforts of Rye Recreation. Contributions may be directed toward specific areas of interest.

Sponsoring organizations who supported numerous programs and Special Events throughout 2019

42nd Annual Turkey Run:



Road Race Sponsor: Rye PBA
Clock Sponsor: TD Bank
Paws Walk Sponsor: Pet Pantry Warehouse

Silver Sponsors: Rye Family Dentistry, Rye Family Orthodontics, The Rye Record, Jerry's Post Road Market, Sportech

Bronze Sponsors: Carpet Trends, County Coach JAK Rabbit Lines, Thompson Lock & Supply Corp., Ryan Printing, Institutional Vending Company, Crozier-Gedney Architects, Rye Professional Firefighters Local 2029, Atlantic Westchester Commercial HVAC Solutions, Berkshire Hathaway Home Services/Westchester Properties, Rye Smiles Pediatric Dentistry

Support & Safety: Rye Police Department and Auxiliary Police, Port Chester, Rye, Rye Brook EMS, Westchester County Police, Rye Town Park

Camp Scholarships: The Women's Club of Rye, Children's Philanthropy, Rye P.B.A., Midland School PTO, Osborn School PTO, Rye Presbyterian Church Women's Association, Rye Middle School PO, Fitzgerald Family, Maloney Family, St. John's Lutheran Church, Agatha Durland Foundation, Rye Lions Club, Milton School PTO

Carole D. Kirby Memorial Egg Hunt: Ladies Auxiliary of the Rye Fire Department, Rye Fire Department



Come Out and Play/First Week Celebration: Rye Country Day School, Mad Science of Westchester

Food Truck Festival:



Kids Zone Sponsor: Rye PBA

Gourmet Sponsors: Carpet Trends Inc., Rye Record, Thompson Lock & Supply Corp.

Foodies Sponsors: County Coach Corp., Creative Image Design, Greenwood Union Cemetery, JWH Design & Cabinetry, Ryan Printing Inc., Rye Firefighter Local 2029, William Raveis

Halloween Window Painting:

Title Sponsor & Financial Supporter: The Woman's Club of Rye, Children's Philanthropy

Financial Sponsors: *Corner Stone Caterers, Rye Ford Subaru, Rafele Rye, Coldwell Banker, Palmer & Purchase, Frank's Rye Barber Shop, Piazza Pizzeria, Tiffany Nail and Spa, Rye Nails and Spa, Sammy & Nat, Sunrise, Pilates Studio of Rye, Blue Tulip Chocolates, Rock Island Sound, Weichert Realtors, VG Hair Design Studio*

Halloween Window Painting participating stores:

Al Dente, Bareburger, Beauty Box, Belle Cleaners, Bobos Nail & Spa, Brava Dance Studio, Capital One Carpet Trends, Chakarr, Chinese Garden, Cindy's Nails, Citi Bank, Clutch Palmer and Purchase, Coldwell Banker, Corner Stone, Crisfield Market, Elegance Salon, Falcon Cleaners, Fashion Nails, Fong's Hand Laundry, Framing Corner, Frank's Barber Shop, Gallery 52, G. Griffin Wine & Spirits, Granola Bar, Great Stuff, Hand Rolled Bagels, Havana Jeans, HSBC, Hudson Paul Salon, Jack Rabbit, Jessica Haley Bridal, John Christopher Salon, Jos. A. Bank, Julia B. Fee Sotheby's, June & Ho Gourmet, La Fenice Gelato, La Pain Quotidian, Le Beastro, Lola, Longford's, LOV2BFIT, Love Bella, Lovely Nails & Spa, Mathnasium of Rye, Milton Point Provisions, Nest Inspired Home, Nikkei, Oakland Beach Deli, On the Way Café, Papyrus, Patisserie Salzburg, Paw Pourri, Pet Pantry, Piazza Pizza, Pink, Plush Blow, Post Rd Market, Pureganic, Rock Island Sound, Ruby's, Rye Art Gallery, Rye Beverage, Rye Eye Care, Rye Ford, Rye Subaru, Sammy & Nat, Sarza, Scissors on the Sound, Shoes 'N' More, Starbucks, Su Misura, Sunrise Pizza, TD Bank, Town and County Hair, Town Dock, Trinity's Fitness and Nutrition, UPS, Valtori, VG Hair Design Studio, ValuClean Cleaners, Verizon Wireless, Village Social, Webster Bank, Weichert Capital Properties, William Raveis Real Estate, Wine @ 5, Woodrow Jewelers/Gift, Woof Gang Bakery & Grooming, York Antiques

Special Thanks To: *Rye Police Department, Rye/Port Chester/Rye Brook EMS, Rye Troop 2, Buckley Manor Band, Birddog, Kathy Pasquale, Fun Masters, The Creativity Zone, Maniac NYC, Jon Cap, Doug DePierro, Ed Johnson, Houlihan Lawrence*

Holiday Bonfire and Sing-a-long: Mayor Joshua Cohn, Councilwoman Julie Souza, Rye Police Department, Rye Fire Department, Rye Recreation Staff, Department of Public Works, Hand to Mouth Players, Will Shaw, Jerry's Post Road Market and Ed Johnson



Pancakes with Santa: Corner Stone and Longford's Ice Cream

Rainbow Fun Run: In partnership with the Rye Youth Council, this new initiative of the RYC had over 240 runners in elementary school. Recreation benefited by a donation made to the camp scholarship fund.



Senior Grants: Rye Presbyterian Church Women's Association Outreach Grant, Rye P.B.A.

Each and every donation regardless of the amount will allow the Rye Recreation Department to expand services and reduce the annual burden placed upon the City Budget. It also allows the donor to see firsthand where and how their contributions are being used.

On behalf of the City of Rye, Rye Recreation Commission and our staff, thank you!



Boat Basin

CITY OF RYE
BOAT BASIN

2019

ANNUAL REPORT



BOAT BASIN STAFF

Supervisor

George Hogben

Staff

Nicole Nye

2019 Commission Members

Bob November, Chair

Joe Pecora, Co-Chair

Brendan Doyle

Stephen Monaldo

Matthew Malouin

Mary Ellen Pilkington

Matthew Pymm

Seasonal Staff

Sam Carvalho

Ronald Colivito

Thompson Crozier

James Donahue

Maurice Buckner-

Wolfson

Overview:

The Boat Basin provides 379 numbered summer boat slips for power, sailboats and jet skis, ranging from 8 feet to 37 feet. Additional space in the water and on land does handle kayaks, paddle boards, canoes and dingies. Winter land and water storage is available for both Kayaks and boats. The Boat Basin can store up to 160 boats on land and current capacity can be expanded. Up to 20 boats in the water. Use of the facility is generally limited to permit holders who are given first refusal right of renewal. Vacancies are filled from a waiting list based on the size of the boat with priority given to Rye Residents.

Management of the Boat Basin is under the direct supervision of the Boat Basin Supervisor who reports to the City Manager. The City Council appoints an advisory Boat Basin Commission whose membership is based upon an election held among permit holders.

The Boat Basin is an enterprise fund and therefore responsible for all costs associated with operation and maintenance of this facility including maintenance dredging of its waters.

2019 Projects & Accomplishments:

- New main gangway at the Gazebo (replaced a 51 year old gangway)

- New Paddle board/Kayak float built in house

- New Finger floats built in house

- New containers for storage in the storage area under government appropriation

- Gravel for parking areas to repair erosion

- Electrical Post upgrades/repairs

- Buildings Stained and trim painted

- Work building ramp replaced

- Office floors replaced

Boat Basin Supervisor with the Boat Basin Commission and City Council Worked to bring Carefree Boat Club to the City of Rye

Boat Basin received a work boat/machines from the federal Government from surplus that will be used for winter ice breaking and any mooring related work

Oyster restoration project in cooperation with the Rye City School District continues. This project measures the growth of Oysters for a New York Harbor Foundation Grant. Debra Davis-Galliard is the coordinator.

Dredging Report:

The City and the Boat Basin Commission continue to work with Coastline Consulting. We have completed the testing phase and have received the results. The Channel is suitable for open water disposal whereas the boat basin is not suitable for open water. The Commission is working to figure on a plan to get the basin completed. The project is being broken into two separate projects, the channel and the basin. The basin project is being looked at for upland disposal, which costs are being evaluated. The City has set up a subcommittee with various factions to go over the project. Within the dredging project and the future of the marina, the commission is looking into how to keep sustainable in the future. Current time line for the project have been pushed to 2020/2021

Outer Harbor Mooring update:

Each season the mooring challenges of the outer harbor get better and easier to handle. This was the second year of enforcement and organized billing and permit issuing. We found that with better communications with the marine unit of the City of Rye Police, more actions were taken. More actual permits were issued and more moorings were identified, more of the issues from the past were dealt with in the change brought forward by the City Council. Along with the moorings, a greater grasp has come with the floats in and around Rye. We know who owns them and bill them for their permit. No new float permits are being issued at this time. All clubs were identified and were billed and not

just in Milton Harbor but in all of Rye waters. One of the longest owing patrons with in the City, the Tiki Bar, had his moorings pulled for nonpayment. Most mooring owners when given the warning tag for nonpayment called or came in to deal with their particular mooring issues. Each season we are seeing more compliance and more understanding. This has always been a long term project to get squared away and as each season passes, more pay and more permits are issued. This has moved forward to better control and being able to keep our waters clean and know who is in Rye waters.



Boat Basin Commission:

The Boat Basin Commission serves in an advisory capacity to the supervisor. In late 2015, the Commission requested the City Council to increase the size of the commission from 5 to 7 elected members, with one of those positions being a nonresident member.

<u>Boat Size</u>	<u>Resident</u>	<u>Nonresident</u>		<u>Boat Size</u>	<u>Resident</u>	<u>Nonresident</u>
<u>Jet Ski</u>				<u>22'</u>	<u>32</u>	<u>2</u>
<u>8'</u>	<u>1</u>	<u>1</u>		<u>23'</u>	<u>11</u>	
<u>9'</u>	<u>1</u>	<u>1</u>		<u>24'</u>	<u>20</u>	<u>3</u>
<u>10'</u>				<u>25'</u>	<u>9</u>	<u>1</u>
<u>11'</u>	<u>2</u>			<u>26'</u>	<u>18</u>	<u>1</u>
<u>12'</u>				<u>27'</u>	<u>13</u>	<u>2</u>
<u>13'</u>	<u>9</u>	<u>11</u>		<u>28'</u>	<u>10</u>	
<u>14'</u>	<u>4</u>	<u>1</u>		<u>29'</u>	<u>2</u>	<u>1</u>
<u>15'</u>	<u>2</u>	<u>1</u>		<u>30'</u>	<u>10</u>	
<u>16'</u>	<u>5</u>	<u>4</u>		<u>31'</u>	<u>5</u>	<u>1</u>
<u>17'</u>	<u>23</u>	<u>5</u>		<u>32'</u>	<u>3</u>	
<u>18'</u>	<u>13</u>	<u>6</u>		<u>33'</u>	<u>2</u>	
<u>19'</u>	<u>12</u>	<u>3</u>		<u>34'</u>	<u>1</u>	
<u>20'</u>	<u>30</u>	<u>7</u>		<u>35'</u>		
<u>21'</u>	<u>10</u>			<u>36'</u>		
<u>Total</u>				<u>37'</u>		
				<u>Total</u>		
<u>Total Boats</u>	<u>299</u>					

<u>Residents</u>	<u>248</u>			<u>Nonresidents</u>	<u>51(not including kayak)</u>	
<u>Jet Ski</u>	<u>6</u>			<u>Kayak</u>	<u>75</u>	
<u>Winter storage</u>	<u>150</u>			<u>Paddle Board</u>	<u>6</u>	
<u>Finger Slip</u>	<u>70</u>			<u>Trailer storage</u>	<u>16</u>	



Rye TV



2020

RYETV ANNUAL REPORT

Nicole Levitsky

City of Rye

1/1/2020

Rye TV Annual Report 2019

Staff: Nicole Levitsky, TV Access Coordinator
Production Coordinator – Open position

RyeTV is a Public, Education, and Government (PEG) television access facility that was established in 1986 to serve the City of Rye and all of its residents. We work with more than 40 community organizations and feature over 500 distinct programs annually. Rye TV offers an incredible amount of programming and opportunities for residents. It has evolved and grown over the last 30 years to meet the needs of our community. Technology is always evolving and RyeTV meets those changes by embracing online television, podcasting, indexed meetings, virtual reality and creating stories in various computer programs. At the same time we maintain our channels as required by franchise agreements.

Our mission is to provide a platform for residents to have: a voice in the community; civic engagement; government transparency; and educational resources in media literacy. We encourage and facilitate the use of the local cable TV systems by its users.

The programming broadcasts via two providers on three channels:

Verizon: 33, 39, 40

Altice: 75, 76, 77

Programming also live streams on the websites *ryetv.org* and *ryeny.gov* and also hosts video-on-demand of past programs.

While the previous annual reports reflected growth, especially in 2017, 2018/19 saw declines in viewership and total productions. The reduced staffing and support is having an impact on usage.

The City of Rye collects franchise fees from Altice and Verizon for their access to the City's rights of way. The franchise fees—paid by subscribers as part of their monthly bills for cable TV—represent 5% of the gross operating revenues for cable television of Altice and Verizon subscribers within the City. In December 2019, the City moved the revenue fund balance to the City's capital fund. RyeTV budget became a part of the general fund.

RyeTV also works closely with the City Council appointed Cable and Communications Committee. They serve in an advisory role to the City Council on communications technology, including television; issues with the cable companies and budgetary matters for RyeTV. In 2019 the entire Committee resigned.

By prior agreement, the Rye City School District programs the Education Channel.

RTV Services

RTV offers the community a variety of services. Primarily, we serve Verizon and Altice subscribers who watch our channels on TV or view our videos on the web. Secondly, we serve

Rye organizations and individuals who use our equipment, request production help and then cablecast their programs. This group includes local government, non-profit community organizations, and individual residents. It is to this set of “customers” that we provide the majority of our services.

Production Facilities



RyeTV is located at Rye High School in 850 sq. Ft. rooms with four editing computers, and a 3-camera studio.

RTV operates production facilities for community and governmental use. In Rye city hall, we have four robotic cameras and microphones all connected upstairs to a Broadcast Pix digital switcher and relayed back to an HD Tightrope server for encoding and playback. This setup covers City Council meetings and other community gatherings in the Council chambers.



The central RTV production facility is in Rye High school. Our inability to hire a replacement to fill the Production Coordinator position means that the studio is open less and our hours are less flexible. While we use part-timers to fill the gap, it depends on their availability to work various days. The facility is open to the public afternoons and evenings, Monday through Friday and often by earlier appointment. A number of shoots also take place over the weekends for event programming.

The eleven-year-old JVC cameras are connected to a Broadcast Pix switcher. The studio includes a lighting board controlling fluorescent Kino Flows, green screen capabilities and a teleprompter.

While we have been shooting everything in high definition for a long time, our channel playout is still in standard definition format. Fortunately, our video on demand (VOD) is available in high definition.

RyeTV also offers an array of portable equipment that may be borrowed for productions. Our cameras have been checked-out of the studio 205 times over a period of 238 total days for 2019.

Also housed at the production facility in the high school are post-production editing systems where producers can edit their programs for cablecast. These systems include five city-owned edit bays. We use the Adobe Creative Suite for editing programs and creating special effects. We are transitioning away from the more expensive Mac computers to powerful PCs for editing. The edit suites have been signed up for a total of 1,158 hours for 2019.

Programming

RTV cablecasts a variety of programs from different sources. The channels are divided by PEG (public/education/government) designation with (Altice/Verizon) Channel 75/39 as the government access Channels, 76/33 as the community access Channels, and Channel 77/40 as the educational access channels.

Programming Sources:

Public access channel:

471 programs -

106 programs by residents.

105 produced by Rye TV.

259 by external sources, including from United Nations, Smithsonian.

12 public service announcements in 2019, featuring topical issues, e.g. anti-bullying, drug and alcohol prevention, Rye YMCA, Mac Angels, and scouting.

Government access channel:

57.36 hours in 2019

45 programs in 2019

City Council meetings/workshops

Rye Rec: Halloween Window Painting, Turkey Trot

Rye City School District. Currently, the School District is programming a few PowerPoint slides on their channel. The district moved their channel's origination point out of the TV studio.

Political programming. RTV offers access time to candidates running for elected office, and, in conjunction with the League of Women Voters, cablecasts forums with local candidates. RTV also reserves time for political messages during election periods.



Production Training and Clubs

Workshops and one-on-one training for residents are offered during the year. These have included on-location Portable Production and Intro to Producers, DSLR camera, editing, and compositing. We have offered fewer classes in 2019 due to reduced staffing.

In addition to classes, Rye TV also takes on interns in the spring to help out with the day-to-day tasks that are required to operate a television production facility. Each intern, whether a high school student, college student, or interested volunteer, needs a significant amount of training by RTV staff. In 2019 RyeTV had 6 Rye high school seniors complete their internships with us. We also worked with two additional interns during the year, concentrating on editing.

For the last 15 years, RyeTV has offered an after-school video club to students. The group has worked on public service announcements, movies and producing Rye Recreation basketball games. The club is very popular among middle school students and always has a waiting list. Due to reduced staffing, we decreased the size and length of the club.

Each summer we offer a video camp to children. This year we ran two weeks of video production – creating two short movies and then two weeks of storytelling in minecraft. Both camps work on crafting a script and recording the story for the channel. The minecraft camp adds voice-overs and the ability to experience the world they have created in virtual reality.



Public Service Announcements (PSA's)

One of the many free services RTV offers is production assistance for short public service announcements for local not-for-profit organizations and City Government Departments. This free service has created 12 PSA's for the community in 2019. These announcements run on RyeTV, ryetv.org and are available for the NFP to use on their sites. We have

produced PSA's for groups such as Mac Angels, Scouts, and Rye YMCA, to name a few.

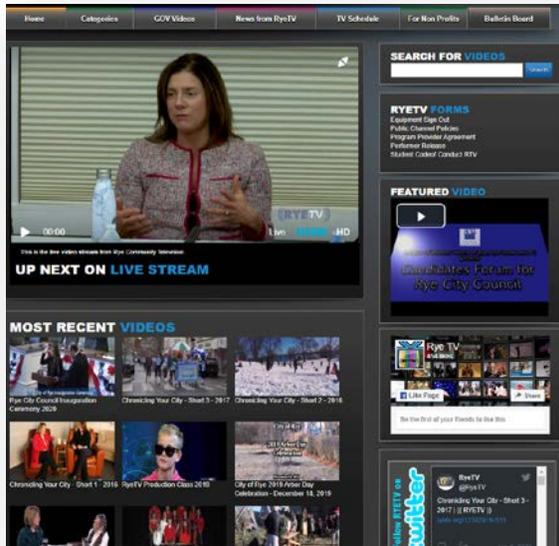
Staff also offers tours of the studio and a PSA taping for scouts to fulfill their communications badge. Announcements are produced throughout the year on reservation/time available basis. This free service helps achieve RTV's mission by getting more individuals involved as participants in local TV and subsequently as viewers.

Community Bulletin Board



The RTV Community Bulletin Board is an accessible method of finding out what is happening in and around Rye. These same messages are also posted on the City of Rye calendar. To the cable viewer, this service is available about 18 hours a day, seven days per week on channel 75/39. To those with access to the web, it is available 24/7 on the city site, and the public site: www.ryetv.org.

Internet

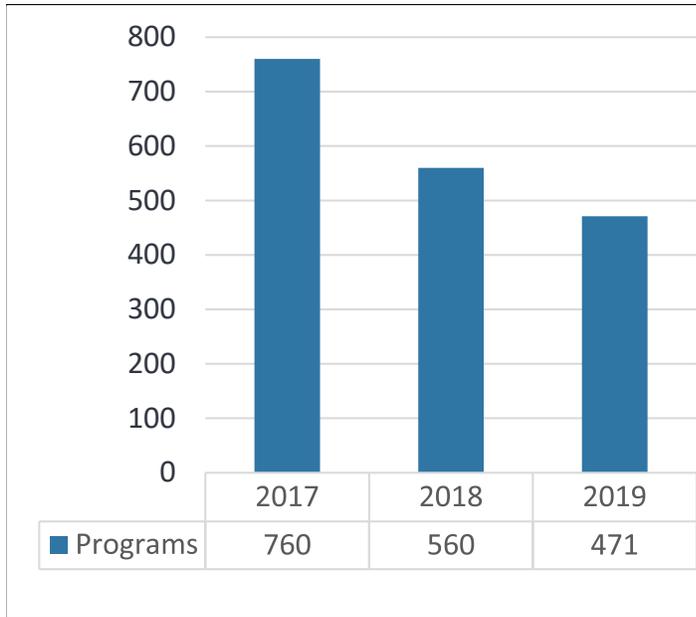


RyeTV has embraced the web as yet another avenue to reach residents and beyond with its programming. Instead of a three-channel limit on two TV providers, we can also use our website, Facebook, Twitter and YouTube to showcase all Rye productions.

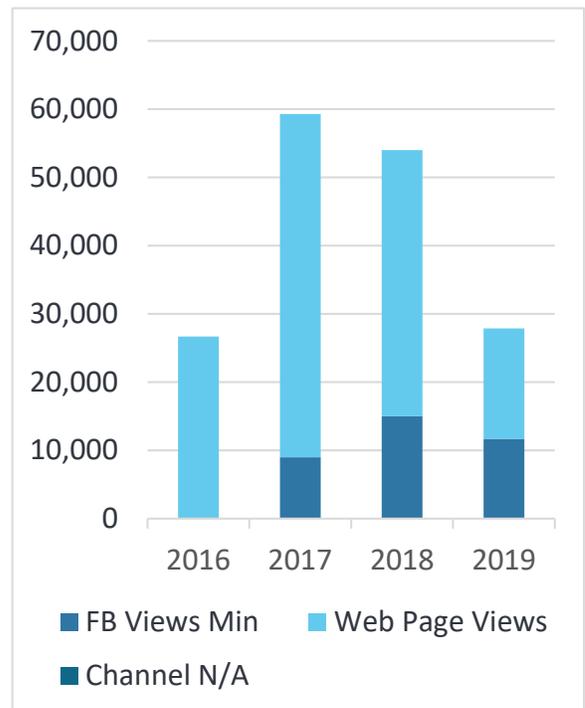
We contract with a company to host web videos – both On Demand and streaming of the two channels. The service provides not only the 24/7 Live stream of the channel but also fully indexed City Council Meetings and other specialty content on the site. The ryetv.org website has allowed RyeTV to display Rye public access programs as a stream and video on demand. The website also showcases our bulletin board, Twitter, Facebook, a highlighted program, and a list of upcoming classes.

Viewership on the public website decreased in 2019, while Facebook viewing has lessened. The website also serves as a place to archive all of these programs in a safe environment, without fear of programs being removed or advertisements being added. Boosting a program on Facebook with a message that the City wishes to disseminate is a valuable tool. We have used it for our survey and short programs.

Productions 2017-19



Facebook, website and channel views 2016-19



Other business

There are other tasks that RTV staff take on either due to their proximity to the TV business, or because they are related to, but not explicitly mentioned in our mission. Some of these tasks are informal and not part of the routine. A sampling includes:

- Providing media services to other City departments.
- Cable Franchise Administration
- Attending Cable Committee meetings, website training
- Writing & producing schedules and e-blast newsletters
- Consultation on City A/V purchases
- Serve as City website author

2019 Rye TV Budget

Rye TV did not receive its PEG grant in 2019 due to expired franchise agreements. We have incurred expenses for consultants to negotiate contracts and analyze the department. A financial audit and needs analysis has been completed in the last two years, while another consultant has completed the Rye TV report in 2019 at additional cost.

**FINAL CABLE COMPANIES PAYMENTS FOR 2019 OCCUR IN LATE FEBRUARY 2019.*

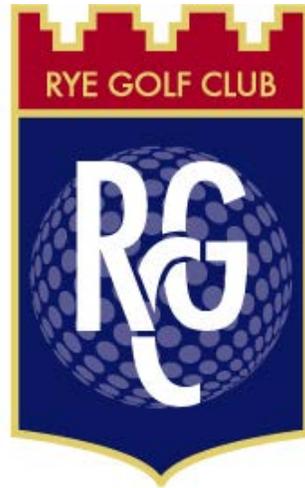
	BUDGETED		ACTUAL	
REVENUE	Franchise Fee	\$380,000.00	Franchise Fee	<i>Estimated*</i> \$414,000.00
	PEG Grant	50,000.00	PEG Grant	0.0
	Interest income	18,000.00	Interest income	7,716.16
	Other Misc. Revenue	1,000.00	Other Misc. Revenue	621.02
	TOTAL	\$449,000.00		\$422,337.18
	BUDGETED		ACTUAL	
EXPENDITURE	Salaries	\$ 209,781.00	SALARIES	\$150,433.44
	Equipment	50,000.00	Equipment	24,382.16
	Materials & supplies	19,900.00	Materials & Supplies	5,851.70
	Contractual	95,383.00	Contractual	35,750.12
	Employee Benefits	113,123.00	Employee Benefits	46,991.55
	TOTAL	488,187.00		266,408.97

RyeTV goals in 2020

- Successfully negotiate and sign franchise agreements with Verizon and Altice.
- Secure a not for profit to oversee RyeTV public television.
- New memorandum of understanding with the school district for the studio space.
- Launch new technology club, *Rye TV Tech Club*, for grades 6-8
- Due to school construction during summer months, provide video camp at Rye Recreation on an as needed basis.

Rye Golf Club

2019 Annual Report



RYE GOLF CLUB



Overview

The Rye Golf Club is a city-owned members-only recreational facility which offers a well maintained 18 hole golf course – designed in 1920 by the pioneering golf course architect Devereux Emmet - overlooking the Long Island Sound and a large aquatics facility which features an Olympic sized pool, children’s pool, and other recreational space for families to enjoy.

Additionally the club is home to the famous Whitby Castle, designed by renowned architect Alexander Jackson Davis in 1852. Whitby Castle’s restaurant and events operations are licensed to Lessing’s Hospitality. Now completing their 6th year of a 10 year contract, Lessing’s is also responsible for our pool snack bar and golf course half-way house operations.

It is important to note that the club is entirely self-funded, operating solely from membership dues and operational fees. The club does not receive any subsidies from Rye tax-payers to fund the golf club’s operations, capital needs, or maintenance of the 150 year old Whitby Castle. The club has consistently run at an operational surplus since 2014 which has enabled contributions to its own reserve fund for necessary capital projects. The club also contributes annually to the City’s General Fund in the form of inter-fund charges, as well as fully covers taxes on City property, and repayment of the club’s debt service from municipal bonds. The golf club also pays for all employees including benefits and 100% of post-employment benefits. Rye Golf Club is a self-sustaining enterprise fund that provides an incredible value to its members and a resource to all residents.

Rye Golf Club also provides several opportunities for the community to enjoy the facility without membership. RGC hosts the boys & girls Rye High golf and swim teams for practice, RGC offers the pool facility for use by Rye Rec Campers at no cost, Rye Golf Club allows Rye seniors who are not club members to have access to the pool via a partnership with Rye Rec, and the professional golf staff at the club offers junior camps and clinics to all children regardless of whether or not they are members of the club. The club looks forward to maintaining a wonderful relationship with all Rye residents regardless of membership status.

Staff

In 2002 the staff consisted of thirteen full-time City employees. In 2019 the club had only seven: the club manager, office administrator, golf course superintendent, mechanic, two laborers, one facility maintenance director, and a membership coordinator. The Club currently supplements its full-time staffing needs with seasonal, contractual, and temporary help which can be in excess of

75 employees. All Food & Beverage related operations are handled by staff of Lessing's Hospitality.

Departments

Rye Golf Club consists of multiple departments: Administration, Golf Operations, Course Maintenance, Pool Operations, and Facilities Maintenance. Each of these departments contributes to the overall operations and success of the Golf Club Enterprise Fund. The following is a short overview of what the personnel in each department are responsible for:

Golf Club Administration is responsible for overseeing all of the club's operations and activities. In addition this department provides administrative support to all other departments, processes and approves all purchase orders and claims, is responsible for all daily club finances, prepares reports and annual budgets and is the liaison between club members, other city departments and the City Manager.

Golf Operations handles all of the daily operations on the golf course that pertain to members and member play. They coordinate and facilitate member tournaments and outside golf outings, maintain the golf car fleet, are responsible for first tee operations and on course management, golf shop operations, bag storage, lessons and front line interaction with members.

Course Maintenance provides the daily maintenance on the golf course including but not limited to mowing, raking bunkers, course preparation, clean up, garbage, projects, drainage, plantings, and constant monitoring of turf health. They are also responsible for the manicuring, maintenance and snow removal of the rest of the club grounds including the pool and Whitby Castle. In addition, this department maintains all of the vehicles and equipment.

Pool Operations runs the pool facility including all programs and special events, staffing and management of lifeguard personnel, general supervision of cleaning staff, locker rooms, attendants and ancillary staff. Responsibilities also include; pool safety, maintenance, water chemistry and filtration, general upkeep of facilities and equipment and compliance with all Health Department mandates.

Facilities Maintenance is charged with handling all of the necessary preventative maintenance and non-routine repairs that occur at Whitby Castle and the other facilities of the club. Responsibilities at Whitby Castle included items that are not the responsibility of the licensed operator, Lessing's Hospitality. Maintaining a 150 year old building is labor intensive and over \$90,000 of the club's annual budget is allocated to maintenance of Whitby Castle alone.

Review of 2019

2019 has been another successful year for the club. The club exceeded budgeted revenues while operating below budgeted total expenses. 2019 is projected to result in an operational surplus of approximately \$350,000 for RGC (when adjusted for depreciation).

2019 has been a successful season from a financial standpoint and it has also been a successful season with regards to several major achievements at the club:

- We are currently completing the final phase of a three year project to install modern-slit drainage in all of our putting greens, expand the putting surface on several of our greens, install curbing around tees & greens, and renovate several tee boxes across the golf course.
- The club is near development of a final plan and scope of work to be used in a public bid for installation of a new irrigation system within the next five years.

- The club improved the landscaping at the main entrance.
- The club installed a new dedicated ice-cream and snack building at the pool to alleviate wait time during peak hours at the pool.
- The club was selected to be host a qualifying tournament for the MGA's Ike Championship, one of the longest running golf tournaments in the Nation.

2020 Projects

The club's staff is already hard at work planning for continued improvements to the facilities in 2020 and beyond.

With the projected surplus of \$350,000 added to the club's reserves, Rye Golf Club will have a reserve fund in excess of \$2million to continue to fund a long list of required capital and maintenance projects. The main priority of the golf club's staff and volunteer members of the commission is to finalize a long term funding solution to address these capital needs.